

PERSON SPECIFICATION

Job title: Teaching Assistant

Team: SEND Team

Reporting to: SENDCo

The holder of this post works under the instruction and guidance of teaching staff to support students to access and maximise their learning, and to assist in the management of students and the classroom environment. Work with identified students may be carried out in the classroom or elsewhere on the school campus.

| Education and experience | Requirement |
|--|-------------|
| Good numeracy and literacy skills | Essential |
| NVQ 2 for Teaching Assistants or equivalent qualifications or experience | Desirable |
| Training in the relevant learning strategies e.g. literacy | Desirable |
| First aid training/training as appropriate | Desirable |
| Working with or caring for children of relevant age | Desirable |
| Experience of working with students with disabilities | Desirable |
| Experience of running numeracy and literacy interventions | Desirable |
| Experience of supporting students and families from within the military | Desirable |
| Knowledge and skills | Requirement |
| Understanding of relevant policies/codes of practice | Essential |
| Basic understanding of child development and learning | Essential |
| Ability to self-evaluate learning needs and actively seek learning opportunities | Essential |
| Ability to relate well to children and adults | Essential |
| Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these | Essential |
| Effective use of ICT to support learning | Essential |
| Knowledge of the challenges and barriers that face students from military families as well as the strategies that might support them | Desirable |
| Personal characteristics | Requirement |
| Enthusiastic, collaborative, proactive and empathetic | Essential |
| Creative problem solver, able to work under pressure and prioritise | Essential |
| Committed to acting with integrity, honesty and fairness, to safeguard the assets, financial probity and reputation of the school | Essential |
| Committed to the vision and values of the school and Acer Trust | Essential |
| Flexible and adaptable, and willing to learn new skills | Essential |
| Professional, diplomatic and discreet | Essential |