

## **JOB DESCRIPTION - TEACHER –September 2025 –Main scale or UPS**

**This post is for a temporary full time position**

### **General duties**

You will be expected to carry out the professional duties of a teacher as outlined in the School Teacher's Pay and Conditions Document currently in operation, or any subsequent legislation.

Overall purpose of the post:

To ensure the effective education of children in accordance with the school's aims and policy statements agreed with the Governing Body.

### **Key aims**

- Take responsibility for the day to day running of a class, ensuring that every child reaches their full potential and lets their light shine.
- To ensure excellent behaviour of children and to support the school values and ethos
- To establish good relationships with parents and encourage parents' involvement in their child's education.
- To offer children in the class a broad, fun and balanced curriculum and opportunities for active and independent learning.

### **Key teaching tasks:**

- To plan, organise and deliver a rich curriculum.
- To teach the assigned class with enthusiasm and purpose.
- To undertake detailed observations of children, mark work and provide timely feedback to all children.
- To assess, record and report on the development, progress and attainment of all children in the class.

### **Other class-linked responsibilities:**

- To promote the general well-being of all children in the class.
- Provide pastoral support and guidance to the children in the class.
- To record and report on the social development of the children.
- To communicate and consult with parents and be involved with parent's meetings.
- To provide written and oral reports on class members.
- To consider Health and Safety issues when on and off school premises.
- To help maintain a lively, caring and attractive class environment in line with the school's aims.

### **Broader professional responsibilities:**

- Work with others to develop teaching strategies.
- Participate actively in appraisal of performance arrangements.
- Review teaching methods and programmes of work in line with school requirements.
- Seek out further training and development to meet school and personal needs.
- Participate in meetings relating to the curriculum, organisation or pastoral responsibility.
- Contribute to the development of other teaching and non-teaching staff.