JOB DESCRIPTION

JOB TITLE	Sports Coach (Netball professional)
DEPARTMENT	Physical Education
SECTION	Forest Group
LINE MANAGER	Director of Sport

SAFEGUARDING

Forest School is committed to safeguarding and promoting the welfare of children.

Safeguarding checks will be undertaken on all successful candidates in accordance with School policy. The safeguarding responsibilities of the post can be found in this job description and person specification.

NB The post is exempt from the Rehabilitation of Offenders Act 1974.

The postholder will be required to;

- Complete an Enhanced Disclosure and Barring Check (DBS).
- Two Satisfactory Employment references
- Complete Child Protection Training.
- Promote and safeguard the welfare of all children and young persons they are responsible for, or with whom they come into contact.

JOB SUMMARY:

Forest is seeking an inspirational netball coach to make a significant contribution to our dynamic and forward-thinking programme.

The Sports Coach (Netball professional) is responsible for the delivery of coaching netball and other sports throughout the whole of Forest School (Prep and Senior). This role supports coaching at both elite and grassroots levels, ensuring high-quality training and contributing to the development of skills, confidence, and enjoyment for all pupils. They will play a pivotal role in developing the netball programme. The Sports Coach (Netball professional) will also assist in the broader delivery of the PE and Games programme, contributing to other sports and lessons where necessary and fostering a positive and inclusive sporting environment.

KEY RESPONSIBILITIES:

Supporting Coaching Delivery

- Assist the Head of Sport in delivering coaching sessions tailored to both elite performers and grassroots participants, ensuring a focus on skill development and participation.
- Help prepare and set up equipment, ensuring all training sessions run smoothly and efficiently.
- Work with pupils of varying abilities, providing guidance and support to help them achieve their individual sporting potential.
- Promote teamwork, discipline, and good sportsmanship during all coaching sessions.

Programme Contribution

- Support the Head of Sport in implementing the long-term vision for the sport, ensuring consistency in coaching methods and pupil progression.
- Take responsibility for the coaching of one of the top teams and be available for Saturday fixtures.
- Contribute to the planning and execution of sports fixtures, tournaments, and events, ensuring pupils have opportunities to compete and enjoy their sport.
- Assist with the organisation of external sports competitions and trips as required.
- Deliver a winter training programme for all pupils and age groups.
- Deliver up-to-date coaching in netball in line with the framework set out by the National Governing Body of the sport so that pupils receive a high-quality experience and strive to excel in that sport. This will include attending regular inset / CPD to keep up to date with modern coaching methods.
- Through own example, set high expectations and standards of behaviour of coaches and pupils towards each other that encourages effective team-working.
- Support with team selection and using SOCs to aid this.

Pastoral and Pupil Engagement

- Foster an inclusive and encouraging environment where all pupils feel supported and engaged in their sporting activities.
- Promote the values of respect, resilience, and fairness, helping to cultivate positive attitudes toward competition and teamwork.
- Provide additional support to pupils during training, offering feedback and encouragement to help them improve and develop.

Professional Development and Team Collaboration

- Work closely with the PE department to ensure cohesive planning and delivery of all coaching sessions.
- Attend relevant departmental meetings, contributing insights and updates on pupil progress and programme delivery.
- Stay informed of the latest coaching trends and techniques in your sport, ensuring your own professional development and qualifications are up to date.
- Support the safeguarding of pupils, ensuring all activities adhere to school policies and safeguarding guidelines.

Additional Duties

- Assist the PE department in general duties as required, including support for other sports and activities.

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- Contribute to the wider life of Forest School, including school events and sports events.
- Act as a role model for pupils, embodying the school's values of respect, teamwork, and integrity.
- Support the administration and preparation for sports fixtures, tournaments, and inter-school competitions.
- Any other duties which may be reasonably required of you by the Director of Sport.

GENERIC DUTIES AND RESPONSIBILITIES

Below sets out the generic main duties and responsibilities of any non-teaching staff member at Forest School. Those holding positions of responsibility have specific job descriptions in addition to the duties described below. Above all, Forest School staff are professionals who carry out their duties responsibly and with regard for the best interests of the pupils and the school.

Pastoral Responsibilities

Every staff member at Forest has collective responsibility for our pastoral processes and policies. Forest staff contribute to the development of the whole child and demonstrate consistent competence, build outstanding relationships alongside the highest expectations.

Our pastoral foundations are as follows:

- Ensure every pupil is known, liked and valued.
- Ensure every pupil feels safe and secure.
- Ensure earliest intervention and a responsibility for personal development.
- Ensure you are incorporating pupil voice into daily decision-making.
- Ensure you have proactive communication with all stakeholders.

Safeguarding

Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child centred. This means that they should consider, at all times, what is in the best interests of the child.

No single practitioner can have a full picture of a child's needs and circumstances. If children and families are to receive the right help at the right time, everyone who comes into contact with them has a role to play in identifying concerns, sharing information and taking prompt action.

- Ensure that all key policies have been read and understood, including KCSIE Part 1
- Attend Safeguarding and Child Protection training, including updates and Prevent
- Complete an annual declaration regarding the status of DBS

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Health and Safety

- Be familiar with and implement all School Policies and Procedures.

Other Professional Duties

- Support and foster the aims of the school.
- Make themselves familiar with the contents of the Staff Handbook, the Staff Code of Conduct, the School's aims and policies and endeavour to follow these closely.
- Notify the Line Manager and the Human Resources Department as early as possible if they are going to be absent from School.
- Attend relevant training each year, after obtaining the consent of their Head of Department and the CPD Budget holder.
- Take part in the school's performance management scheme and appraisal.

This generic description should be read alongside the Staff Code of Conduct.

FOREST SCHOOL'S POLICY AND PROCEDURE

The postholder is required to actively follow and abide by all Forest policies and procedures including Equal Opportunities, Staff Code of Conduct, Safer Recruitment and Child Protection, and will maintain an awareness and observation of Fire and Health & Safety Regulations

If during the course of time the duties and responsibilities should change, the job description will be reviewed and amended in consultation with the postholder.

The postholder will carry out any other duties as are within the scope, spirit and purpose of this job description as requested the line manager or Head of Department/Section.

TERMS OF EMPLOYMENT	
Category	**Details**
Contract Type	Full-time, fixed-term (until 25 March 2027)
Working Hours	**Term time hours:** Monday – Friday, 08:30 – 16:30 plus Saturday fixtures during Forest School term time and after school coaching and fixtures, as required.
Additional Details	In addition, and as part of your contracted hours, you will be required to attend Open Day and all relevant staff InSET days.

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