



Inspiring Futures
Through Learning

CASUAL CLEANER JOB DESCRIPTION

Salary: NJC Scale B2 (£24413.00 FTE)

Hourly Rate: £14.40

Start Date: ASAP

JOB PURPOSE

It is essential that all members of staff respect the confidentiality and integrity of the Trust at all times and to ensure that the school is a clean environment in which to work and learn.

JOB SPECIFICATION

- Clean, mop, vacuum your assigned area(s) as agreed with the Site Manager.
- Ensure that all disposable goods (e.g. toilet paper and soap) are topped up as applicable.
- Be aware of and adhere to relevant Health and Safety Regulations.
- To undertake any other duties as requested by the Head of School, these duties may change from time to time without changing their general character or level of responsibility

PERSON SPECIFICATION

Post Title:	Cleaner
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ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
Education and Qualifications	Educated to GCSE level C	
Experience and Knowledge	Experience of cleaning in a commercial/school environment.	
Ability and Skills	<p>Good communication skills. Able to maintain confidentiality. Ability to take initiative.</p> <p>Ability to work responsively and flexibly to meet the needs of the organisation.</p>	Stock Control Experience
Equal Opportunities	Ability to demonstrate awareness and understanding of inclusion and diversity and other peoples' behaviour, physical, social and welfare needs.	
Health & Safety	Able to demonstrate a clear understanding of the commitment to Health & Safety and a willingness to undertake training to enable implementation of procedures.	Knowledge/Training of COSHH, Manual Handling and using equipment.

<p>Pre-employment checks and Safeguarding Children</p>	<p>In addition to normal preemployment checks the postholder will be required to undertake an enhanced Disclosure and Barring Service (DBS) check and undertake Child Protection Training.</p>	
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