



Thomas's

School Counsellor (Part-Time)

For further details please go to the Thomas's London Day Schools website: thomas-s.co.uk/join-our-team or email hr@thomas-s.co.uk

thomas-s.co.uk



Application Details

We are looking to appoint an experienced School Counsellor to work across the School Counselling teams at Thomas's Fulham and Thomas's Clapham, on a permanent basis.

The post holder will be expected to provide 1:1 therapeutic work for pupils and to work with parents and staff to support our wellbeing provision.

Both schools are part of a flourishing, family-run group of independent co-educational day schools, offering a broad and innovative curriculum, with high academic standards.

This will be a part-time, term time only role, comprising two days per week. Our preferred schedule is that half of these hours will be at Thomas's Fulham on Mondays and half at Thomas's Clapham on Tuesdays.

The Recruitment Pack should be read alongside the information available on our website.

Applications will be considered upon receipt and interviews will be arranged as soon as mutually convenient.

Please note that referees will be contacted prior to the interview.

This is a term time role.

Competitive salary and conditions are offered.

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[thomas-s.co.uk/join-our-team](https://www.thomas-s.co.uk/join-our-team)

or email:

hr@thomas-s.co.uk

Closing date:

Wednesday, 17th June 2026

Interview date:

Week beginning, 22nd June 2026

Start date:

September 2026

Benefits

- Continuous Professional Development opportunities
- Employee Assistance Programme - offering a wide range of benefits to support employee physical, mental and financial health needs
- Group Personal Pension Plan, administered by Aviva. The employer contribution is set at 5% of salary with the default employee contribution set at 3% of salary.
- Death in Service Benefit
- Free Daily school meals during term time

Safeguarding

Thomas's London Day Schools are committed to safeguarding the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment and work in accordance with our child protection policies and procedures. All posts are subject to screening appropriate to the post including checks with past employers and the DBS service. The school will undertake online searches on shortlisted applicants and may require applicants to provide details of their online profile, including social media accounts. For details of the checks which will be undertaken as part of our recruitment process, please see our Safer Recruitment Policy which can be found here www.thomas-s.co.uk/policies/ under the 'Thomas's Policy' tab.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

As an equal opportunities employer, Thomas's is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity or marriage and civil partnership. Thomas's aspire to have a diverse and inclusive workspace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join the Group.

Thomas's London Day Schools

Welcome

A family-run group

Welcome to Thomas's London Day Schools. We are a family-run group of co-educational independent schools in central London, which seek to give an exceptional start in life to more than 2,000 children between the ages of two and eighteen.

Every member of the Thomas's community is expected to live by our most important school rule, which is simply to 'Be kind'.

Aims

We aim:

- To offer an exceptional education to young people aged 2 to 18 which is forward-thinking and outward-looking, with kindness at the core.
- To ensure that every member of our school communities learns and lives by a strong set of values.
- To enable our pupils to achieve academic success through a broad curriculum and a four-dimensional approach to education which develops knowledge, skills, character and metacognition.

Vision

Net contributors to society

Our vision is that every pupil leaves Thomas's with core values and a strong sense of social responsibility; inner strength and positive physical and mental health; academic success and a wide range of skills, interests and attributes; curiosity about the world and a love of learning. We strive to ensure that a Thomas's education equips all of our pupils with optimism about and preparedness for the future, setting them on a path to become net contributors to society and to flourish as successful, conscientious and caring citizens of the world.

Values

We subscribe to ten core values:

- Kindness and Courtesy
- Honesty and Respect
- Perseverance and Independence
- Confidence and Leadership
- Humility and being Givers, not takers

*The Heads and Principals
Thomas's London Day School*

The Role

School Counsellor

Reporting to:

Senior Deputy Head - Operations (Fulham), Deputy Head - Wellbeing & Health (Clapham)

Duties and Responsibilities

- To carry out one-to-one therapeutic work with children and adolescents, to support their personal, social, emotional and related educational needs.
- To abide by either the BACP or UKCP ethical framework of good practice in Counselling and Psychotherapy.
- To work as part of a Counselling team.
- To liaise with parents where necessary (respecting appropriate confidentiality) for the purposes of assessment, consultation and reviews.
- To liaise with teaching and other pastoral staff where necessary.
- To coordinate where appropriate (in discussion with Line Manager and DSL), with external parties such as CAMHS, GPs and psychiatrists to ensure the young person's wellbeing and safety is protected.
- To keep and maintain appropriate records ensuring privacy and confidentiality is safeguarded at all times.
- To adhere to the school's Safeguarding Policy as well as all other policies at all times.
- To have Professional Indemnity Insurance.
- To have external clinical supervision, as appropriate.
- To undertake regular CPD in line with professional requirements.



Person Specification

Skills, Experience and Qualifications

- Postgraduate qualification in Child Counselling or Child & Adolescent Psychotherapy, either to Masters or Postgraduate Diploma level (minimum training of 3 years).
- Accredited by the British Psychological Society, the UK Council for Psychotherapy or the British Association for Counselling and Psychotherapy or equivalent.
- At least 3 years' post qualification.
- Demonstrate a clear track record in working with children and adolescent clients, preferably in a school or institutional setting such as CAMHS.
- A systemic qualification would also be an advantage, although not necessary, providing there is evidence of experience in working with families.
- Excellent communication skills, and the ability to communicate effectively with everyone in the school community.
- Excellent organisational skills; you will be managing your own diary and appointments and all other administration tasks.
- The maintenance of appropriate and respectful boundaries and other ethical requirements such as confidentiality, discretion and integrity.

Person Specification

- Honesty, integrity and reliability in the handling of sensitive and confidential documents and information.
- Sound judgement to help manage complex priorities.
- Able to plan, monitor and review proactively.
- Able to work to and meet deadlines.
- The ability to work effectively in a team with a range of styles and personalities.
- Confidence and assurance in dealing with staff, students and families at all levels.
- Willingness and ability to work flexibly at peak times (e.g. some evenings).
- Ability to show resilience under pressure.
- Committed to professional development and show a willingness to undertake any appropriate training for this role including CPD.
- Committed to Thomas's values and strategic vision.





**Be Kind
Be Thomas's**