



Post: JMF6 Data Manager

Grade: 8, point 18-23 (£31,537-£34,434 FTE)

Start date: January 2026

Contract: Permanent, term time only plus Inset Days, 21 hours a week, with 5 days in the summer holiday for results analysis

Closing date: Monday 8 December at 12 noon. Although applications will be processed on arrival and should a suitable applicant be found the vacancy may close early

We are seeking to appoint a talented, dedicated, and versatile person to join our team. The successful candidate will be required to manage data for our thriving sixth form. They will work with the JMF6 team to analyse performance, reporting, and attendance data to help school leaders and teachers analyse and improve student outcomes.

The successful candidate will work to assist with the smooth running of the sixth form. This is an important role, and you will be working within a friendly and caring team. The post will be for 21 hours a week over 39 weeks (term time plus 21 additional hours to be worked on INSET days). In addition, there are 5 working days over the summer to process A level results, and to support with admissions following GCSE results.

JMF6 is a rapidly growing and developing sixth form. This is an exciting time to join our Trust, with the opportunity to further drive forward standards at our sixth form. The role offers the successful candidate a supportive and collegiate culture, ambitious professional development, and the opportunity to make a difference for the Abingdon community. This is a very special place, and we are looking for the right candidate who is excited at the prospect of joining us and taking such a key role in our continued success.

Staff wellbeing is noticeably valued at the Abingdon Learning Trust, we have our Workload and Well-being Charter. The Trust is pro-active in supporting staff to maintain the purposeful behaviour of students in class.

We are proud of our students, and in turn they are proud to be part of the Abingdon Learning Trust community. Parents are supportive of the work of the school, recognising our high aspirations for every student who attends; they are both challenged to achieve highly, and supported in doing so.

This is an exciting time to join us in our continued development. If you are committed to working with us and helping our pupils and students realise their potential, we encourage you to apply.

Abingdon Learning Trust is committed to safeguarding children and young people. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check. The Trust is fully committed to the principles of equal opportunity, diversity and inclusion and welcomes applications from less well represented groups in the school and Trust. Posts in regulated activity are exempt from the Rehabilitation of Offenders Act (ROA) 1974 and all shortlisted candidates will be required to disclose information about their previous criminal convictions. All staff are expected to promote fundamental British values.