



Candidate information for

# Boarding Houseparent

Hurst



# Hello + Welcome

“Parents talk of choosing Hurst for its ‘outstanding’, ‘robust’ and ‘supportive’ pastoral care.”

The Good Schools Guide





## Welcome from the Head of College

Hurst is a wonderful place to work and to live. We have a clear sense of our educational values, which underpin our vision for the future. Our mission and purpose as staff is based on a wholehearted commitment to ensuring that every pupil experiences an outstanding all-round education. Through this educational experience we seek to prepare the children in our care for life beyond Hurst.

Our educational philosophy is about far more than just exam grades; a Hurst education is genuinely holistic and rounded. We believe that pupils develop through a full-on engagement with every aspect of school life, whether in the classroom, in boarding and day Houses, or in sports teams, choirs, orchestras, casts, activity sessions, DofE groups and so much more. As such we seek to recruit staff who not only buy into this culture, but who will actively support and coach the pupils in these areas, as well as be role models for the Hurst values in the way that they lead their own lives.

In the same way that we care about the personal development of every single pupil, we also care about the development---personal as well as professional---of every member of staff. This requires a significant degree of commitment, and it comes with huge rewards for those who embrace the challenge. Our 'Teach Hurst' and 'Lead Hurst' programmes are proof of our commitment to our staff, and offer a unique and exciting way to develop a career in teaching. If you have got the potential and the willingness to work hard to fulfil it, then we will provide you with the training, the support and the opportunities to help you get there. You will not be the first to walk down that path, and you certainly won't be the last.

Before you even reach for the application form, I hope that you get a strong sense that being a member of the Hurst community is very much a way of life---not just for the pupils who attend Hurst, but also for the talented, inspirational and dedicated staff who work here. It's more than just a job. It's a vocation. If that appeals to you, then we would love to hear from you and I look forward to meeting you here at Hurst.

A handwritten signature in black ink, appearing to read 'Dominic Mott'.

Dominic Mott

# An Introduction to the College

Hurstpierpoint College is one of the country's leading HMC co-educational schools and has a reputation for ensuring that every pupil experiences an outstanding all-round education that prepares them for life.

The College comprises a Sixth Form, Senior School, Senior Prep and Junior Prep with 1,300 pupils in total. Over half the pupils in the Senior School are boarders (weekly or flexi). Hurst is a significant medium-sized enterprise in Mid Sussex with around 480 employees and an annual turnover of £35 million.

What particularly strikes visitors to the College is the vibrant dynamic of our community. Situated within a 140-acre campus, surrounded by beautiful countryside, Hurst lies on the border of the South Downs National Park, close to the village of Hurstpierpoint in West Sussex.

This superb location is also just 20 minutes from the city and beaches of Brighton and Hove, whilst London train stations can be reached from Hassocks or Haywards Heath in under an hour.

The central campus is thoughtfully laid out and planned with zones for the Academic, Co-Curricular and Pastoral areas of school life. These all lie at the centre of a superbly equipped broader campus.

Hurst has an excellent academic track record and the vast majority of pupils go on to Russell Group universities including Oxford, Cambridge, and various London Universities, as well as large numbers to Exeter, Bristol and Durham.

Founded in 1849 by Nathaniel Woodard, Hurst is a Church of England College. The Christian ethos underpins College life but we are a diverse community; we welcome those of other faiths, or no faith, and pursue an inclusive approach in all that we do.

The College is a co-sponsor, together with the Diocese of Chichester, of the newly formed Hurst Education Trust, a local multi academy trust. The Trust currently has eight local primary schools, although we envisage that it will grow over time.

## Superb Facilities

The College has invested heavily in campus developments, including substantial new academic and sports facilities, in addition to an extensive programme of day and boarding house refurbishments.

Recent major developments have included the New Bury Theatre, Pelican House, two new science laboratories, a complete overhaul of the College's catering facilities, an extension to Eagle House and refurbishment of Woodard House, and the completion of a new swimming pool.

Future planned developments include upgrading our boarding house facilities, alongside the continued programme of refurbishing the College's existing facilities.





## Role: Boarding Houseparent

Reporting to: Deputy Head Pastoral and Senior Mistress

Reporting to Houseparent: Assistant Houseparent, House Tutors and Matron

Salary: Highly competitive salary and benefits

To supervise, nurture and guide pupils in their house in such a way as to enable them to reach their true potential in every aspect of school life. To provide a warm, supportive environment where every pupil feels welcomed, respected and valued for who they are.

# Key Qualities

Hurst has a reputation for offering an excellent all-round education with a strong academic core for every child.

## Essential experience, skills and qualities

The successful candidate will

Have a genuine interest in ensuring every pupil reaches their potential

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Have a proven track record of excellence in an education setting, previous experience in a similar boarding/pastoral role highly desirable

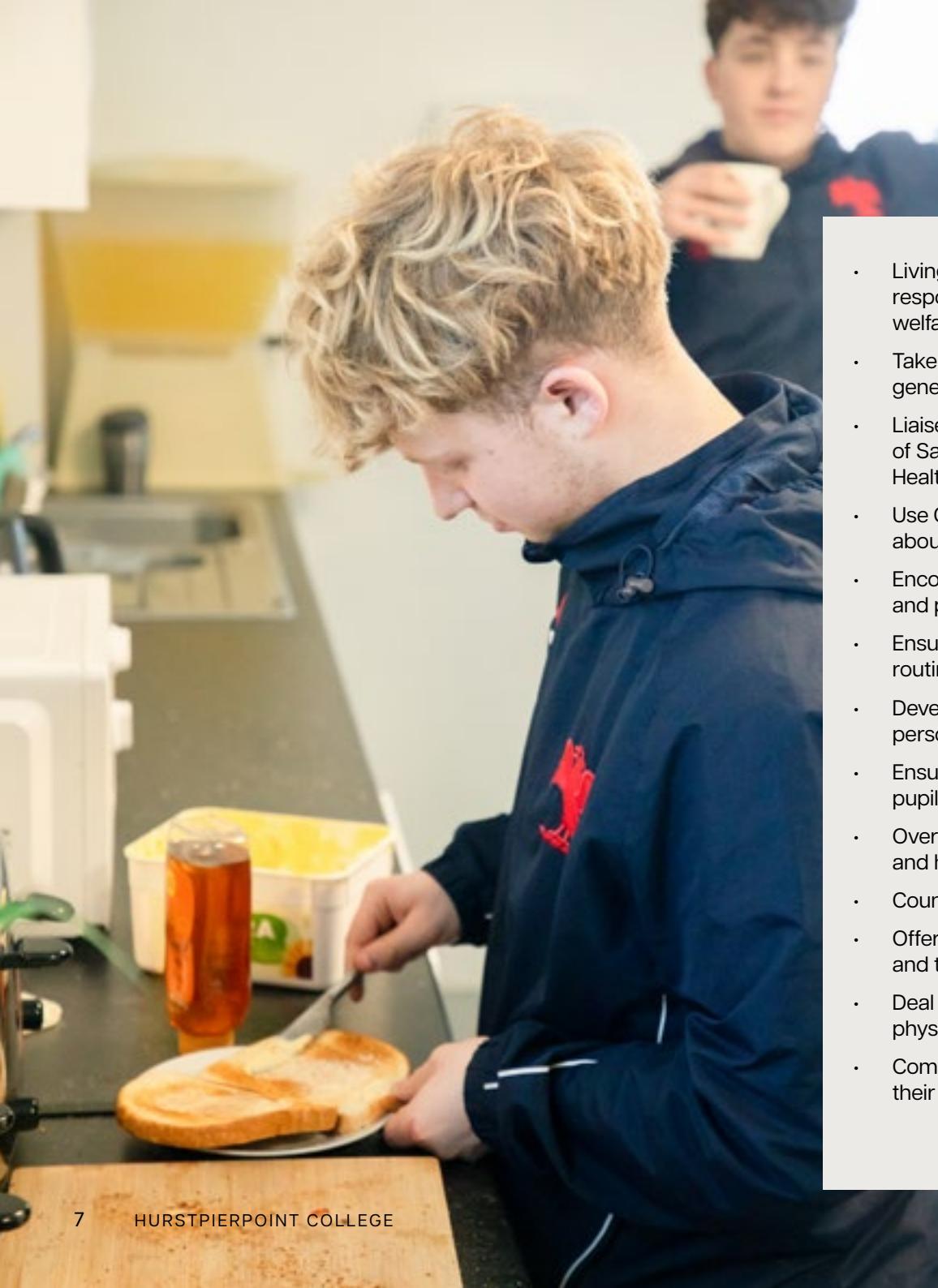
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Have a Bachelor's Degree in relevant subject and strong evidence of continuous professional development

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Be innovative, proactive, organised and place the needs of the young people at the forefront of everything they do





## Role Responsibilities

- Living on-site you will take overall responsibility for pupils general welfare in loco parentis
- Take overall responsibility for pupils general welfare in loco parentis
- Liaise as appropriate with the Head of Safeguarding and Head of Mental Health
- Use CPOMS to record any concerns about pupils
- Encourage academic development and progress
- Ensure the smooth running of house routines
- Develop qualities of character and personality
- Ensure safety and security of all pupils in the house
- Oversee the provision of a healthy and happy environment
- Counsel on personal matters
- Offer guidance for further education and the future
- Deal with matters concerning physical health
- Communicate with parents about their children

- Lead and engage with House Staff to ensure every pupil receives the support they need to fulfil their potential
- Support the House members in House & School competitions
- Direct House Staff and House Prefects in the management of the House
- Supervise the House Wellbeing Champion scheme
- Administer the House system of rewards and sanctions
- Work with the Heads of Section and the Deputy Head of College to maintain the school's disciplinary code
- Meet fortnightly with the Deputy Head Pastoral to discuss Pupils of Concern and other arising issues
- Attend weekly meetings of the HoM group
- Set an exemplary personal example
- Organize appropriate events for both pupils and parents
- Operate the House bank accounts and manage the House finances in line with school protocols

## Your benefits



Free on-site accommodation at our impressive Sussex campus, council tax and utility bills included.

Membership of the Teachers' Pension Scheme.

Free dining and refreshment facilities during term time.

Extensive professional development programmes, together with career opportunities across the College and Hurst Education Trust.

Free use of extensive sports and leisure facilities.

Comprehensive health and wellbeing offering including an on-site mind clinic, wellbeing MOTs, Employee Assistance Programme and Chaplaincy.

Contributory BUPA Health Insurance.

Cycle to work scheme.

Social calendar of events.

Free on-site parking.

Remission of fees in line with the School Fees Discount Policy

## How to apply



### The application process

Please visit [hppc.co.uk/about-us/careers-at-hurst/](http://hppc.co.uk/about-us/careers-at-hurst/) to submit your application.

### Safeguarding and equal opportunities

Hurst is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to an enhanced DBS disclosure, the receipt of satisfactory references, the College's pre-employment medical questionnaire, relevant original ID documentation and examination certificates. The College understands that a robust, fair and transparent recruitment and selection policy plays a central role in achieving this aim. Our full equal opportunities policy is available in the Policy Documents section of our website.

## Information



### Further information

For further information please see our website at [hppc.co.uk/about-us/careers-at-hurst/](http://hppc.co.uk/about-us/careers-at-hurst/)

Applications will be considered as they are received.