



Mossbourne  
Federation

# Job Description

## Lead Teacher of Latin

Date last reviewed on:	
Date to be revised on:	



<b>POSITION</b>	Lead Teacher of Latin
<b>SALARY</b>	Teachers' Main Payscale plus Mossbourne Allowance £1600 plus discretionary allowance / UPS plus discretionary allowance
<b>START DATE</b>	01/09/26
<b>HOURS</b>	40 hours per week
<b>FULL TIME EQUIVALENT</b>	Full Time, 52.143 weeks per annum
<b>CONTRACT TYPE</b>	Permanent
<b>RESPONSIBLE TO</b>	HOLA
<b>LOCATION</b>	Mossbourne Victoria Park Academy
<b>KEY WORKING RELATIONSHIPS</b>	Teaching Staff, Students and Parents

### Background

Mossbourne is the realisation of Sir Clive Bourne's dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation's calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consist of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form, Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPSA) secondary, Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHLA) primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce who come from diverse backgrounds. We particularly welcome applications from people of Black, Asian and other minority ethnic descent. Injustice, discrimination and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

### Mossbourne Victoria Park Academy (MVPA)

At Mossbourne Victoria Park Academy (MVPA), we continue to build on the Federation's ethos of exceptional education for all our students. With children at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs, with the belief that all students can fulfil their true potential. Our students' progress at GCSE puts us in the top 10 schools nationally, and we believe there is more to do. Our staff deliver excellent lessons, and our students enjoy a vibrant enrichment programme and have access to debate, speech-making and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing - the best possible deal for our students. If you want to be part of the team that is improving the life chances of our students, then read on.

### Learning Area

Latin is a part of the English Learning Area. Selected students study Latin Language and Literature from Year 8. Our teachers are passionate about delivering outstanding lessons and instilling a passion for language-learning amongst our students. It is an extremely exciting place to teach Latin.

The Learning Area is very well resourced and comprises:

- Detailed and fully resourced Schemes of Learning.
- Rigorous monitoring and tracking systems to ensure progress for all students.
- Regular and personalised Professional Development for staff.
- Interactive equipment to maximise outstanding teaching and learning opportunities.



- Opportunities to promote language-learning for pleasure, as well as cultural enrichment opportunities.

### **Job Summary**

The successful applicant will be passionate about teaching Latin and about developing students as curious learners who will become fluent in the technical complexities of Latin grammar, spelling and vocabulary. They will inspire students to appreciate the richness and diversity of the language and its history. They will be well organised and willing to go the 'extra mile'. They will hold Qualified Teacher Status (QTS), have a proven track record of successful Latin teaching across different key stages and believe that all students can succeed in Latin language and literature.

### **Key Responsibilities & Accountabilities**

- Responsibility for making key curriculum decisions e.g., set texts studied.
- Responsibility for designing or adapting all Schemes of Work.
- Gathering and recording data to determine progress and inform future planning.
- Liaising with counterparts at Mossbourne Community Academy to ensure Latin provision within the Federation is of the highest possible standard.
- To keep abreast of developments in Latin and literacy teaching and pedagogy, and ensure that these changes are implemented in lesson delivery and Schemes of Learning
- Designing formative and summative assessments.
- Promoting and being committed to the Academy's aims and objectives and to implement Academy policies
- To plan and deliver high-quality, engaging and differentiated lessons in all subjects taught that ensure progress for all students on a day-to-day basis
- To set homework in accordance with Learning Area policy and to mark work regularly to aid progression, keep clear records of attainment and follow up on non-submission
- To organise and run enrichment opportunities and support interventions for students within Latin, including Enrichment programmes, interventions, trips, etc.
- To undertake duties as directed and in accordance with Academy expectations
- To supervise Prep
- To be a member of the pastoral team and, if required, a Form Tutor carrying out the associated responsibilities
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.
- To model, in everything you do, the Academy's values of courtesy, hard work, integrity, resilience and excellence
- To take part in the academy's wider curriculum offer including PSHCERSE, Bourne Scholar and Enrichment as required



Person Specification				
E Essential or D Desirable	Requirements	Assessment Criteria		
		App Form	Task	Interview
<b>Experience</b>				
E	Ability to teach both key stages	X	X	X
E	Knowledge and understanding of how students learn Latin	X	X	X
E	Ability to teach Latin to KS4 and French and Spanish to at least KS3 level.	X	X	
E	Ability to select appropriate teaching methods and resources to meet the differing needs of students	X		X
E	Effective planning, assessment and record keeping	X	X	
E	Ability to work independently and as part of a team and contribute to INSET days		X	
E	To develop & maintain positive relationships with all stakeholders	X	X	
E	Effective classroom management & efficient organisation of resources	X		X
<b>IT knowledge</b>				
D	Advanced knowledge of the Microsoft Office Suite, specifically Word and Excel is an essential requirement of the role		X	
D	Ability to swiftly adapt to and utilise new/various systems / software		X	
D	Effective & appropriate use of ICT in lessons & across Learning Area		X	X
<b>Behavioural Competencies</b>				
E	Excellent communication skills	X		X
D	Strategic approach, ability to see the 'big picture'	X		
E	Commitment to meeting deadlines internally and externally ensuring output consistently is of an exemplary standard	X		
E	The upmost integrity and high levels of motivation & commitment.	X		
E	Proactive approach & efficient time management & prioritisation skills	X		
E	Genuine interest & passion for the education of young people & the will to contribute to the wider life & community of the Federation	X	X	
<b>Applicable to all staff</b>				
E	Undertake training as required to fulfil the requirements of the role	X	X	X
E	Support Mossbourne through your actions & attitude, adjusting performance and practice in accordance with Federation initiatives and directives.	X	X	X



E	Recognise your role as part of the success of Mossbourne.	X	X	X
E	Play an active role in the safeguarding of all students and adults.	X	X	X

***Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.***

***The document is not a comprehensive list; it simply outlines the expectations of this role.  
This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.***