



Teaching Assistant Level 3
June 2026

**The
Boulevard
Academy**



Thank you for enquiring about the position of Teaching Assistant Level 3 SEND Provisions at The Boulevard Academy.

As the newly appointed Headteacher, I feel immensely proud to be working with a talented and dedicated team of colleagues who work tirelessly to support our students and to forge strong links with our families and the wider community. To realise the very best possible experience for our students we are driven to recruit the very best staff ; those who want to harness their skills, experiences, energy and tenacity to get the very best from our students. In return we will offer an environment where there is a strong sense of team and where we will value your well-being, ideas and professional development.

The Boulevard Academy opened in September 2013 and has enjoyed many periods of significant success and growth underpinned by stable leadership. We are hugely ambitious for our pupils and are currently on an exciting improvement journey underpinned by strong support from our own Trust. We are a highly reflective, outward facing school who pride ourselves on working alongside many other highly regarded organisations and leaders nationwide.

I firmly believe that we are here to provide every pupil with the maximum number of keys to the maximum number of doors into their future, irrespective of starting point. I also believe that we are here to provide a positive daily school experience that goes far beyond examination results.

A recent physical expansion has led to increased student numbers and wider specialist provision for specific students.

We welcome visits prior to application.

If you decide that you want to be part of Team Boulevard on its exciting journey then I will look forward to reading your application and meeting with you.

Mr Fenna - Headteacher





Welcome to The Boulevard Academy

Our Mission Statement:

To work with all our students to assist them to develop the high expectations, academic and life skills that will best help them to be successful. Fostering personal confidence and happiness, we will challenge students to take responsibility for building a better world for the next generation.

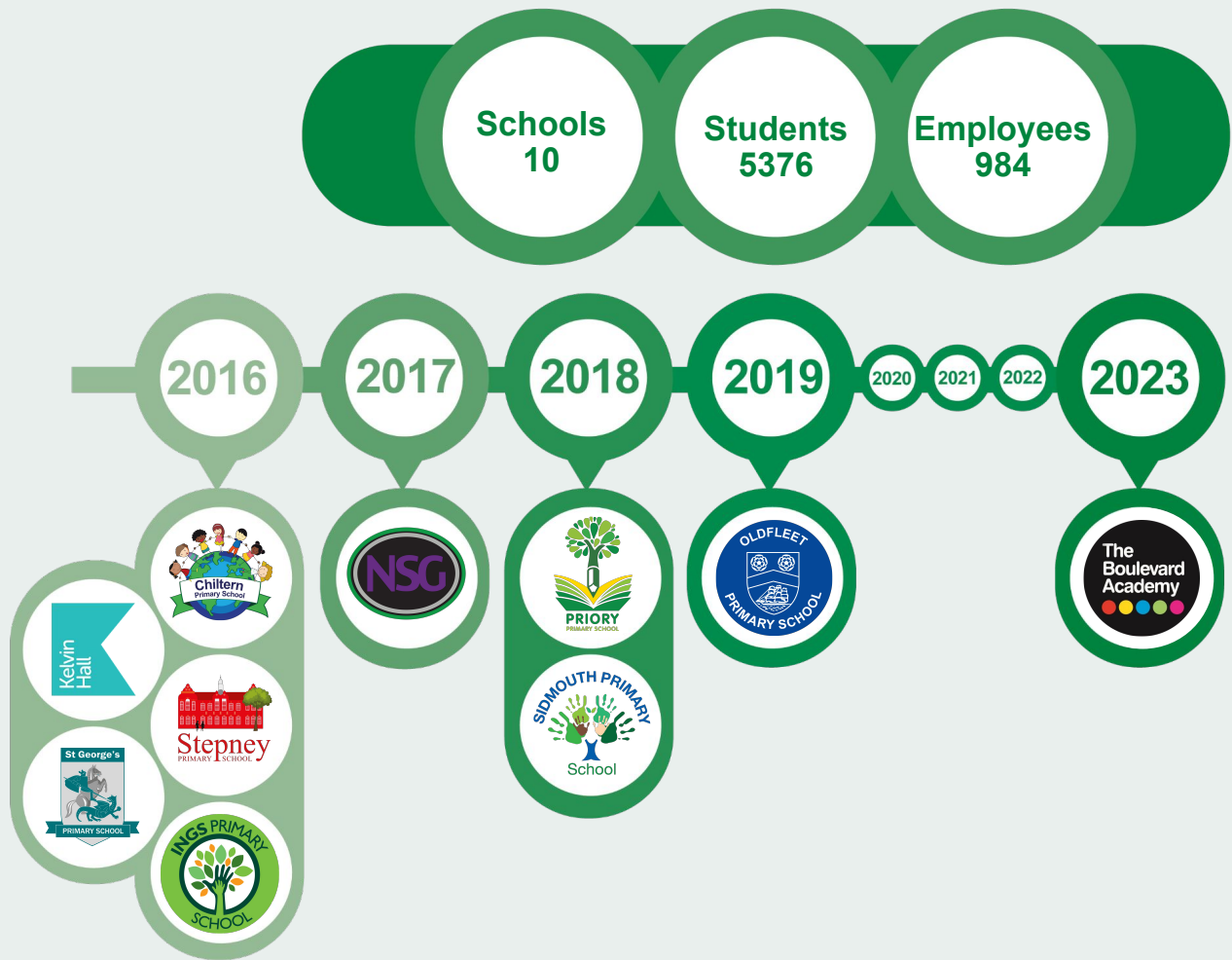
We are one of three secondary schools in a developing Multi-Academy Trust (Thrive Co-operative Learning Trust) that currently consists of 10 schools.



The Boulevard Academy, 75 Massey Cl, Hull HU3 3QT
Tel: (01482) 217898 | Email: people@thrivetrust.uk



Our Journey so far...



Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Teaching Assistant Level 3
Salary: Grade 6 Point (13-19) (£23,721 - £26,167 actual salary per annum)
Hours: 35 hours per week, Term Time Only + 5 days
Permanent
7th September 2026

Thrive Co-operative Learning Trust is a vibrant family of ten schools across Hull – three secondary and seven primary – united by a shared purpose: to inspire pupils to thrive in life. Each Thrive school is a dynamic community of staff, pupils, and families working together to unlock every child's potential.

The Opportunity

The Boulevard Academy are looking to recruit a Level 3 Teaching Assistant, to work under the guidance of the Class Lead to implement agreed work programmes with individuals/groups, in or out of the base. This could include delivering specialist interventions and contributing to the planning of interventions. The role will involve assisting the teacher Class Lead in the planning cycle and the management/preparation of resources. To deputise for the Class Lead and to supervise the pupil cohort when required.

What We Offer

- An inclusive and forward-thinking Multi-Academy Trust
- Opportunities for professional growth and development
- Access to our staff benefits platform, including retail discounts, gym membership offers, and savings schemes such as cycle-to-work
- Membership of the Local Government Pension Scheme/ Teachers Pension

Next Steps

For further information and an informal discussion, please contact Samantha Woad by email on info@theboulevardacademy.com or by telephone on 01482217898.

- **Closing date:** Wednesday 24th June, 12pm
- **Interviews:** Wednesday 1st July

Please note that we do not accept CVs; applications must be submitted using our recruitment platform's application form.

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#), an online search will be carried out on all shortlisted candidates.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy, and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children; therefore, it is a 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013, and 2020. **Our commitment to equality and diversity:** Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly, and feel a sense of belonging. Please visit [Thrive Trust's website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our schools.



Job Description

Post Title	Teaching Assistant Level 3
Grade	6
Location	The Boulevard Academy - Thrive+
Reporting to	Assistant Head Teacher (Provisions)

Purpose of Role

To work under the guidance of the Class Lead to implement agreed work programmes with individuals/groups, in or out of the Base. This could include delivering specialist interventions and contributing to the planning of interventions. The role will involve assisting the teacher Class Lead in the planning cycle and the management/preparation of resources. To deputise for the Class Lead and to supervise the pupil cohort when required.

Key Responsibilities

Support for Pupils

- **Targeted SEN & Developmental Support:** Deliver skilled, individualised support to pupils with complex needs, ensuring their safety, inclusion, and full access to learning.
- **Intervention & Learning Plans:** Assist in the creation and execution of Individual Support Plans (ISPs), Behaviour Management Plans (BMPs), and Personal Support Programmes. Deliver timetabled sessions using both pre-prepared intervention packages and bespoke learning resources.
- **Relationship Building & Independence:** Establish positive, tailored relationships with pupils. Encourage cooperative peer interaction, promote inclusion, and employ targeted strategies to reward self-reliance and independence.
- **Feedback & Progress:** Provide guided feedback directly to pupils regarding their progress and achievements, working under the explicit direction of Class Leads.

Support for Teachers

- **Collaboration & Lesson Planning:** Partner with the Class Lead and team to establish an optimal learning environment. Actively contribute to planning, evaluating, and adjusting lessons or schemes of learning.
- **Assessment, Recording & Reporting:** Monitor, mark, and record pupil achievement against learning objectives. Administer and assess routine tests, invigilate exams, and provide objective, evidence-based progress reports to the Class Lead.
- **Behaviour & Environment Management:** Maintain a positive learning environment by promoting school values, handling conflicts or incidents promptly according to policy, and encouraging pupils to take responsibility for their own behaviour.
- **Stakeholder Liaison:** Communicate sensitively and effectively with families, main school staff, and external agencies to support curriculum delivery and pupil welfare.
- **Administrative Assistance:** Provide essential clerical and administrative support, including photocopying, typing, filing, and managing coursework.
- **Communication Modelling:** Consistently model high standards of spoken and written English to support pupils' language and communication development.
- **Learning Environment & Displays:** Lead or assist in creating and maintaining purposeful, organised, and supportive learning environments, including coordinating high-quality educational displays within and outside the classroom.

Support for the Curriculum

- **Curriculum Delivery & Adaptation:** Implement agreed-upon learning activities, well-being programmes, and local/national strategies (e.g., literacy, numeracy, National Curriculum), flexibly adapting approaches based on pupil responses and needs.
- **Technology Integration:** Facilitate the use of ICT in learning activities and actively develop pupils' digital competence and independence.
- **Resource Management:** Assess resource needs, prepare, and maintain both general and specialist learning equipment to ensure smooth lesson delivery.

Support for the School

- **Compliance, Safeguarding & Ethos:** Comply strictly with all institutional policies regarding Safeguarding, Health & Safety, Security, Confidentiality, and Data Protection (GDPR). Actively champion equal opportunities and the overall ethos and aims of the school/Base.
- **Professional Development & Team Mentoring:** Participate in regular staff meetings, training, and professional development. Utilise personal areas of expertise to advise, guide, and assist in the development of fellow staff members.
- **Extended Supervision:** Undertake planned supervision of pupils during out-of-school-hours learning, educational visits, and school trips.
- **Statutory Health & Safety Duties:** Fulfil personal responsibilities under the Health and Safety at Work etc. Act 1974 and associated legislation, taking proactive accountability for your own health and safety and that of other employees, in strict accordance with the school's Health and Safety policy.
- **Comprehensive Pupil Supervision:** Provide effective supervision and care for pupils to ensure they are safe and learning throughout the entire school day, including classroom time, lunchtimes, playtimes, and extra-curricular clubs.

Operational Flexibility Note

The principal accountabilities outlined in this job description are not exhaustive and may vary without changing the character of the job or level of responsibility. The post-holder must demonstrate professional flexibility to meet the operational needs of the academy. This includes undertaking duties of a similar nature and responsibility as and when required, across various workplaces within the academy, both before and after the school day.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

Responsibilities for Staff:	None
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children.
Responsibility for Budgets/Financial Resources:	None
Responsibility for Physical Resources:	None



		E	D	How Identified
Qualifications	NVQ Level 2 for Teaching Assistants or equivalent qualification	✓		AF, QC
	GCSE in English & Maths at Grade C or above	✓		
	SEN training courses		✓	
	Team -Teach Training		✓	
	Level 1 Safeguarding Training	✓		
	ELSA Trained		✓	
Relevant Experience	Previous successful work with children with SEN	✓		AF, I
	Previous successful work with children with autism	✓		
	Experience of using behaviour management plans	✓		
	Experience in taking the lead in teaching groups / classes of pupils		✓	
Skills & Abilities	Motivation to work with children and young people	✓		AF, I
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		
	Good ICT skills to promote pupils' learning	✓		
	Ability to deal with a physically and emotionally demanding job	✓		
	Ability to lead / direct other support staff	✓		
	Ability to both follow direction and show initiative	✓		
	Commitment to offer high quality education and care to children with SEN	✓		
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		AF, I
	Knowledge of behaviour management strategies and promoting the emotional well-being of vulnerable children and young people	✓		
	General understanding of the curriculum and basic learning programmes / strategies	✓		
	Appropriate approaches / methods to teaching pupils with autism		✓	
Interpersonal/ Communication Skills: Verbal Skills	Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people	✓		AF, I
	Ability to relate well to vulnerable children & young people	✓		
	Very good communication skills	✓		
	Ability to show respect and courtesy at all times, and form good relationships, and with other professionals, pupils and parents	✓		
Written Skills	Highly competent written skills, including spelling and grammar, including use of ICT	✓		AF, I
Personal Qualities	Ability to deal robustly with challenging situations	✓		AF, I
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)

