

ADDRESS: St Margaret Mary Catholic Primary School, Kirklands Road, Carlisle, CA2 4JD

## Position: Catering Assistant

**Contract Type:** 12.5 hours per week, Permanent Position

**Salary:** OP3A P4 £25,185 per annum pro rata/ £13.05per hour term time only.

### Working Hours:

Part-time, (Monday to Friday, from 11.30AM to 2:00 PM) **12.5 hrs per week**

Term-time only + 1 Week Inset

St Margaret Mary Catholic Primary is a warm and welcoming school dedicated to fostering a love of learning from the earliest stages. We are located in Currock, Carlisle and currently prepare and cater for around 230 pupils from our outstanding in-house catering department.

### Your Role:

We are looking for an enthusiastic and friendly Catering Assistant, to help prepare and serve healthy, freshly produced meals and snacks on a daily basis. Duties will include food preparation, food service, washing up and general cleaning. The ideal candidate will have a passion for food and must have, organisational and inter-personal skills. You will have previous experience of working in a busy food environment or have previous contract catering experience. This is a hands-on role involving all aspects of the catering department and training will be provided to enable you to carry out your role. You will need to be adaptable, a team player and be able to work to deadlines under minimal supervision. Opportunities for acting up in this department on occasion following training will be available to the right candidate.

### Key Requirements:

- Previous experience working in a catering department
- Strong interpersonal and communication skills.
- Patience, empathy, and a genuine passion for working with children.
- Ability to work collaboratively as part of a team and independently when required.

### What We Offer:

At St Margaret Mary, we value our staff as much as our pupils. As part of our team, you will benefit from Professional Development Opportunities for training and career progression to support your growth. A collaborative and inclusive team dedicated to delivering the best outcomes for children. Modern Facilities with well-equipped learning environments designed to inspire creativity and exploration. A school that values your time and well-being.

### Why Join Us?

St Margaret Mary is a community-focused school where every child is seen as an individual, and every staff member is supported to flourish in their role. Our team is committed to fostering curiosity, confidence, and a love of learning through play-based, child-led approaches. Join us in shaping bright futures!

**How to Apply:**

If this sounds like the perfect role for you, we'd love to hear from you! To apply, please click on this link <https://mynewterm.com/jobs/148701/EDV-2025-SMMCPSC-96758> For further information regarding the role or to arrange a visit to our school, please contact the School Office on 01228 401800.

**St Margaret Mary Catholic Primary School is committed to safeguarding and promoting the welfare of children. The successful applicant will be appointed on completion of an enhanced DBS check, satisfactory references and pre-employment checks.**

Join us in shaping a brighter future for every child at St Margaret Mary Catholic Primary School!

**Closing Date:** 4<sup>th</sup> December 2025, 12 noon.

Successful candidates will be notified by email to attend interview.

**Interview date:** Tuesday 9<sup>th</sup> December 2025