



TA Person Specification Grade C

Area	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Relevant NVQ 2 (Social Care/EFYS/Learning and Education)• Level 2 Literacy and maths	<ul style="list-style-type: none">• GCSE grade C (4/5) / Functional Skills Level 2 English and Maths or equivalent• Makaton• Safety Interventions CPI training (previously known as MAPA)
Experience	<ul style="list-style-type: none">• Working with Children• Working as part of a team	<ul style="list-style-type: none">• Experience of working in a school• Experience of working with children or young people who have special educational needs• Experience of record keeping• Experience of administering medication*
Knowledge	<ul style="list-style-type: none">• Be willing to gain knowledge of the learning processes and needs of specific children• Safeguarding and child protection• Equal opportunities• ICT knowledge – use of mobile tablet device	<ul style="list-style-type: none">• Health and safety• Child development• Understanding of how to ensure good behaviour through positive reinforcement• Experience using Microsoft Outlook
Physical Ability	<ul style="list-style-type: none">• Run• No significant back problems	<ul style="list-style-type: none">• Manual handling training• Back awareness training



Personal Skills and Qualities	<ul style="list-style-type: none">• Calm and Patient• Empathetic• Organised and reliable• Understanding of importance of confidentiality• Resourceful and flexible• Tolerant• Effective communicator• An appreciation of a sense of humour• Resilient	<ul style="list-style-type: none">• Emotional intelligence
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*Support staff may be asked to administer medication to pupils, following appropriate training.