



St Anthony's Catholic Primary School

Person Specification – Unqualified Teacher

Competency	Essential	Desirable
Qualifications and training	<ul style="list-style-type: none"> Educated to A level or above, including a minimum of GCSE (or equivalent) grade C in Mathematics and English. A 2:1 degree, or equivalent in any discipline or working towards this 	<ul style="list-style-type: none"> Higher degree. First aid training.
Experience	<ul style="list-style-type: none"> At least one year in a teaching environment or equivalent. Successfully leading and managing a class of pupils. Teaching unsupervised. Planning and preparing lessons. Setting appropriate learning objectives. Adapting learning plans for individual pupils. Monitoring and recording pupils' academic development. Marking work against the national curriculum. Producing pupils' academic reports. 	<ul style="list-style-type: none"> Experience of working with children who have SEN. Experience of working with children who have emotional and behavioural difficulties (EBD).
Knowledge and skills	<ul style="list-style-type: none"> An in-depth knowledge and understanding of the national curriculum. An ability to differentiate the curriculum to meet the needs of all achievers. Experience in the use of ICT across the curriculum. An ability to work creatively and sensitively with children. An understanding of the different approaches and methods of teaching. An understanding of the use of formative, summative and observational assessment to evaluate learning. The ability to set appropriate and relevant learning objectives. The ability to assess and report the development, progress and attainment of pupils. An understanding of school quality procedures. A wide knowledge of educational terminology. The ability to build and develop appropriate relationships between the school and parents, as well as between other staff members. 	<ul style="list-style-type: none"> Knowledge of relevant statutory policies and safeguarding protocols. An understanding of enrichment activities and how to plan for them. An understanding of how a pupil's learning is affected by their intellectual, emotional and social development, and the stages of child development.
Personal qualities	<ul style="list-style-type: none"> A current enhanced DBS and barred list check. A willingness to work on one or more curriculum areas. Excellent verbal and written communication skills. A high level of accuracy and attention to detail. 	<ul style="list-style-type: none"> Ambitions for QTS. Ambitions for senior leadership.

	<ul style="list-style-type: none"> • Excellent time management skills and organisation. • High expectations of self and professional standards. • The ability to think strategically and respond to a variety of problems. The ability to use initiative and be proactive in any situation. • The ability to work as a part of a team and independently. • The ability to maintain successful working relationships with other colleagues. • Flexible, reliable, enthusiastic and patient. • Consistently promoting good behaviour. • Capable of handling a demanding workload and prioritising. • Able to plan and take control of situations. 	
Safeguarding	<ul style="list-style-type: none"> • Support the Manager in promoting safeguarding and welfare, being specifically responsible for the children, young people and vulnerable adults the post holder is responsible for, or comes into contact with • Refer any safeguarding issues to the school's DSL immediately and record concerns on the relevant IT system. • Ensure compliance to Safeguarding Policies and Procedures within the MAC • All duties and responsibilities must be carried out with due regard to the Our Lady and All Saints Multi Academy Company policies and procedures <p>St Anthony's Catholic Primary School, part of Our Lady and All Saints Multi Academy Company, has a responsibility for and is committed to safeguarding and promoting the welfare of children, young people and vulnerable groups. All employees and volunteers are expected to share this commitment and to obtain an Enhanced Disclosure and Barring Service check (DBS) and where relevant, a childcare disqualification check. Any offer of employment will be subject to satisfactory references and other satisfactory pre-employment checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974.</p> <p>An online search will also be carried out as part of due diligence on all short-listed candidates.</p>	

Prepared by

Name:		Signature:		Date:	
Title and/or department:					

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process and we would aim to reach agreement on any changes.