

Job Description

Establishment: Clover Leys Spencer Academy

Post Title: Class Teacher – Maternity Cover

Grade/Pay Range: (MPS)

Hours/weeks: Part Time (0.6)

Reporting to: Principal

Main Duties and Responsibilities

- Be a great role model as a teacher
- Ensure consistent approaches and strategies for teaching and learning are utilised
- Be committed to providing exceptional teaching and learning experiences across school
- Building effective relationships with parents/carers and deal with day-to-day issues as they arise
- Ensure that parents/carers are well-informed about the curriculum, targets, children's progress and attainment
- Be outward-facing, reading and researching current evidence to inform practice and pedagogy
- Take risks to enable creativity and innovation in education
- Set goals that stretch and challenge children of all backgrounds, abilities and dispositions
- Demonstrate consistently the positive attitudes, values and behaviour which are expected of all children
- Uphold the Trust and Academies policies and equal opportunities
- Encourage excellent parental involvement within the daily routine
- Promote a love of learning and children's intellectual curiosity
- Contribute to the design and provision of an engaging curriculum within the relevant subject area(s)
- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Give children regular feedback, both orally and through accurate marking, and encourage them to respond to the feedback.

In addition to undertake such duties of a similar nature as may be reasonably directed by the Executive Principal from time to time.

Note:

The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

General

- Work in a professional manner and with integrity and maintain confidentiality of records and information.
- Maintain up to date knowledge in line with national changes and legislation as appropriate to the role.
- Be aware of and comply with all Trust policies including in particular IT, Health and Safety and Safeguarding.
- Participate in the Trust Professional Performance Review process and undertake professional development as required.

- Adhere to all internal and external deadlines.
- Contribute to the overall aims and ethos of the Spencer Academies Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role.

Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.

Name of Postholder:

Signature:

Date:

Person Specification

	Essential	Desirable
Qualifications and experience		
<ul style="list-style-type: none"> • Educated to degree level • Successful application to complete the SKITT • Evidence of further professional development • Have experience of teaching in EYFS, Key Stage 1 or Key Stage 2 • At least 2 years teaching experience in an inner-city school • Be able to demonstrate experience of effecting change in teaching and learning at class, phase or whole school level 		
Knowledge and skills		
<ul style="list-style-type: none"> • Must have a sound understanding and be able to demonstrate skills and attributes involved in effective leadership • A proven excellent classroom practitioner, willing and able to teach any year group as directed by the Executive Principal • Able to plan, organise, model and resource an outstanding and stimulating learning environment for individual children and groups of children and deliver, evaluate and assess learning • Knowledge of how to teach reading, including phonics • Must understand and be able to demonstrate the expectations in the new Ofsted Framework • Understanding and be able to demonstrate current good practice • How to create and use scaffolds to support learning • Have a sound understanding and be able to demonstrate how assessment and data support school improvement and the drive for high standards • Must be able to present data in such a way as to support the effective tracking of individual pupil progress • Have a sound knowledge and understanding of current strategies used to narrow the gap between different groups of pupils 		
<ul style="list-style-type: none"> • Good knowledge of the relevant legislation and guidance within the education sector • Understanding of and the ability to engage positively with issues related to equality of opportunity 		
Personal qualities		

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| <ul style="list-style-type: none"> • Able to form positive relationships with all children and motivate them to succeed • Able to work with others in a team to support work with children with special educational needs • Work at all times within the framework of agreed school policies • To relish challenge and perform efficiently in this new and exciting management role • Have a flexible approach to work who enjoys being a good team member • Good communication skills both orally and in writing • Able to manage own work load effectively and responds swiftly to tight deadlines • Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships • Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit • Openness and willingness to address and discuss relevant issues, allied with an ability to inspire and challenge others and deal with challenging questions • To practice equal opportunities in all aspects of the role and around the work place in line with policy • To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post • Commitment to the highest standards of child protection and safeguarding • Recognition of the importance of personal responsibility for health and safety • Commitment to the Trust's ethos, aims and whole community. | | |
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