



THE CHARLES KALMS • HENRY RONSON

**IMMANUEL  
COLLEGE**

# Head of Business and Economics (Full Time)

Candidate Information Pack



# Welcome

to Immanuel College, *the* Independent Jewish school, where academic achievement, outstanding pastoral care and inspiring Jewish life and learning sit at the heart of everything we do. This is an exciting opportunity to join us at this opportune time in our development as we enter the next chapter of our journey.

Located in Bushey, we are easily accessible from North London via our extensive bus network while also having 11 acres of Hertfordshire countryside for our students to enjoy and from which they benefit in many ways from

As a modern Orthodox school, we are proud to nurture young people, intellectually, personally, and spiritually, while celebrating individuality and strengthening Jewish identity as a natural part of everyday life here. We value warm, respectful relationships between colleagues, students, parents, alumni, and the genuine sense of community and shared purpose this creates.

Alongside remarkable academic outcomes, our students benefit from exceptional arts, music, drama, sport, and educational trips that broaden learning beyond the classroom. Guided by values of kindness, responsibility, curiosity and aspiration we prepare young people for leadership and to make a positive contribution in a diverse world.

Thank you for considering this role. Please do not hesitate to get in touch with us if you would like to know more about the role or the College. We look forward to welcoming you to Immanuel College.

**Dan Endlar**  
**Head**

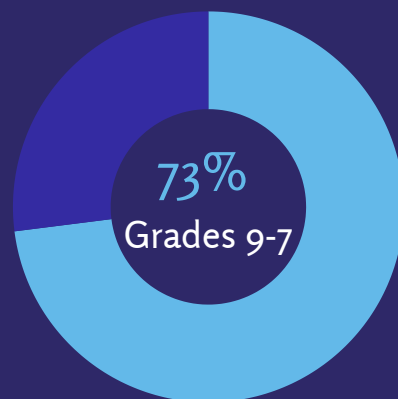




## 2025 GCSE Results

35%  
Grades 9

56%  
Grades 9-8



+ 0.84

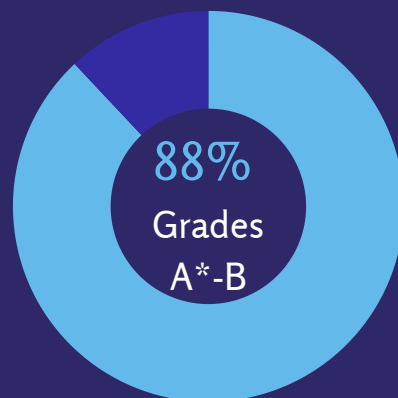
Immanuel students GCSE results outperformed their independent schools peers by an average of almost one grade per subject entry.



## 2025 A-Level Results

24%  
Grades A\*

64%  
Grades A\*-A



83%

of our Sixth Form leavers went to their first choice destination for onward study



# Role Description

The Head of Business and Economics is responsible for leading the department, inspiring a love of their subject, and delivering lessons to enable our pupils to achieve academic excellence.

The post holder will provide strong subject leadership, ensuring outstanding teaching and learning across key stage 5, and will play a central role in promoting the importance of business and economics across the wider life of the school, particularly within our Sixth Form.

The successful candidate will combine excellent classroom practice with the ability to contribute to pupils' understanding and appreciation of the world of commerce, including through delivery of co-curricular activities.

## Key Responsibilities

The Head of Business and Economics will report to the Director of Sixth Form for the overall leadership of their department, and in doing so will:

### Curriculum

- Devise, produce and update schemes of work across all year groups;
- Promote and monitor the progress and development of all students within the department;
- Ensure that public examination specifications are appropriate and followed at GCSE & BTEC/A Level;
- Manage and deliver all aspects of coursework as necessary;
- Co-ordinate the setting and marking of internal examinations;
- Analyse public examination results and report feedback to the Deputy Head Academic;
- Provide information about the subject and department for current and prospective parents, including responsibility for open event displays;
- Provide informed subject-based guidance as part of the Higher Education process for students and teachers regarding Economics/Business related university courses;
- Keep abreast of developments in their subject, to guide teaching and learning; and,
- Maintain, develop and lead a rich programme of subject-based extra-curricular opportunities.

### Staff Management

- Ensure high standards are maintained through reciprocal teaching observation;
- Contribute to, and encourage, the sharing of good practice and resources;
- Ensure the quality of subject report writing;
- Promote professional development of colleagues; and,
- Manage the induction of new colleagues where appropriate.

### Administration & Other duties

- Work with the Examinations Officer to organise all elements of the BTEC course; and,
- Maintain high standards of housekeeping in departmental areas.



In their capacity as a teacher, the Head of Business and Economics will also be required to:

### Teaching and Learning

- Plan and prepare lessons in accordance with departmental and school policy;
- Teach students and groups/sets as are assigned;
- Set and mark work as required;
- Promote the academic development of all students, differentiating for ability where appropriate;
- Record, assess and produce written reports on students' progress;
- Prepare students for public examinations according to the specifications; and,
- Contribute to the work of the department including the development of resources, preparation of displays and organisation of assemblies, trips, and extra curricular activities.

### Other Responsibilities

- Maintain good order and discipline amongst students;
- Implement the school's policies on rewards and sanctions;
- Support students as appropriate at events and in activities, e.g. plays, concerts, matches;
- Attend parents' evenings and communicate with parents at other times as necessary;
- Act as a form tutor and attend assemblies;
- Attend staff meetings, departmental meetings and briefings;
- Undertake supervisory duties as required; and,
- Play a full role in the wider life of the school, contributing actively to the co-curricular programme.





# Person specification

## Qualifications and Subject Knowledge

- Strong academic qualifications with secure and confident subject knowledge; and,
- The ability, or clear potential, to teach pupils up to GCSE, BTEC and A Level (or equivalent).

## Classroom Practice and Pedagogy

- A clear commitment to high standards of teaching, learning, and professional conduct;
- Proven effectiveness as a classroom practitioner;
- Successful experience of Sixth Form teaching;
- A sound understanding of strategies that promote effective learning and teaching;
- Good knowledge and understanding of current curriculum developments;
- Secure understanding of assessment, monitoring, and target-setting practices; and,
- Confidence in the effective use of educational technology to enhance learning.

## Professional Skills and Attributes

- Excellent organisational and time-management skills;
- Outstanding communication skills, both written and verbal, with the ability to inspire confidence and trust among pupils, parents, and colleagues;
- The ability to work effectively both independently and collaboratively as part of a professional team; and,
- Strong professional judgement, resilience, and a balanced sense of perspective.

## Pastoral Care and Safeguarding

- A clear commitment to pastoral care, pupil wellbeing, and safeguarding responsibilities.

## Wider Contribution

- Experience of leading extra-curricular activities to support and raise student attainment; and,
- An interest in contributing positively to the Jewish life, ethos, and values of the College.

# Application Process

Immanuel College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Please familiarise yourself with our Child Protection & Safeguarding, Recruitment and Selection and our Equal Opportunities policies.

The deadline for applications is: **10:00am on Monday 1 June 2026**

Before applying for this role please read our guidance, which can be found on the Vacancies section of our website. Please complete an application through MyNewTerm before the deadline. CVs will not be accepted.

Applications will be reviewed on receipt, and in some cases we may choose to interview and appoint a strong candidate ahead of the closing date. We therefore encourage interested candidates to apply as soon as possible. If you would like any further information, or an informal conversation to discuss the role please contact Deputy Head Academic, Mrs Danielle Kestenbaum at [dkestenbaum@immanuelcollege.co.uk](mailto:dkestenbaum@immanuelcollege.co.uk)

## Benefits

By joining Immanuel College, you will enjoy the benefits of working in a supportive, forward-thinking educational environment which offers:

- Competitive remuneration within the independent sector and opportunities for progression;
- Generous pension scheme;
- Membership to Simplyhealth;
- Free lunch and refreshments during term time;
- Free on-site parking; and,
- Generous discount on school fees.



*"Pupils recognise that being part of a supportive community plays an important part in their academic development."*



*"Pupils develop their self-esteem, confidence and resilience".*



*"The school equips pupils with the attributes of kindness, aspiration, responsibility & curiosity".*

*- ISI Report 2024*

