



Faculty/Department	Venue
Job Title:	Casual Theatre Technician
Grade:	
Post Purpose:	<ul style="list-style-type: none"> • To provide technical support to events presented at The Venue. • To ensure the successful delivery of events, as well as the safety and protection of staff, production members, audience and equipment. • To manage all aspects of Health and Safety relative to the use of stage technical installations • To monitor activities within The Venue and ensure all technical requirements are recorded and meet Health and Safety requirements
Accountable to:	Theatre Manager
Duties, Responsibilities and Key Tasks:	<ul style="list-style-type: none"> • To provide professional technical support for all areas of The Venue Programme. • To provide additional support for incoming companies and productions, which may include elements of design or production management • As directed by the Technical Manager, to ensure the effective maintenance, replacement and renewal of The Venue's stage areas, production equipment and systems. • To develop and maintain good relationships with suppliers, clients and other third parties. • To safely and efficiently install or remove The Venue's or visiting companies' production equipment • To safely and properly use the theatre's production equipment in accordance with current industry best practice. • To fulfil the role of Duty Technician as scheduled by the Theatre Manager • As instructed by the Technical Manager or Duty Technician, to supervise a staff team in the delivery of its work. • As instructed, to lead specific training in processes and the use and operation of production equipment. • To work in an allocated show or production role as scheduled by the Theatre Manager



- Assist in the personal and professional development of others within the team.
- Work in a safe and compliant way at all times including the implementation of RAMS and Statutory guidance for all procedures.
- Assist in the preparation of non-technical equipment and furniture for events

General

- To be aware of the Trust's duty of care in relation to staff, students and visitors and to always comply with the health and safety policy.
- Some working flexibility will be required to meet the demands of this post.
- To establish and maintain positive, constructive, and professional working relationships with staff, visitors, students, parents, and other professionals of the Trust.
- To be aware of and comply with the codes of conduct, regulations and policies of the Trust and its commitment to Equality, Diversity and Inclusion. Act in a courteous way at all times in communications with both colleagues and all stakeholders.
- To contribute to whole School and Trust events as and when required.
- To develop self within the post, undertaking training/appraisal as appropriate to ensure that relevant knowledge and skills are updated to support the development of the school.
- To carry out any other reasonable duties or requests of your Line Manager, Head of School, Executive Team or CEO that are in keeping with this post or as may be determined from time to time.

This job description reflects the principal accountabilities of the post holder and identifies the level of responsibility as which they will be required to work. In the interests of effective working, the major tasks may be reviewed on an annual basis to reflect changing business needs and circumstances. Such reviews, and any consequential changes, will be carried out in conjunction with the post holder. It does not form part of your contract of employment.

The 5 Dimensions Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All posts are defined as Regulated Activity and therefore this post is subject to an Enhanced DBS.



PERSON SPECIFICATION

ATTRIBUTE	Essential (E) or Desirable (D)	Assessment
Qualifications		
7 GCSEs (or equivalent) at Grade C or above	D	A
Knowledge and experience		
IT literate	E	A/I
Good knowledge of theatre production including	E	A/I
Good knowledge of relevant legislation and health and Safety legislation.	E	A
Advanced knowledge of at least one technical Discipline; Stage, Flys, Sound, Lighting.	E	A/I
Skills		
Effective organisational skills	E	A/I
Ability to work effectively on own initiative	E	A/I
Able to deliver work to deadlines and under pressure	E	A/I
Be punctual and good at managing own workload	E	A/I
Good verbal and written communication skills	E	A/I
A flexible and positive attitude to work	E	A/I
Ability to lead a team	D	A/I
Ability to take responsibility/delegate/seek help appropriately	E	I
Must be physically capable of performing the required duties of the post and be comfortable working at heights	E	A/I
No colour vision defects	E	I
Personal attributes		
Demonstrate and adhere to 5 Dimensions core values	E	I
Adhere to GDPR guidelines and the Trust's internal procedures	E	I
Adhere to the Trust's Safeguarding and Prevent policy	E	I
Adhere to Health and Safety Policy	E	I
Commitment to own professional development	E	I/A
Commitment to keeping abreast of COSHH/health and safety legislation	E	I
Commitment to equality and diversity in the workplace	E	I

A = Application
 I = Interview
 T = Task/Activity
 R = References

I confirm that I have received a copy of the above job description for this role.

..... Date

Signature