

Person Specification: Lunchtime Supervisor

	Essential	Desirable
Qualifications	None required	Current First Aid qualification
Experience	The Midday Supervisor should have experience of: supervising children as a parent or carer.	In addition, the Midday Supervisor might have experience of: working with groups of children on a voluntary or paid basis.
Knowledge and understanding	The Midday Supervisor should have knowledge and understanding of: managing the behaviour of groups of children.	In addition, the Midday Supervisor might also have knowledge and understanding of: child development and social interaction; the value of constructive play opportunities.
Skills	The Midday Supervisor will be able to: work as part of a group and individually; inspire trust and confidence in children; encourage high standards of pupil behaviour at all times; undertake first aid duties as required and attend	In addition, the Midday Supervisor might also be able to: communicate effectively (both orally and in writing) to an appropriate standard; recognise behaviour giving cause for concern, and inform teaching staff;

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	<p>regular training;</p> <p>communicate clearly and professionally with parents relating to First Aid issues; observe the boundaries of the role, and respect confidential information;</p> <p>initiate games and activities appropriate to the age of the children;</p> <p>relate to children on their level;</p> <p>remain calm in a crisis.</p>	<p>teach play activities to other Midday Supervisors;</p> <p>examine systems critically, and suggest ways of improving efficiency.</p>
<p>Personal characteristics</p>	<p>Calm under pressure</p> <p>Empathetic</p> <p>Well-organised</p> <p>Able to communicate well with staff and children.</p> <p>Creative</p> <p>Resourceful</p> <p>Tolerant</p>	