

Date last reviewed on:	16/01/2026
Date to be revised on:	



Mossbourne
Federation

Teaching Apprentice Job Description



POSITION	Teaching Apprentice
SALARY	Unqualified teacher pay scale
START DATE	Wednesday 2 nd September 2026
HOURS	40 hours per week
FULL TIME EQUIVALENT	52.143 weeks per annum
CONTRACT TYPE	Fixed Term 31/08/2028
RESPONSIBLE TO	Principal
LOCATION	Mossbourne Riverside Academy
KEY WORKING RELATIONSHIPS	Teachers, UCL mentors, students, and parents

Background

Mossbourne is the realisation of Sir Clive Bourne's dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation's calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consist of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form, Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPA) secondary, Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHLA), primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce who come from diverse backgrounds. We particularly welcome applications from people of Black, Asian, and other minority ethnic descent. Injustice, discrimination, and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

Mossbourne Riverside Academy (MRA)

Located in the London 2012 Olympic Park, at Mossbourne Riverside Academy (MRA), we continue to build on The Mossbourne Federation ethos of exceptional education for all of our pupils. With learning at the heart of everything we do, MRA continues to raise expectations and achievement in Hackney and its neighbouring boroughs; we believe that all pupils can fulfil their true potential. Our pupils receive great lessons, enjoy a vibrant curriculum, and have access to world-class sporting facilities. Our outstanding teaching staff provide pupils with a happy and caring learning environment, with high expectations for behaviour and manners throughout the academy.

If you want to be part of the team that is improving the life chances of our students, then read on.

Job Summary

Mossbourne Riverside Academy is offering a small number of places to train through the Post Graduate Teaching Apprenticeship route for the coming year. This route is provided in partnership with London Metropolitan University and available for Primary General (5-11 years) or Early Years (3-7 years).

The Postgraduate Teaching Apprenticeship is a nationally recognised, work-based route into teaching; an alternative to a traditional full-time university course, offering participants a postgraduate-level qualification, no tuition fees, and the opportunity to earn while they learn.



You will benefit from a very strong support network which includes a London Met tutor and highly experienced school mentors. Most importantly you will love working with our children here at Mossbourne where pupil behaviour and conduct is exemplary and outcomes for children are high. Our values of Unity, Excellence and No Excuses are at the heart of all we do – we follow a formula of high expectations, doing the simple things right, and holds the belief that all children can succeed. Our calm working atmosphere helps to create well-rounded pupils who excel academically, in the arts, and on the sporting field.

You will be welcomed as a member of our staff in our schools on the first day of the school year and be completely immersed in our OFSTED rated Outstanding academy, participating in all aspects of day-to-day life and working the full school year. You will be coached to teach whole classes from early on in your placement, with the guidance, nurture and support of your class teacher and academy lead tutor.

You will have 20% guaranteed off the job training, split between university days and school-based training tasks. Throughout your year, your school-based mentors and university tutors will support you in the classroom. The latter will also teach your university sessions, ensuring there is continuity of support throughout your training.

Main Duties & Responsibilities

- Responsible to their line manager for his/her duties, responsibilities, and teaching tasks.
- Interacting on a professional level with all colleagues and establishing and maintaining good working relationships, which will promote the development and effective delivery of the academy curriculum and maximise children's achievement.
- Responsible for the supervision of the work of support staff.
- Undertaking the teaching of the pupils in his/her class and the associated pastoral and administrative duties in respect of those pupils, as well as the general responsibilities in the academy as agreed with the Principal.
- Teaching all pupils in class according to their educational needs and acknowledging that every lesson counts.
- Creating a well-ordered and secure environment that will ensure the educational well-being of individual children within the group.
- Making effective use of ICT to enhance learning and teaching.
- Undertaking careful planning and delivery of the curriculum.
- Ensuring careful and ongoing assessment of the pupils learning to inform further planning.
- Ensuring that the curriculum is differentiated means that tasks and activities are matched to the ability of the children and henceforth allowing them to make progress at the right pace and level.
- Completing all assessments and records as determined by academy policy in a timely fashion.
- Working with academy leaders to track the progress of individual children and intervene where pupils are not making progress.
- Working with academy leaders to complete and teach individual pupil plans where pupils have specific needs (IEPs).
- Ensuring that equal opportunities are implemented in the classroom and throughout the academy.
- Developing and maintaining positive relationship with parents, involving them actively in the classroom and in the learning process.
- Participating in planning and staff meetings.
- Contributing to the whole academy ethos by taking a leading role in display particularly in own classroom and designated whole academy areas as agreed with the principal
- Contributing towards the development of the academy and implementation of whole academy policies.



- Contributing and co-operating with other staff and professional agencies as appropriate to the needs of the children.
- Complying with Health and Safety requirements and initiatives as directed.
- Compliance with Data Protection legislation.
- The successful applicant may be required to work outside of normal academy hours on occasion (e.g., to attend Full Governing Body and/or Committee Meetings).
- Undertaking in-service training for further development as a teacher.
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The duties and responsibilities of the post may vary from time to time according to the changing needs of the academy.

Person Specification					
E Essential Or D Desirable	Requirements	Assessment Criteria			
		Interview	Application Form	Task / Lesson	
Experience					
E	At least two and a half years full-time (or equivalent) post 18 work experience	X	X		
E	You must have a minimum of 10 days experience within a primary school mainstream setting before the start of the course in September	X	X		
D	Will have demonstrable experience of teaching in a multicultural inner-city environment	X	X		
Qualifications					
E	A good degree in the subject or a related subject	X	X		
E	You will need the equivalent of grade C / 4 in Maths, English and Science GCSE	X	X		
IT knowledge					
E	Strong knowledge of MS Office Applications and adapting to new systems	X	X		
D	Effective & appropriate use of ICT in lessons & across Learning Area	X	X	X	
Professional Knowledge and Understanding					
D	An understanding of the expectations in the new Ofsted Framework	X	X		
D	An understanding of the National Curriculum for all subjects for both Key Stages	X	X	X	
D	An understanding of the Foundation Stage Curriculum (if applying for a Foundation Stage post)	X	X	X	
D	An excellent understanding of curriculum and pedagogical issues relating to learning and teaching, including the latest inspection and research findings	X	X	X	
D	Familiarity with each Key Stage Standardised Attainment Tests	X	X		
D	Understanding and implementing the academy policies, in particular:	X	X		



	<ul style="list-style-type: none">• Behaviour Policy• Safeguarding children policy• Awareness of Health and Safety• Equal Opportunities Policy			
D	Must understand the contribution of EMA work in a primary academy, and what constitutes good practice and support for bilingual learners	X	X	
D	Knowledge of effective strategies to include, and meet the needs of all pupils, in particular underachieving groups of pupils, pupils with EAL and SEN	X	X	
D	Familiarity with writing and delivering effective Individual Education Plans for pupils with SEN	X	X	
Behavioural Competencies				
E	Must be willing to engage parents in the education of their children		X	
E	Flexible approach to work	X	X	X
E	Excellent communication skills	X	X	X
E	Efficient time management and meeting deadlines	X	X	
E	Work collaboratively with colleagues, contribute to INSET days, motivate others, share skills, and discuss relevant issues	X	X	
E	To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post.	X	X	X
Applicable to all staff				
E	Undertake training as required to fulfil the requirements of the role	X	X	X
E	Support Mossbourne's efforts both verbally and non-verbally (i.e., via actions and attitude), including adjusting performance and practice in accordance with Mossbourne's initiatives and findings	X	X	X
E	Recognise your role as part of the succession of Mossbourne	X	X	X
E	Play an active role in terms of safeguarding all students and adults	X	X	X

Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.

The document is not a comprehensive list; it simply outlines the expectations of this role.

This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.