



Gloucestershire College is advertising this role on behalf of Gloucestershire Professional Services (GPS).

About the Role – Employment Details

Post Number	A084
Job Title	Hair and Beauty Technician – Maternity Cover
Salary	£26,218.54 - £28,088.30 (Actual £22,626.90 - £24,240.52)
Contract Type	37 hours per week, 38 weeks term time only Fixed term until April 2027. 1 year Maternity Cover
Campus	Gloucester
Department	Customer Service Industries – Hair and Beauty
Reporting To	Head of School
Holiday	27 days' annual leave, increasing to 32 days after 5 years', plus an additional 3 days during Christmas closure

About the Role – Meet the Team

Gloucestershire Professional Services (GPS) is recruiting an experienced hair and beauty technician to join the hair and beauty team based at Gloucestershire College.

The purpose of this role is to support lecturers and students within the hair and beauty department of the college including preparing salons and resources for practical sessions, to source products from suppliers in a cost effective manner and to maintain high standards of hygiene and safety.

About the Role – Duties and Responsibilities

- Prepare salons for practical sessions.
- Purchase products and small equipment from suppliers
- Check in deliveries and keep accurate records
- Assist lecturers in salons during classes, including helping students if required
- Help with cleaning salons and items at the end of classes
- Assist in the maintenance of hygiene and safety standards for all staff and students working in the salons
- Issue uniforms to students as required and liaise with suppliers over kit and uniform supplies
- Cash up the till in the reception and complete banking documentation
- Undertake reception duties and support students with the booking in of clients
- Maintain and develop a client base
- Complete risk assessments and monitoring (COSHH and Risk Assessments)
- Maintain supplies for first aid boxes
- Participate in and contribute to the College's in-service and training activities



About the College – Our Expectations

- Take an active part in Professional Development Conversations (PDC)
- Engage with all relevant Health & Safety regulations and assist the College in the implementation of its own Health & Safety Policy
- Actively promote the College's Equality and Diversity Policy
- Actively promote the College's Safeguarding Policy and Practices
- Support the College's sustainability policies and recognise the shared responsibility of carrying out duties in a resource efficient way
- Participate in enrolment
- Participate constructively in college activities and to adopt a flexible approach to your work.
- Undertake a first-aid qualification and participate in the first aid rota, as required.
- Undertake any other relevant duties as specified by your line manager commensurate with the level of this post

About the You

Our Shortlisting Criteria

Essential	<ul style="list-style-type: none"> – Knowledge of the hair and/ or beauty industry – Experience of working in a professional salon or sector related role – NVQ Level 2 or equivalent in hair, beauty, barbering or make up – GCSE C grade and above in maths and English (Or willingness to complete).
Desirable	<ul style="list-style-type: none"> – Experience of working within a further education setting – Experience undertaking reception duties and purchasing of stock – Competent in using Microsoft packages (Including Outlook, Excel etc.)

The Perfect Person for us will demonstrate

Abilities	<ul style="list-style-type: none"> – Use own initiative – Adaptable to flexible working patterns which may include early starts or later finishes – Good communicator – Works well within a team – Good organisational skills – Commitment to safeguarding young people and vulnerable adults – A positive and practical approach to Health & Safety
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Job Circumstances	<ul style="list-style-type: none">– Able to travel between Campuses as necessary.– Hold an Enhanced DBS check with child barred list check or be willing to undertake a check.– Willingness to work flexibly to meet needs of the business– Willingness to undertake training as required
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