



JOIN US

SEND Teaching Assistant

Grade 4 / 13.05 to £13.26 per hour

23.75 hours, Monday – Friday

Part Time - Fixed Term - Term time only

Closing Date: Applications should be made as soon as possible with a closing date of 10am on Friday 17th April.

The school

Brightwell is a small village school of around 160 children serving a community of families that are aspirant and who care about education. Behaviour and manners in the school are superb and there is a dedicated staff team who know their children well and challenge them to be the best that they can be. The school was inspected by OFSTED in 2022 and received a grading of 'Good' which reflects all the hard work of everybody in the school.

The school became an academy in September 2017 and works collaboratively with a very strong and popular 11-18 school in Wallingford.

We recognise that we people who are ambitious for the children they work with as well as themselves, to help make this into the best school around and that comes with significant investment. We have created real excitement and a buzz about the work being done from the outset. Our successful school has learned a great deal and earned a very strong reputation in the community, and in the wider local primary sector.

General Duties

At Merchant Taylors' Oxfordshire Academy Trust we pride ourselves on providing a safe and happy environment where young people can flourish and we want to send every young person into the world able and qualified to play their full part in it. Merchant Taylors' Oxfordshire Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Criminal Records Bureau checks along with other relevant employment checks.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Senior Leadership Team, who will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

You will find many opportunities at Merchant Taylors' Oxfordshire Academy Trust and we look forward to receiving your application.

The Role

To carry out general teaching assistant duties with a main focus on supporting a child on a 1:1 basis in line with the recommendations of their EHCP. To support a child with complex needs, working closely with class teachers and adapting the national curriculum to suit the child's needs and to reflect their EHCP. The role would involve working 8.15am – 1.00pm.

The SENCO can be contacted should you wish to discuss the role further.

Work in partnership

The TA will work with and receive instructions from a number of staff members, e.g., Senior Leadership Team, class teacher and outside agencies.

Responsibility of a Teaching Assistant to Teacher

- To support and adapt teacher planning as required; modifying where appropriate to aid understanding and access learning.
- To pass on information regarding student successes and difficulties – physical, emotional, learning and social.
- To enhance communications between teacher and SENCO
- To help teacher devise targets for the student when requested.
- To gather/report information as directed.
- To promote inclusion
- To be flexible and able to adapt to different situations.

Duties in relation to student

- To help build the student's confidence and encourage independence.
- To support learning and take into account the student's individual special needs and facilitate access to the setting through appropriate clarification, explanations, equipment, and materials including ICT.
- To develop an understanding of the special needs of the students concerned, establish good relationships and act as a positive role model.
- To have access to all relevant information that sheds light on student needs including assessment and review materials.
- To take/give advice where appropriate from professionals.
- To help student record work in an appropriate way.
- To help keep student on task and to build motivation.
- To maintain a positive attitude.
- To scribe for students as necessary.

Selection Criteria

Essential

The successful candidate will:

- Have or obtain an Enhanced DBS Certificate

- Be trustworthy
- Be sensitive
- Have the ability to empathise with young people and build a positive relationship
- Be discrete
- Be a reflective practitioner, who has the potential to develop his/her own career further
- Have the ability to communicate effectively with staff, parents and students

Desirable

The successful candidate will have:

- Previous experience of working within a school setting and a proven track record of impact.
- The ability to take initiative
- The ability to work alongside a range of professionals and families
- Previous experience of working in a flexible way

Hours and salary

The post is for 23.75 hours per week, Monday – Friday mornings (term time only).

This is a Fixed Term Position.

This is a Grade 4 / £13.05 to 13.26 per hour, depending on experience. You may be expected to attend INSET days, for which you will be paid.

Reasons to apply:

You are seeking a great quality of life and recognise this in our setting.

Your drive is delivering the best for children and a love for the profession.

You are confident in your capacity to make a difference.

You may have ambition to become a teacher.

GENERAL POINTS

You will be able to contribute to the Local Government Superannuation Scheme.

The Merchant Taylors' Oxfordshire Academy Trust is an equal opportunities employer.

Applicants should be aware that we operate a non-smoking policy on site.

The Merchant Taylors' Oxfordshire Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All successful candidates will be subject to child protection vetting process along with all other relevant employment checks.

Pension Details

Please visit www.lgps.org.uk and www.oxfordshire.gov.uk/pensions for details of our Local Government Pension scheme.

Terms & Conditions

The Merchant Taylors' Oxfordshire Academy Trust employs support staff on the conditions or service contained in the National Joint Council for Local Government

Services National Agreement on Pay and Conditions of Service (Green Book), the provisions of which allow for a 26 week probationary period for new employees. This can be found through <http://www.oxfordshire.gov.uk/cms/content/schools-conditionsemployment-green-book> .
<http://schools.oxfordshire.gov.uk/cms/content/contracts-staff>

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We look forward to receiving your application.