



**Bedford Girls' School
Sports Coach
Job Description and Person Specification**

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

<p>Job Title:</p> <p>Department:</p> <p>Location:</p> <p>Job Purpose</p> <p>Reporting Line:</p> <p>Hours:</p>	<p>Sports Coach (Specialism in Lacrosse and/or Netball)</p> <p>PE Department</p> <p>Cardington Road, Bedford</p> <p>To coach at least one of our major sports (Lacrosse and/or Netball) with vision and energy, promoting and developing its reputation that not only provides sporting excellence but equipping all girls with skills for life.</p> <p>To ensure high standards of training and learning are delivered in lessons and co-curricular whilst also ensuring resources are used efficiently and effectively.</p> <p>Director of Sport</p> <p>Full Time</p>
<p>Line management responsibility for:</p>	<p>None</p>
<p>Main duties and responsibilities:</p>	<p>Coaching and Learning</p> <p>Promote excellence in coaching and learning to ensure pupils develop their potential in one or more of the major sports delivered at BGS.</p> <p>Umpiring and coaching at tournaments throughout the school year, including at after school fixtures both home and away.</p> <p>Supporting training, which takes place at the weekends and during the school holidays.</p> <p>Flexibility to support the delivery of all sports as required in the department.</p> <p>Exemplify in own practice the skills of coaching and learning typified by lead professionals, and ensure that good practice is shared through sports.</p> <p>Ensure that within lessons and co-curricular, individual progress is regularly assessed, recorded and reported to the Director of Sport and used to inform future coaching.</p> <p>Keep up to date with developments in the major game you are delivering and to ensure that best practice is adopted.</p> <p>Ensure, with coaches and staff that the values of fair play, teamwork, healthy competition and respect for rules are upheld and promoted.</p> <p>Actively promote sport within the community to encourage pupils' interest in this area in consultation with the Director and Assistant Director of Sport.</p> <p>Contribute to the positive promotion and reputation of sport at Bedford Girls' School in the local and wider community</p> <p>Ensure sports equipment is well cared for and meets Health & Safety with the Director of Sport.</p> <p>Ensure that Bedford Girls' School Health & safety policy is implemented at all times.</p>



**BEDFORD
GIRLS
SCHOOL**

Bedford Girls' School

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	<p>Support and contribute to the school's responsibility for safeguarding students. Lead and conduct oneself in an exemplary manner from a child protection point of view.</p> <p>Ensure that risk assessments are carried out and regularly monitored in consultation with the Director of Sport.</p>
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You may also be required to undertake such other comparable duties as the Trust/School requires from time to time.

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Person Specification		
	Essential	Desirable
Qualifications	<p>A Coaching Award or willingness to undertake the qualification in Lacrosse and/or Netball.</p> <p>First Aid qualification or willingness to undertake the qualification.</p>	<p>Umpiring qualification or willingness to undertake an umpiring qualification.</p>
Experience	<p>A proven record of success as a sports coach.</p>	<p>Experience of working in an educational environment.</p> <p>Experience of supervising groups of children or young people.</p> <p>Understanding and experience of working in inclusive settings.</p>
Knowledge & Skills	<p>Ability to umpire a match in at least one of the major sports offered at BGS.</p> <p>The ability to demonstrate and promote positive values, attitudes and behaviour with young people.</p> <p>Effective administrative, organisational, and ICT skills.</p> <p>A good standard of numeracy and literacy.</p> <p>An understanding of safeguarding within a school setting.</p> <p>The ability to work under pressure and prioritise work in a busy school environment.</p> <p>Ability to manage time efficiently and effectively.</p> <p>Ability to work as part of a team and collaboratively with colleagues across the School and capable of working independently.</p>	<p>The desire to develop new skills through in-service training.</p> <p>An understanding of the teaching and learning process.</p>
Personal Competencies & Attributes	<p>Positive, enthusiastic and energetic.</p> <p>Approachable, open and sensitive to the needs of children.</p> <p>Dedicated, hardworking and flexible including weekend and evening work.</p>	