



JOB DESCRIPTION

Post	Forest School Leader
Grade	Bucks Pay Range 7 SP 36
Hours	7.5 hours per week to operate over term-time
Responsible to	Headteacher

Purpose of Job

We are looking for someone to join our team to lead our thriving Forest School. The successful candidate will be passionate about outdoor learning and is required to plan and deliver forest school sessions. The role would be operating during term time only.

Main duties and Responsibilities

- To plan, prepare and deliver a range of Forest School sessions with children from 4 -11 year old.
- To liaise with staff prior to sessions to ensure plans are appropriate and all needs and expectations are met.
- Ensure Health & Safety requirements are met, including Risk Assessments which are continually checked and updated
- To supervise and support children with varying needs while delivering sessions. To create and maintain an engaging, fun and supportive environment, demonstrating flexibility in planning and running sessions in response to varying/changing needs of children.
- To ensure that all sessions are well prepared and risk assessed. To be aware of and comply with all school Policies and Procedures.
- To participate in training and other learning activities/meetings as required. To administer basic first aid as the need arises.
- To observe confidentiality at all times.
- To undertake all duties reasonably requested by the Senior Leadership Team Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures/rules that apply to this role.

To undertake other duties as maybe required in consultation with the Headteacher, without materially altering the nature of the tasks outlined above. An annual review of this job description and allocation of particular responsibilities will take place as part of the Performance Management Review.