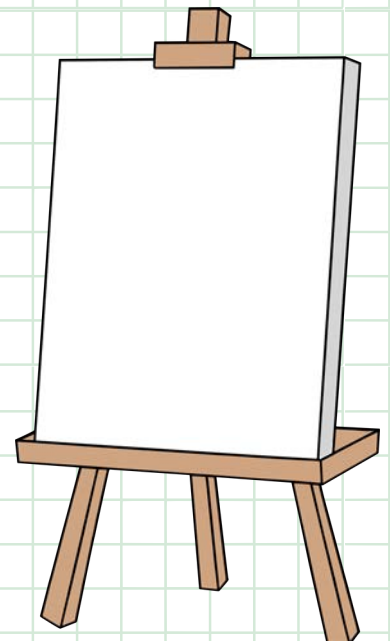
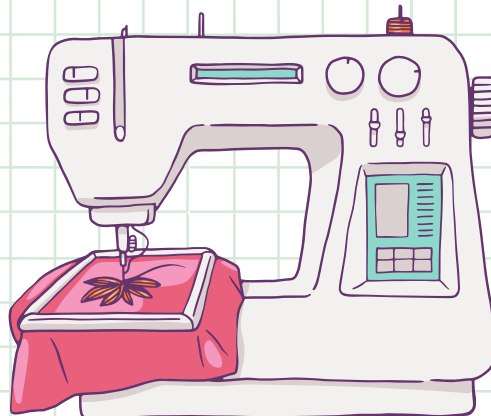
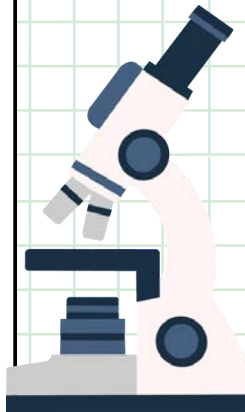
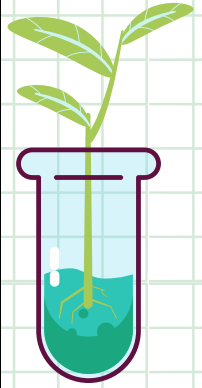


Wootton
Academy Trust

PRACTICAL SUBJECTS TECHNICIAN

Job Pack



Welcome

from the Executive Headteacher

Dear Applicant,

Thank you for your interest in the post of Technician at Wootton Academy Trust.

We are at an incredibly exciting time in our development. This September, Wootton Upper School will become Wootton Academy, a Year 7 – 11 secondary and grow from 850 to 1150 students. In addition, our popular and oversubscribed sixth form Kimberley College will also change as it focuses on getting students into the country's top universities and degree apprenticeships. The opportunities that come from this are huge, and we need to grow our staff body in key subjects as a result.

Both settings have been inspected in recent times and found to be “Good” across the board – Wootton in November 2024, and Kimberley in May 2023. Teachers can get on and teach because students behave and work hard.

However, we have lots of things we must do better right now for our students and the wider community. We want to run superb schools with great outcomes for all students, enabled by a high-performing, happy staff body, and a reputation as a great place to learn and work. We are working hard to build a strong culture based on great attendance and behaviour by students. And we are developing a curriculum that is ambitious and knowledge-rich, recognises the importance of subject disciplines, and immerses students in the best that has been thought and said.

If you share our passion for knowledge and handing it on to future generations, and are motivated to find out more about us, then please visit our website or get in touch with us for a chat. We'd love to show you around and have you see for yourself a place where teachers can teach and students work hard. Details of the application process are at the end of this recruitment pack.

We look forward to receiving your application.

Yours sincerely,



Mark Lehain
Executive Headteacher

About WAT

TRUST VALUES

Wootton Academy Trust is committed to the pursuit of **excellence**, with an unrelenting drive to ensure that every student makes great progress, achieves exceptional standards and realises their potential.

It is important to us that all students are able to access a wide range of **enrichment** activities in our academies, to realise their full potential and to be able to operate with great **independence** in adult life. Therefore, we are committed to providing all students with lots of diverse **opportunities** including developing their awareness of the importance of British values, of upholding the rule of law, tolerance, respect, democracy and **equality**.

We are committed to providing our students with skills to enable them to play active roles in our **community** and in the wider networks in which we all operate, in **partnership** with others.



"The pursuit of excellence underpins everything we do"



Our **vision** is to operate academies which are genuinely inclusive; Wootton Academy Trust (WAT) strongly believes that its provision should be judged by how its academies nurture the most vulnerable students in their communities to maximise their future social mobility.

We operate caring and supportive communities where everyone is encouraged to flourish. We are committed to providing all our learners the best education possible. We, therefore, nurture high aspirations and work collaboratively with others to provide outstanding opportunities.

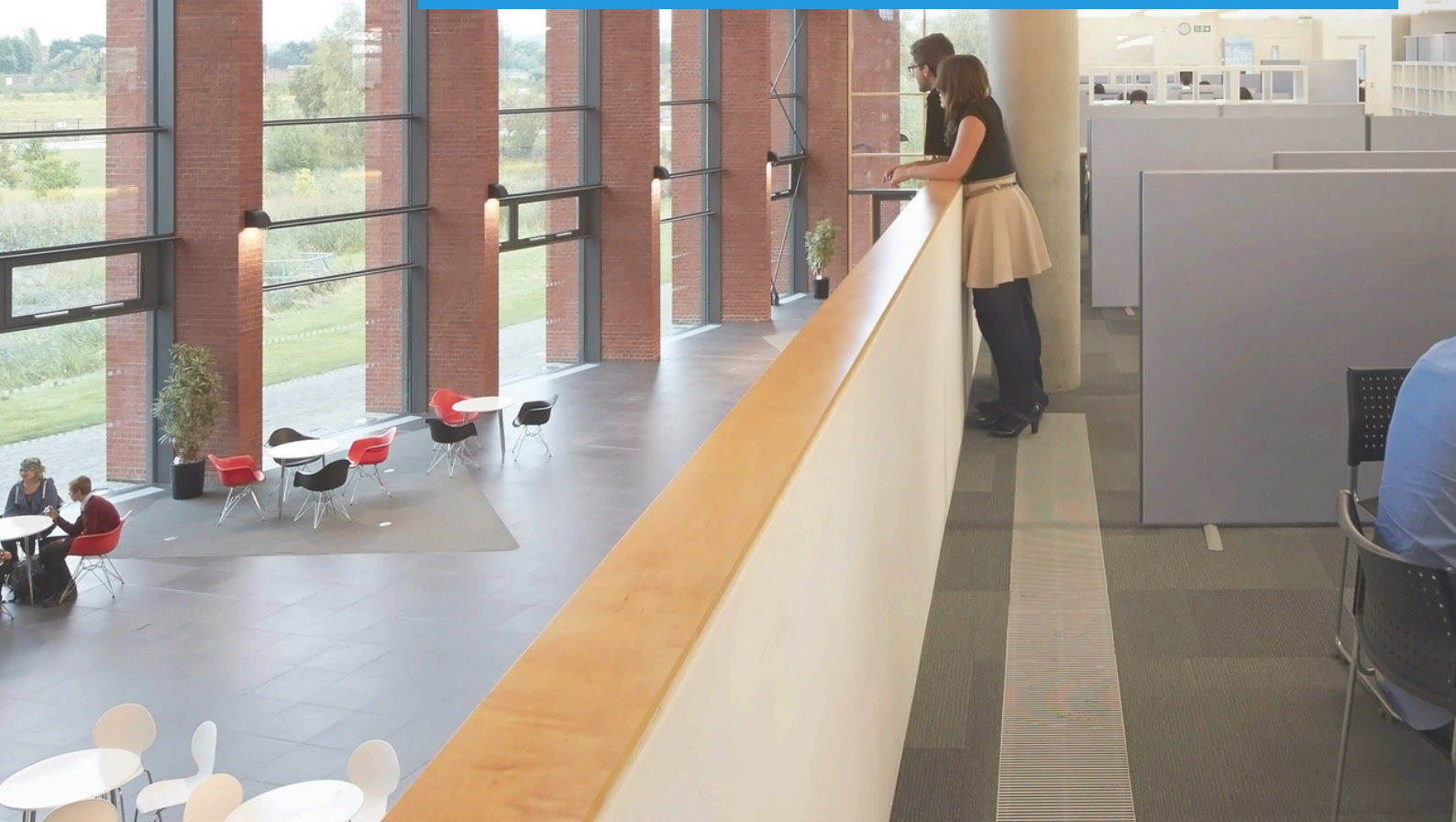
It is important to us that everyone knows they are valued, and we will celebrate each student's individual journey as they take their next steps, well prepared for life in modern Britain.

Practical Subjects Technician support



We are looking for a keen and dynamic colleague to work in our practical subjects. Given we are a growing school we are building our technician team to work together to provide really robust support in one or more areas.

Technician support is provided in Science, Food, DT, Textiles and Art.

You may have a skill in one area but extra training can be provided to support us work flexibly through the year. This is helpful as most of our subjects completes practical work at different points of the curriculum, and elements of our Key Stage 3 are delivered on a carousel.



Key Facts

	 Wootton Upper School	 Kimberley Sixth Form
Last Ofsted	Nov 24	May 23
Ofsted Judgement	Good in all areas	Good
PAN	297 students 10 forms of entry	350 students (2024)
Year Established	1975	2013
Type of School	Converter Academy part of Academy Trust	Sixth Form Free School part of Academy Trust
Age Range	13-16	16-19
Number of Students on Roll	875 (rising to 1150 in September 2026)	750
Number of Students in Sixth Form	N/A	As above
% of SEND Students	16%	6%
% of EAL Students	7%	18%
% FSM Students	18%	7%
% of Pupil Premium Students	21%	8%
School Website	https://www.woottonupper.co.uk/	https://www.kimberleycollege.co.uk/

About the role

To assist teaching staff in the preparation and maintenance of resources and equipment within the department and support teaching staff during practical lessons





Job Description

Job Title	Technician
Reporting to	Head of subject (Science/DT/Food/Art or Textiles)
Line Management responsibility	N/A
Hours	37 hours per week - term time only (including 5 training days) Working: Monday to Thursday 8.00am - 4.00pm and Friday 8.00am - 3.30pm
Location	Wootton Academy Trust
Salary Scale	Scale 2B - 2D, points 3-6 - FTE £24,796 - £25,989 per annum, pro rata Actual term time salary - £21,304 - £22,329 per annum











Principal Accountabilities/Responsibilities:










- To ensure that the lesson rooms are kept safe/ tidy between lessons. That room safety regulations are met, including checking equipment for safety, cleaning and sterilizing equipment as required.
- Provide support and assistance to the teacher during practical lessons as appropriate. Advising learners on the safety aspects of practical work.
- To assist with the preparation of materials for lessons, displays and projects – subject specific. Examples would include: making up paints and dyes, cutting fabrics, preparing and cutting timber down to size for students to use assisting in setting up for practical lessons and demonstrations, preparing science experimental work including chemicals.
- To assist the teacher in logging in / out items of equipment and ensuring they are accounted for and replaced in a secure location. Daily morning machine checks and maintenance ie cleaning out extraction and replacing consumable parts.
- Ensure that all equipment is accounted for and stored in an appropriate safe, hygienic manner and replaced where necessary.
- Subject specific: Laboratory equipment, fridges, cookers etc are kept clean and that a deep clean is undertaken when required. To organise the servicing and repair of equipment as required.
- To monitor supplies of stock and order further supplies as required. Carry out stock taking and inventory checks. Check goods delivered against orders and store tidily.
- To launder small items as required.
- To be responsible for maintaining displays of work and carry out any administrative tasks as required by the department.
- To be familiar with Health and Safety Regulations.

General:

- To be responsible for promoting and safeguarding the welfare of children and for raising any concerns in line with Trust procedures. To complete all statutory training.
- To consistently model the types of behaviour we are looking to encourage our pupils to develop.
- To be responsible for promoting British values, including tolerance and for challenging any extremist views expressed by visitors, pupils or anybody else on the Wootton Academy Trust's sites and away from the sites on school trips and visits.
- Maintain confidentiality at all times in respect of school related matters and to prevent disclosure of confidential and sensitive information.
- To be responsible for following health and safety requirements in line with Trust policy and procedures.
- Undertake further training as required for your areas of responsibility including training to be a First Aider.
- Undertake any other duties of a similar level and responsibility as may be required.

Person Specification

CRITERIA	In assessing these criteria, the focus will be on demonstration of the necessary experience/knowledge to fulfil the overall strategic function as IT and Digital Innovation Lead	ESSENTIAL (E) DESIRABLE (D)		WHERE ASSESSED
		E	D	
A QUALIFICATIONS				
1	Educated to GCSE level with a minimum of 5 passes A* to C grades or equivalent.			A
2	First Aid qualification or a willingness to undertake the training.			A
3	Subject specific: Food Hygiene Certificate OR science qualification			A
B EXPERIENCE				
4	Experience of working within art / textiles / kitchen / catering / science / workshop environment.			A, I, R
5	Experience of working with young people / children.			A, I, R
6	Experience of working within a school or education setting.			A, I, R
7	Subject specific: Be confident with using a sewing machine.			A, I, R
C KNOWLEDGE, SKILLS & ABILITIES				
8	Methodical, well organised and able to work using own initiative.			A, I, R

9	Understanding of basic food hygiene.			A, I, R
10	Ability to prioritise tasks and ability to work effectively as a member of a team.			A, I, R
11	Ability to remain calm under pressure and work to tight deadlines.			A, I, R
D PERSONAL COMPETENCIES AND QUALITIES				
12	Commitment to achieving high standards of cleanliness.			A, I
13	To have a passion for “making a difference” and ensuring pupil life opportunities are enhanced.			A, I
14	Enthusiastic and self-motivated.			A, I
15	Diplomatic, confidential and professional.			A, I
16	Willingness to be flexible to meet the needs of Wootton Academy Trust.			A, I
17	Commitment to personal development.			A, I

Key: A = Application I = Interview R = References

PLEASE NOTE: The Selection Panel will use the Person Specification criteria above to shortlist. Please demonstrate how you meet the criteria in order to be shortlisted



EMPLOYEE BENEFITS



- COMPETITIVE SALARIES



- TPS AND LGPS DEFINED CONTRIBUTION PENSION SCHEMES



- A COMPREHENSIVE EMPLOYEE ASSISTANCE PROGRAMME



- HIGH QUALITY CPD PATHWAYS



- GENEROUS HOLIDAYS



- AN EXCEPTIONAL ECT INDUCTION PROGRAMM PROGRAMME



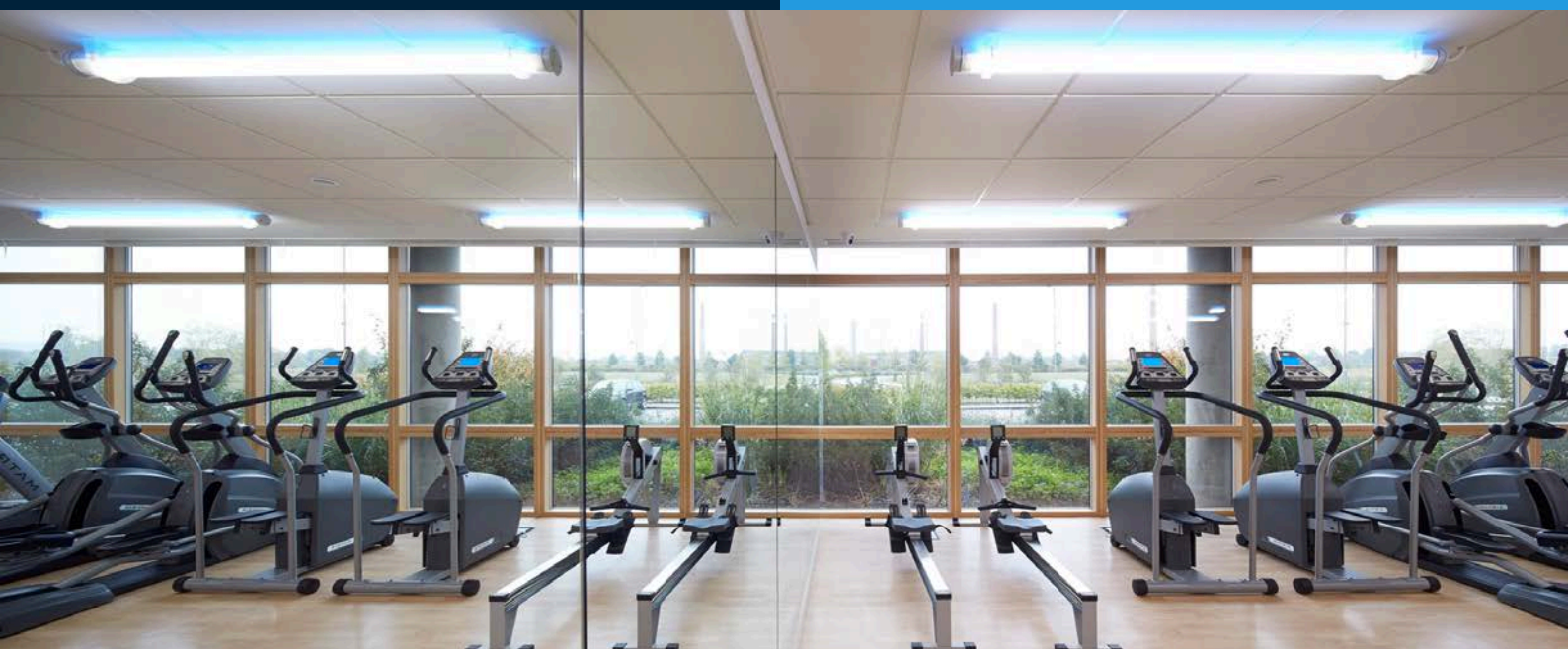
- FREE GYM AND SHOWER FACILITIES



- INDIVIDUAL DIGITAL DEVICES FOR STAFF



- ON-SITE COFFEE SHOP



How to Apply



APPLICATION PROCESS

To apply, please send the completed Application Form via My New Term:
<https://mynewterm.com/jobs/5411/EDV-2026-WAT-39162>

Your supporting statement should demonstrate how you meet the requirements set out in the Person Specification.

CLOSING DATE

Please apply at the earliest opportunity. We reserve the right to close the vacancy early should we receive applications from outstanding candidates.

INTERVIEWS

Shortlisting will take place upon receipt of applications.

References will be taken up shortly after shortlisting and prior to interview using the contact details you supply on your application form.

NOTIFICATION & FEEDBACK

Candidates who have been interviewed will be notified of the outcome as soon as possible – please ensure that you have provided day and evening numbers on which you can be reached. Unsuccessful candidates will also be given constructive feedback.

SAFEGUARDING

The Wootton Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Candidates are expected to demonstrate a sound understanding of the leadership of and contribution to a safeguarding environment. The successful candidate will be required to undergo an enhanced DBS with barred list check followed by safeguarding training as part of their induction.

DATA PROTECTION

As part of our recruitment process, Wootton Academy Trust collects and processes personal data relating to job applicants. The Trust is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations. For further information about this and to read our Data Protection and Freedom of Information Policy, please visit the school's website.

Thank you for your interest

