



Tudor Grange Academies Trust

**Science Technician
Job Description**

**Grade 2 – 3 Point 3 -6
£24,796 - £25,989
(Actual Salary £21,586 - £22,625)**

Term Time Only 39 Weeks

37 Hours Per Week

**Monday to Thursday 8:00am – 4:00pm
Friday 8:00am – 3:30pm**

Core Purpose

To provide assistance and information as required in the preparation of resources for practical lessons that meets both the health and safety standards and the requirements of the classes involved.

To assist the technician team to ensure a healthy and safe work environment through the routine maintenance of equipment and prep rooms.

Specific tasks

- To prepare equipment and materials for science lessons in the Academy.
- To set up experiments for assessments and examinations as required.
- To maintain a clean and orderly environment
- To assist in the preparation of resources/materials as instructed for lessons, activities, demonstrations or exams
- Collect, check and return resources to prep room
- General cleaning of laboratory bench surfaces and fixed equipment, cleaning laboratory sinks and used equipment
- Dispose of waste materials appropriately
- To share responsibility with other technician/s for health and safety, general hygiene and orderly storage/access within science laboratories, the preparation room and the chemical store.
- To maintain culture stocks and to carry out the safe disposal of used materials as required.
- To assist in ordering equipment and materials as directed. •
- To maintain an up-to-date knowledge of new technology and developments in the use of resources in the teaching of science

Generic Responsibilities

- To undertake any reasonable duties as requested by the individuals Line Manager.
- A positive attitude and commitment to producing excellent customer service (internal and external).
- A positive attitude and commitment to continuous improvement.
- A positive commitment to team working and participation.
- Excellent communication skills.

Line Manager:

Senior Science Technician