



Kingsley Primary School
Teaching Assistant Job Description

Job Title: Teaching Assistant

Responsible to: Headteacher – Year group Lead and Class teacher

Purpose: To work with and support members of the teaching staff in ensuring that pupils receive the highest possible standards of care and education, becoming safe, secure and successful.

Duties: Working within established guidelines to support the teacher in:

- Ensuring that pupils are safe
- Teaching the planned curriculum
- Effectively using resources
- Producing and maintaining a welcoming and stimulating classroom environment
- Encouraging pupils to work and play independently
- Evaluating and planning children's work
- Maintaining strong home / school links
- An expectation to be involved in appropriate training to meet the needs of students and school
- Ability to fulfil all spoken aspects of the role with confidence using English.

Other:

- Be involved in planning and taking the initiative to ensure that the lesson objective is understood before teaching begins
- Evaluate designated teaching activities and feed back to class teacher
- Assist in national and school-based assessment arrangements
- Meet regularly with class teachers to plan work and raise / resolve concerns

We can offer:

- An inclusive and caring ethos
- Exciting and creative learning opportunities
- A committed and dedicated staff team
- Enthusiastic and hard-working children
- A great location and facilities including a well-equipped library, music and IT resources

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment