

Boxgrove Primary School



Post:	Class Teacher
Responsible To:	The Executive Head Teacher, The Head of School and the school's Local Governing Body
Scale:	MPS or UPS depending on experience

Job Description

Relationships:

- Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers, and other Professionals

Responsibilities:

Take responsibility for a class of children determined on an annual basis by the Executive Head of School and Head of School and in accordance with the duties listed below:

- Carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document.
- Undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.
- Teach a class of pupils and ensure that planning, preparation, recording, assessment, and reporting meet their varying learning and social needs.
- Maintain the positive ethos and core values of the school, both inside and outside the classroom.
- Contribute to constructive team building amongst teaching and non-teaching staff, parents, and governors.

As a Class Teacher you will:

- Implement agreed school policies and guidelines.
- Plan appropriately to meet the needs of all pupils.
- Be able to set clear targets, based on prior attainment, for pupils' learning.
- Provide a stimulating classroom environment that promotes and supports enquiry-based learning
- Keep appropriate and efficient records, integrating formative and summative assessment into planning.
- Work with the wider leadership team to track the progress of children and ensure all children make good progress.
- Report to parents on the development, progress, and attainment of pupils.
- Promote the school's behaviour for learning Policy.
- Participate in meetings which relate to the school's management, curriculum, administration, or organisation.

- Establish creative, responsive, and effective approaches to learning and teaching
- Regularly reflect on your own practice, set personal targets, and take responsibility for own development, seeking advice and support from other leaders
- Promote and maintain a culture of high expectations for self and others
- Keep up to date with current pedagogical thinking and engage in research led practice
- Develop effective relationships and communications which underpin a professional learning community that enables everyone in the school to achieve
- Create a culture and ethos of challenge and support where all pupils can achieve success
- Ensure every child has access to high quality teaching and learning across the curriculum

Name of Post holder	
Signature of Post Holder	
Date	
Signature of Headteacher	