



Person Specification: Higher Level Teaching Assistant

	Essential	Desirable
Qualifications and experience	Higher Level Teaching Assistant Qualification Literacy GCSE A-C Numeracy GCSE A-C ICT qualification Experience of working with children who have a wide variety of educational needs Step on and Step Up training Experience of teaching whole class sessions on a regular basis	Engagement in progress to ITT Evidence of INSET and training First Aid training Engagement of further training



Knowledge and understanding	The HLTA should have knowledge and understanding of: How to support teaching and learning how children develop; how to support children in literacy and numeracy; supporting children with Special Educational Needs; how children learn and how to motivate them. How to support children's social skills	
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Skills	<p>The HLTA will be able to:</p> <ul style="list-style-type: none">Teach whole class sessionwork with an individual or a group;reinforce teaching points during teacher input;clear up misunderstandings and sort out misconceptions;teach new concepts as agreed with the class teacher;model acceptable behaviour;provide strategies for spelling, reading, number skills;extend children's thinking skills;discuss with children their understanding of learning objectives;suggest ways of developing learning;encourage good social skills;update assessments and Individual Education Programmes;Take an active involvement in planning.	<p>In addition, HLTA might also be able to:</p> <ul style="list-style-type: none">provide support to less experienced HLTAs.read stories to groups of children
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Personal characteristics	Professionalism Calmness Confidentiality Empathy Enthusiasm Flexibility Initiative Honesty Reliability Humour	
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