



MALMESBURY SCHOOL

Happy, caring, excellent



Maths TLR – Promotion Inclusion & Enrichment





Welcome to the Athelstan Trust.

Our Multi-Academy Trust is an organisation in which children, staff and parents can feel part of a caring, collaborative and excellent community.

We are a Multi-Academy Trust of six secondary schools and four primary schools across Wiltshire, Gloucestershire and South Gloucestershire. We were excited to welcome two new primary schools in the last few months and from October 2025 another secondary school. This will further enrich our collaborative strengths.

Established in 2015, the Athelstan Trust aims to achieve the best for, and from, each child. We enable each child to realise their full academic, creative and physical potential and to develop positive social and moral values.

Believing that successful schools are rooted in their local community, we respect and value the individual nature and ethos of our schools while knowing we are more effective when we work together and support each other. Celebrating spiritual and creative diversity, success, and lifelong learning is important to us. We are inclusive and collaborative and promote a culture of openness and integrity.

We are absolutely committed to raising educational standards for all the children in our schools. We believe in developing the talents and skills of all our staff and students.

We seek applicants who share our vision and values.

We look forward to receiving your application.

Best wishes,

A handwritten signature in black ink, appearing to read 'Matthew Evans'.

Matthew Evans

Chief Executive Officer

The Athelstan Trust





Dear Colleague,

Thank you for your interest in working with us at Malmesbury School. It is a wonderful opportunity for an ambitious and talented individual to join a forward thinking and invocative school with exceptionally high levels of achievement, behaviour and performance.

At Malmesbury we endeavour to ensure our school is a Happy, Caring and Excellent environment in which all students can thrive. We are proud to be a truly comprehensive school, and our provision matches the needs of our truly comprehensive and rural in-take.

As you visit the school, walk the corridors and speak to our staff and students, you will see our mantra embodied in everything we do, including our recruitment process. We are recognised regionally for our superb outcomes for students with significantly positive Progress 8 year-on-year. We are also proud of the development the students make personally during their time with us, the destinations of our leavers and the numbers attaining exceptionally well after leaving Malmesbury in Higher Education.

Our offer goes beyond the classroom and we are proud of our extensive extra-curricular offer, whether that be our exchanges and foreign links with Denmark and South Africa or vast range of clubs and societies. We believe strongly in developing all our students culturally and exposing them to range of opportunities that best prepare them for being Happy, Caring and Excellent adults.

This letter provides a flavour of Malmesbury School. There is much more to see on our website and if you would like any further information/clarification then please contact Lisa Bailey, our HR Officer, lbailey@malmesbury.wilts.sch.uk who will be only too happy to help.

I look forward very much to hearing from you and wish you the very best of luck with your application.

Yours sincerely

A handwritten signature in black ink that reads "B Jouny".

Mr Brett Jouny
Headteacher





Our Philosophy as an Employer

The Athelstan Trust is absolutely committed to raising educational standards for all the children in our schools. In order to do this, we need to recruit the best staff who are committed to our vision and values.

We aim to be the employer of choice in our area and genuinely believe that all roles in our organisation can be carried out within a flexible working model. Working in schools should be seen as part of a rich fulfilling life and not a barrier to it. We will always consider a flexible working option for every post.

We understand that we need to support staff to achieve our goals and have in place a professional development programme that offers internal and external opportunities to develop the talents and skills of all our staff.

Why work for us?

Internal career opportunities

Personalised professional development and training

Employee assistance programme

Flexible working opportunities and a genuine commitment to family and work/life balance

Nationally negotiated cost of living pay

Automatic enrolment to the teacher or local government pension schemes

Generous holiday allowance for support staff

Recognition of local government continuous service

Cycle to Work scheme

Discounts at local gyms





Maths TLR2B – Inclusion & Enrichment

Start: 1st September – 1 year fixed term contract

Salary: TLR2A - £3,527 per annum

Contract: 1 year FTC

Location: Malmesbury School

Closing date: Monday 22nd June

Interviews: TBC

Malmesbury School requires an inspiring and dedicated Maths TLR – Inclusion and Enrichment with a proven ability to positively impact staff and students. Applications are welcomed from teachers who have gained experience as an outstanding classroom teacher and are now looking to progress their career, or an experienced curriculum leader who is looking for a new challenge.

Malmesbury School is a successful and growing 11-18 school with approximately 1,400 students on roll in the attractive town of Malmesbury, surrounded by stunning Wiltshire countryside with easy access to the M4. We enjoy excellent modern facilities and offer unparalleled support and opportunities to staff who wish to develop their skills and leadership. In 2021 Malmesbury School was appointed as the Flexible Working Ambassador School for the South West.

The Athelstan Trust is a successful and growing Multi-Academy Trust consisting of six secondary schools and four primary schools in Wiltshire, Gloucestershire and South Gloucestershire. We currently employ over 600 people and educate 4,100 pupils and plan to expand further over the coming years.

At Malmesbury school our vision is to be a Happy, Caring and Excellent community. We are proud to be a truly comprehensive school providing an education of the highest quality for all the students within Malmesbury and the surrounding area. We are proud to have been judged outstanding in all areas by Ofsted in our inspections in 2012 and 2024.

The Athelstan Trust is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful candidate will be required to undertake an Enhanced Disclosure and Barring Service (DBS) check.

We are a flexible working employer, and we are willing to make any reasonable adjustments you require during your interview so please ask us.





JOB DESCRIPTION

POST: Maths TLR2B – 1 year fixed term contract

LEVEL OF PAY: TLR2A - £3,527

PRIMARY FUNCTION: To support the Senior Curriculum Leader in the leadership of the faculty

LINE RESPONSIBILITIES:

- Directly responsible to the Senior Curriculum Leader for leadership responsibilities and teaching commitment.
- Directly responsible to the appropriate Academic Leader and Senior Pastoral Leader for role as a form tutor (or as attached staff to the year group).
- Responsible for teachers in the faculty in respect of specific leadership responsibilities.

BUILDINGS AND EQUIPMENT:

- Responsible for all learning materials, audio visual aids and consumable stock as allocated by Senior Curriculum Leader/Curriculum Leader.
- Responsible for the physical condition of allocated classroom(s) including furniture and equipment in the room(s).

Main duties:

1. To teach allocated groups according to the faculty/subject scheme of work and in accordance with the general methodology of the faculty/subject area and school.
2. To be responsible for the academic performance, behaviour and appearance of groups taught, in sympathy with the stated aims of the school and faculty/subject area.
3. To undertake the duties of a form tutor (or attached staff member to a year group) as allocated by the Headteacher.
4. To plan and prepare lessons.
5. To keep accurate records of the work covered by all teaching groups including records of homework and coursework set as part of the scheme of work.
6. To keep accurate records of students' progress and prepare such assessments and reports as are required by the faculty/subject area, school, or National Curriculum.
7. To maintain accurate records of students' attendance at lessons and notify the Senior Curriculum Leader/Curriculum Leader and form tutor of any unusual absence.
8. To undertake a management role, appropriate to a main scale teacher, within the faculty/subject area as indicated in this job description.
9. To contribute to the schemes of work and the improvement plan for the faculty/subject area.
10. To liaise with, and set appropriate tasks for, Teaching Assistants allocated to groups or individuals taught.





11. To deliver all aspects of the entitlement curriculum as required by the schemes of work.
12. To carry out tasks allocated in accordance with the faculty/subject area improvement plan and meet the targets set within the faculty/subject area plan.
13. To take part in the school appraisal review and to participate in an agreed programme of professional development.
14. To communicate and consult with parents in accordance with school policy and practice.
15. To start internal and external examinations where the presence of a subject specialist is required by the School Leadership Team.
16. To participate in the meetings programme of the school.
17. To ensure that the school Health and Safety policy is implemented.
18. To cover for absent colleagues when called upon, in accordance with school policy and practice within the national guidelines for workforce reform.
19. To complete the organisational tasks related to normal teaching duties.
20. To liaise with administrative assistants related to administrative work within the faculty/subject area.
21. To be responsible for promoting and safeguarding the welfare of the children and young people in the school.
22. To follow all the school procedures for child protection and liaise with the Designated Safeguarding Leads on all matters relating to issues of child protection.

Faculty responsibilities:

1. To assist the Senior Curriculum Leader in leading the faculty.
2. To contribute to the development of and participate in the faculty self-evaluation processes.
3. To support the Senior Curriculum Leader in monitoring staff performance and feeding back outcomes to faculty staff.
4. In consultation with the Senior Curriculum Leader, to coach and mentor faculty staff.
5. To support and mentor ECTs within the faculty.
6. To develop and promote policies, procedures, guidance, and other documentation related to allocated responsibilities.
7. To lead discussions on items related to allocated responsibilities at faculty meetings.
8. To contribute to the development and implementation of strategies to improve student achievement.
9. To support the transition of students from Year 6 to Year 7.
10. To lead teachers supporting students related to allocated responsibility; particularly those with SEN.
11. To lead on the provision of enrichment opportunities, extra-curricular opportunities, and super-curricular opportunities.
12. To liaise with all other departments/external agencies related to allocated responsibility, particularly related to enrichment opportunities.
13. To support in the setting of appropriate cover work.
14. To support the faculty in delivering mathematical fluency, reasoning and problem solving.
15. To manage the provision of extra support for appropriate students related to allocated responsibility.
16. To support the faculty in improving standards related to allocated responsibility.
17. To monitor the progress of students related to allocated responsibility and support the faculty in making the appropriate responses.



