



Class Teacher (MPS)

Recruitment Pack



MAT EXCELLENCE
AWARDS

WINNER 2024



Wellbeing trust of the year

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About ASSET Education

ASSET is an Education Trust comprising 16 primary schools in and around Ipswich and north-east Suffolk. ASSET is a very special trust and, from the very beginning, we have wanted to tackle social injustice and inequality in education, giving every child the opportunity to be successful and fulfilled in their lives. Our children are our future and we want them to be the best they can be, to have confidence and a sense of service, to be empowered to make our world a more compassionate and sustainable place.

Our people are at the heart of what we do; we support one another valuing connections and relationships because we believe that when people are cared for, learning happens and humans flourish. The Complete Human Strategy looks at 6 dimensions of working life and gives staff a structured approach to collectively and individually influence their work environment and access the support they need.

We support everyone in the Trust to enjoy success, happiness, confidence and fulfilment, and to have excellent physical and mental health. Our CHS framework provides us with a practical pathway to achieving this, and is based on the 6 fundamental pillars of wellbeing.

■ **Structure & Stability**

★ **Expertise**

✚ **Positivity**

❤ **Relationships & Communication**

📍 **Place**

⌚ **Time Well Spent**



"Our unique model not only improves wellbeing for adults and children, but also provides a step-by-step toolkit to implement in any school, workplace or social setting"

Sarah Orves, Director of Wellbeing



Class Teacher (MPS)

Key Purpose of the Job

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum and school policies.

Main Activities

To take responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies.

To maintain assessment records and report on pupils' progress to senior staff and to parents and carers, in accordance with school policy.

Principle Accountabilities

To plan work for the class in accordance with national and school curriculum policies and in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.

To ensure a close match between the learning experiences offered, and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of their capability.

To make appropriate educational provision for children with SEND and those learning EAL, with support from the SENDCo.

To provide children with opportunities to manage their own learning and become independent learners.

To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and discipline.

To foster each child's self-image and esteem and establish relationships which are based on mutual respect.

To maintain a high standard of learning environment both in the classroom and in other areas of the school.

To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.

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Principle Accountabilities continued ...

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To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies.

To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.

To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every way.

To liaise with support staff who are school based and from other external bodies as required.

To take responsibility for the management of other adults in the classroom.

To work within agreed deadlines, supporting colleagues with the smooth running of the school.

To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.

To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

To take responsibility for a curriculum subject area as agreed with the Headteacher as detailed below:

- Promote the teaching of the agreed subject throughout the school, according to the requirements of the National Curriculum
- In conjunction with the head teacher or other senior staff, be responsible for the implementation and management of the school's policy for the agreed subject area
- Review the policy and adapt it as appropriate
- Take responsibility for maintaining and evaluating all material resources with a system of easy accessibility. To consult colleagues and be responsible for ordering resources within an agreed budget in full consultation with the head teacher
- Offer support and advice to colleagues.

To undertake any other reasonable duties requested by the Headteachers.



Person Specification

Criteria	Person Profile	Essential
Training & Qualifications	Good honours degree	✓
	Qualified Teacher Status	✓
	Evidence of continuing professional development relevant to the post	✓
Knowledge and Understanding	The knowledge and understanding of current theory and best practice in learning and teaching, particularly as this relates to high achievement and attainment.	
	Understanding of a diverse range of teaching and learning styles and techniques.	✓
	Good understanding of the importance of culture and ethos and how this impacts on morale, high expectation and high standards.	✓
	Good understanding of effective procedures for managing and promoting positive behaviour among pupils	✓
	Good understanding of assessment including assessment for learning and summative assessment	✓
Experience	Successful experience of teaching (including teaching practice for NQT's)	✓
	Proven record of increasing the rate of progress and raising attainment.	✓
	Experience of promoting positive behaviour conducive to learning and which is focused on raising standards.	✓
	Experience of promoting highly effective communications within and between teams and other stakeholders in the school community.	✓



Person Specification continued ...

Criteria	Person Profile	Essential
Characteristics & Competencies	Ability to promote the school's aims positively.	✓
	Passionate about improving the quality of provision for all children.	✓
	Ability to develop good personal relationships within a team; making an effective contribution to high morale.	✓
	Ability to establish and develop close relationships with parents, governors and the community	✓
	Ability to communicate effectively (both orally and in writing) to a variety of audiences	✓
	Ability to create a happy, challenging and effective learning environment	✓
	A drive to inspire others to achieve high standards	✓
	A solution-focussed mindset and determined "no-excuses" approach to raising standards	✓
	Ability and keenness to promote the school's positive culture and ethos	✓
	Ability to lead in a subject area	✓

Application

If you are interested in this role with ASSET Education please apply through MyNewTerm outlining how you meet the requirements of the person specification, and how your experience could enable us to bring our vision to life.

Interview Process:

Shortlisted candidates will be invited to attend an interview and all communication with details will be provided through My New Term.

