



Person Specification

POST TITLE: ASSISTANT HEAD

LOCATION: To be worked across Letchworth (KS3) & Hitchin (KS4), until completion of our new school building. This position will then be based in Letchworth.

GRADE: L6-L10 (depending on experience)

	Essential	Desirable
Knowledge and Understanding		
Good awareness of current educational developments	✓	
Clear understanding of current issues related to education	✓	
Ability to plan lessons effectively	✓	
An understanding and commitment to the ethos of the school	✓	
Evidence of high-level classroom skills	✓	
Ability to provide clear educational vision and direction and lead by example	✓	
Evidence of creating and maintaining effective partnerships with parents/ carers and the community, to enhance learning	✓	
Understanding of the principles of effective teaching and learning and the ability to promote a culture that addresses barriers to learning	✓	
Experience of teaching at both Key Stages 3 & 4		✓
Skills, Qualifications and training		
Qualified Teacher Status	✓	
Evidence of active involvement in professional development	✓	
Evidence of excellent organisational skills	✓	
Evidence of working in collaboration with other stakeholders	✓	
Clear evidence of leadership	✓	
Evidence of the ability to formulate aims, policies and plans and monitor, evaluate and review the impact of these	✓	
Teaching and Learning		
Understanding of the principles of effective teaching and learning and the ability to promote a culture that addresses barriers to learning	✓	
Evidence of successfully engaging all students through an exciting and innovative curriculum	✓	
Evidence of successful use of assessment to improving outcomes	✓	
Successful experience of promoting the personal, social, moral, cultural and spiritual development of students	✓	
Evidence of implementing successful strategies for student behaviour	✓	
Evidence of raising attainment and students' rates of progress	✓	
Evidence of the ability to collect, analyse and use data on students' progress and attainment	✓	
Attributes		
Successful experience of supporting students with SEND	✓	
Evidence of ability to work well in a team	✓	
Ability to think originally and creatively	✓	
Energetic and enthusiastic	✓	