

Play Team Member Recruitment Pack





WELCOME

We are looking to recruit two motivated, dedicated Play Team Members.

You will be working as part of a team to support and facilitate meaningful and productive child-initiated play during the school day for all our children.

At Walker we believe in the right for all children to access the curriculum and that our children deserve the best provision.

The working hours are:
Monday-Friday, 11.45am-
1.15pm (7.5 hours per week).

WALKER PRIMARY

Walker is an ambitious, diverse and inclusive school in Southgate, North London.

We are passionate about ensuring extraordinary outcomes for all who walk through our door. Our vision, no one left behind, is central to all we do. Walker children and staff are proud to be part of our warm, welcoming community, where everyone achieves together. Children embrace all aspects of school life and support each other to be the best they can be.



“Across Walker Primary School there is warmth, ambition and a real sense of community. Leaders have the highest expectations of all pupils, including those with special educational needs and/or disabilities (SEND). Pupils enjoy coming to school every day.”

~ Ofsted, May 2023

No one left behind

KEY INFORMATION

Age range:

4 to 11

Location:

Southgate, London

School type:

Academy converter
Ivy Learning Trust

Pupils on roll:

418

Children eligible for FSM:

7.7%

2025 KS2 results:

85% achieved expected
standard (combined)

Ofsted:

Good, May 2023



*“Walker is a kind school
where we help each other,
make people’s days
better, ensure that
everyone is happy and
that no one is alone.”*

~ Tim, Walker pupil and
UNICEF Ambassador

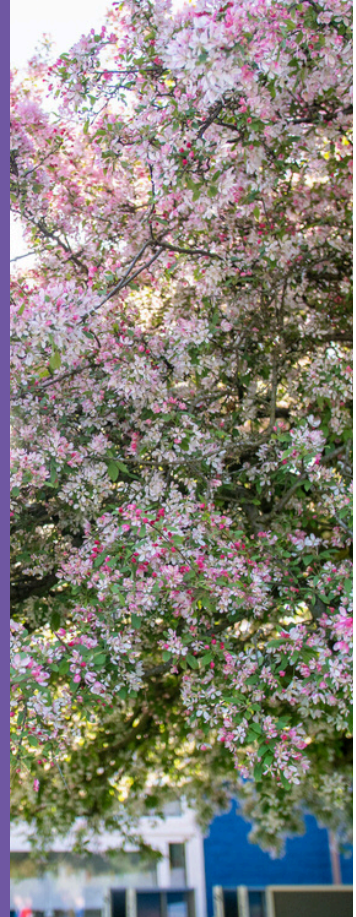
A UNICEF GOLD RIGHTS
RESPECTING SCHOOL

Our Vision

Ivy is a charity and our purpose is to provide education for the public benefit.

We have four guiding principles:

- We are one family of schools.
- Good education is a birthright.
- We make it easy to make a difference.
- Local leaders know their communities best.



Ivy Learning Trust is a family of schools dedicated to giving children a great education. We formed our Trust in 2017 with two Enfield primary schools, Brimsdown and Lavender, in order to formalise the already close working relationship between them. We now have a network of 17 primary schools across North London and Hertfordshire.

This collaboration has enabled our community to benefit from the expertise and talents at each joining school, with leaders sharing successful techniques and innovations. Staff enjoy better access to CPD programmes and opportunities to develop their careers. We are a supportive community, dedicated to ensuring that no one is left behind and that everyone benefits from being part of our Trust.

OUR SCHOOLS



17

Schools

*All Good,
Outstanding or
Expected Standard+*

SCHOOL	LOCATION	JOINED	OFSTED
1. Lavender	Enfield	2017	Good (2025)
2. Brimsdown	Enfield	2017	Good (2023)
3. Churchfield	Enfield	2018	Good (2022)
4. Eastfield	Enfield	2018	Good (2022)
5. Larkspur	Hertfordshire	2018	Good (2023)
6. Walker	Enfield	2019	Good (2023)
7. The Wroxham	Hertfordshire	2019	Good (2024)
8. Woodside	Hertfordshire	2020	Good (2025)
9. Crabtree Infants	Hertfordshire	2021	Outstanding (2024)
10. Crabtree Junior	Hertfordshire	2021	Outstanding (2023)
11. Peartree	Hertfordshire	2022	Good (2025)
12. Martins Wood	Hertfordshire	2022	●●●●●●●● (2025)
13. Watchlytes	Hertfordshire	2022	●●●●●●●● (2025)
14. Round Diamond	Hertfordshire	2023	Outstanding (2025)
15. Windhill21	Hertfordshire	2024	Outstanding (2025)
16. Richard Whittington	Hertfordshire	2024	Good (2019)
17. De Bohun	Enfield	2025	Good (2020)

**Schools inspected since joining Ivy.*

WORKING AT IVY



“

Staff are overwhelmingly proud to be part of the school community. Regular training helps staff stay sharp and keep ahead of the game. Senior leaders do much to look after staff's wellbeing.

~ Ofsted, Crabtree Junior, 2023

”

When you join Ivy, you'll have access to a comprehensive range of benefits, designed to support your career progression and wellbeing. As a Trust, we offer an inclusive work environment, recognise and reward excellence, encourage creativity and support ongoing professional growth.



Employee Assistance Programme with access to free counselling, mental health and financial support



Professional development with defined careers pathways and paid study leave



Tax free childcare scheme and admissions priority for the children of school employees



Pension scheme



National pay in line with STPCD



Flexible working available



Cycle to work scheme



Discounted gym membership



Occupational health service

JOB DESCRIPTION

Overall Purpose of the Post:

Working as a member of the play team, you will ensure that all our children have meaningful lunchtime play every day. You will work with the team to create a safe and stimulating outdoor environment providing social, active and creative play experiences for all.

The play team is also responsible for ensuring that all our children have a pleasant eating experience at lunch time, whilst maximising the time they can spend outside playing. You will support all our children as they visit the dining hall and are responsible for clearing the dining hall for eating.

Main Duties and Responsibilities:

- Work as part of the play team to cover all lunchtime tasks daily. This will include sessions outside and also sessions in the dining hall.
- Work with the play coordinator to ensure all children have access to exciting play opportunities every lunch time.
- Facilitate play opportunities and act as an ambassador for play.
- Work with the site manager, play coordinator, and play team members to ensure that all our children have a safe site for play.
- Coordinate and communicate between play zones and dining hall to ensure all children visit the dining hall and eat their lunch.
- Assess play areas for risks daily and communicating / implementing any changes required.
- Assist with putting out and packing away of play equipment / kit.
- Record and report incidents of note that occur during lunchtime – eg site issues, behaviour, first aid.
- Assess and deliver first aid to pupils (if trained). Assist with first aid reporting.
- Coordinate and communicate with the play coordinator, play colleagues and the catering team to ensure that all children visit the dining hall in a scheduled manner, to minimise queuing and maximise play time outside.
- Assist children at lunch, eg with queuing, getting seated, opening packets, spillages, disputes, clearing plates / cutlery and encouraging good eating and social skills.

JOB DESCRIPTION

- Clear and clean the hall during service (eg spillages, assisting with waste food, trays and cutlery).
- Offer care, support and advice for children during lunchtime.
- Contribute ideas and suggestions to improve the team practices and performance.
- Promote and safeguard the safety and welfare of children in accordance with school child protection and behaviour management policies.
- Support and uphold the school's behaviour and relationships system and reward pupils with verbal praise for positive attitudes and behaviours.
- Attend periodic team meetings and / or training for professional development.
- Assist with training new team members.

Job Context

The post holder will work under the general direction of the play coordinator. The play coordinator is directed by the headteacher / governing body who will take the lead on the strategic direction of the school, setting its philosophy and its vision. The post holder will have an important role in working directly with our children; working alongside the play coordinator and other play team members to deliver a programme of activities that is appropriate to the age and needs for the children in their care.

Supervision and Work Planning

The play team member will not be required to supervise staff within the setting but will need to work with the play coordinator on planning activities for the children. It will be incumbent on the play team to supervise children at all times. Please note: this supervision may be at some distance depending on the school's play policy (methods of supervision could include direct, remote and roaming).

Working with children is demanding and requires stamina and resourcefulness. This post will require physical effort, such as initiating active games, demonstrating safe play, movement on uneven surfaces (slopes, sand) and moving 'loose parts' materials, containers and furniture.

JOB DESCRIPTION

Problems and Decisions

The play team member will be required to resolve day to day issues of a practical or routine nature among the children, but issues of an operational or organisational nature should be referred to the play coordinator.

All Staff Will:

- Promote equality of opportunity.
- Follow safeguarding guidelines and child protection policy / procedures.
- Keep their own performance under review, contributing to monitoring, evaluation and review and participate in performance management / appraisal.
- Promote positive attitudes and behaviour.
- Be committed to achieving the Trust values.
- Promote the Trust in the community.
- Work in partnership with all colleagues including the Trust Board / LGBs.
- Follow the Code of Conduct for Employees at all times.
- Have regard for and act in accordance with Health and Safety policy / practice.
- Celebrate success of pupils and staff.



JOB DESCRIPTION

All schools and services in the Trust are committed to safeguarding and promoting the welfare of children and young people. Therefore, all workers and employees within the Trust are expected to share this commitment. The post holder shall ensure that the duties of the post are undertaken with due regard to the Trust's policies and to their personal responsibilities under the provision of the Health and Safety at Work Act 1974 and all other relevant subordinate legislation.

The job description should not be viewed as a comprehensive description of the post and is not a contract of employment, nor any part of it. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected:

- To comply with any reasonable request from those in a position of responsibility to undertake work of a similar level that is not specified in this job description.
- To work with and alongside other staff to ensure that the Trust provides the best possible outcomes for all children.
- To provide emergency back-up cover in the event of staff absence.

Notes

This job description has been prepared only for the purpose of school organisation and may change either as a contract changes or as the organisation of Ivy is changed.

The post holder may be required to work in any of the offices / schools / nurseries within Ivy, as directed by the CEO.

PERSON SPECIFICATION

Essential	Desirable
Enjoy working with young people (all ages in the primary school range 4-11 years).	Previous experience of play work or working with children. Confident in working with and able to influence and negotiate with children from Reception (4 years old) to Year 6 (11 years old).
Positive and supportive attitude towards young people of all ages, abilities and backgrounds.	
Ability to follow written and verbal procedures and policies.	Knowledge and / or understanding of the Playwork Principles.
Ability to cope with and adapt to change and remain calm in stressful situations.	Previous first aid experience (basic first aid training will be provided).
Problem solving: Ability to identify and resolve straightforward problems and refer complex problems to an appropriate member of staff.	
Verbal and written skills: Play team members will be required to record incidents swiftly and add to appropriate central school records. Ability to give clear verbal instructions and to follow good protocol.	
Strong teamwork skills; enjoy being part of a team, supportive, flexible, reliable.	
Practical, solutions driven.	
Friendly, approachable, caring manner.	
Dependable, with good time keeping.	
Willingness to try new things and work outside of their comfort zone.	

DETAILS AND TIMELINE

Contract Type:

Permanent, Part-Time

Salary:

£28,221 FTE

Closing Date:

11 February 2026

Interview Date

23 February 2026

Our Policies:



Privacy Notice



Code of Conduct



Recruitment



Safeguarding

This post has a minimum requirement of two references which must be your current or most recent employer.

Walker Primary School is committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced disclosure and medical checks.

Visits to the school are welcome.
Please get in touch to arrange a visit or
speak with the Head of School.

0208 886 3904
office@walker.enfield.sch.uk

