



Job Advert

Site and Safety Manager

Location:	St James Academy
Contract Type:	Permanent
Contract Term:	All year round
Grade/Salary:	Grade 6 SCP 15-23
Closing Date:	Friday 31 st July 2026 at midnight
Start Date:	ASAP
Positions Available:	1
Interview Date(s):	Tuesday 4 th August 2026

About Lighthouse Multi Academy Trust

The Lighthouse Multi Academy Trust, located in the West Midlands, consists of 9 primary schools across the Walsall borough. We are proud to be Lighthouse and across our academies we have:

- 3,000 Amazing Children
- 500 Dedicated Staff Members
- 9 Fabulous Schools
- A uniquely developed Forest School
- 1 Additionally Resourced Provision
- 2 Special Resourced Provision (SRP's_
- A school with the only Crown Bowling Green in England.

Our Ethos: Together, we shine brightly- lighting the way with ambition, blazing a path towards a brighter future for all.



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About this Role

The Lighthouse Multi Academy Trust are looking for an enthusiastic diligent and highly motivated Site and Safety Manager to join the team at St James Academy.

Main Responsibilities (see attached job description for further details):

- To provide efficient and effective caretaking support to the site including ensuring the security and general appearance of the buildings and surrounding areas are maintained in accordance with the required standards and to check that heating systems are operational.
- The post holder will be expected to observe safe working practices in carrying out the required duties and ensure that instructions specified by technical consultants, contractors and manufacturers are adhered to.
- To co-ordinate the formulation, monitoring and implementation of the school's Health & Safety policies. To ensure that the school complies with the requirements of legislation and to act as the school's Health and Safety Officer and Fire Officer.

At The Lighthouse Multi Academy Trust, we put children first, pioneering excellence and championing each and every child. All our academies, ranging from a small infant school to large primary schools, work collaboratively, sharing resources and expertise. Find out more about The Lighthouse Multi Academy Trust and the location of our academies at: www.lhmat.com

If you are interested in this vacancy and would like to arrange a discussion with the People team, or have a tour, please contact peopleteam@lhmat.com

At The Lighthouse Multi Academy Trust, we take the wellbeing and mental health of our staff seriously which is why we are committed to regular reviews of staff well-being and reducing staff workload. We create bespoke career pathways for every member of staff, identifying and growing talent, with outstanding professional development opportunities at every stage of your career. We also have an Employee Assistance Programme with a range of resources to support wellbeing which is available to all employees and their immediate family members 24 hours a day, 7 days a week, 365 days a year.

What we offer you:

Our Ethos: Together, we shine brightly- lighting the way with ambition, blazing a path towards a brighter future for all.



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- A friendly, dedicated staff team who believe in teamwork and building positive relationships across the school, the Trust and in the local community.
- High quality development programme with induction programmes for all new staff.
- Excellent CPD opportunities
- Annual conferences with keynote speakers.
- Access to professional coaching.
- A supportive and collaborative working ethos, including support from the Trust's Central Executive Team and a range of experts, such as specialists in pupil welfare, SEND and behaviour.
- Access to Employee Assistance Programme including free counselling.
- Access to discounts through our Reward partner Perkbox.

Only those shortlisted for interview will be contacted.

References will be requested for shortlisted candidates prior to interview and will be scrutinised as part of the selection process. Shortlisted candidates will also be required to complete a self-declaration of their criminal record and other information relevant to safeguarding.

In line with Keeping Children Safe in Education (KCSIE), online searches will be undertaken for all shortlisted candidates as part of the Trust's due diligence checks. These searches will be limited to information that is publicly available online and are intended to identify any incidents or issues that may be relevant to an applicant's suitability to work with children. Any concerns identified will be discussed with the candidate and explored further at interview.

This post involves regulated activity with children and is therefore exempt from the Rehabilitation of Offenders Act 1974. Applicants are required to disclose any cautions, convictions or other relevant information that are not protected under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended).

The successful candidate will be required to undergo an Enhanced Disclosure and Barring Service (DBS) check, including a Children's Barred List check. Further pre-employment checks, in line with Keeping Children Safe in Education and the Trust's Safer Recruitment procedures, will be completed before any appointment is confirmed. Where applicable, candidates who have lived



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or worked outside the UK will be required to provide a Certificate of Good Conduct or equivalent overseas criminal record check.

The Lighthouse Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and third parties to share this commitment. All appointments are subject to satisfactory safer recruitment, safeguarding and pre-employment checks.

We are committed to promoting equality, diversity and inclusion and welcome applications from all sections of the community.

The Academy Safeguarding Policy is attached for reference.