



TA Person Specification Grade C

| Area | Essential | Desirable |
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| Qualifications | <ul style="list-style-type: none"> Relevant NVQ 2 (Social Care/EFYS/Learning and Education) Level 2 Literacy and maths | <ul style="list-style-type: none"> GCSE grade C (4/5) / Functional Skills Level 2 English and Maths or equivalent Makaton Safety Interventions CPI training (previously known as MAPA) |
| Experience | <ul style="list-style-type: none"> Working with Children Working as part of a team | <ul style="list-style-type: none"> Experience of working in a school Experience of working with children or young people who have special educational needs Experience of record keeping Experience of administering medication* |
| Knowledge | <ul style="list-style-type: none"> Be willing to gain knowledge of the learning processes and needs of specific children Safeguarding and child protection Equal opportunities ICT knowledge – use of mobile tablet device | <ul style="list-style-type: none"> Health and safety Child development Understanding of how to ensure good behaviour through positive reinforcement Experience using Microsoft Outlook |
| Physical Ability | <ul style="list-style-type: none"> Run No significant back problems | <ul style="list-style-type: none"> Manual handling training Back awareness training |



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| Personal Skills and Qualities | <ul style="list-style-type: none">• Calm and Patient• Empathetic• Organised and reliable• Understanding of importance of confidentiality• Resourceful and flexible• Tolerant• Effective communicator• An appreciation of a sense of humour• Resilient | <ul style="list-style-type: none">• Emotional intelligence |
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*Support staff may be asked to administer medication to pupils, following appropriate training.