



**TAPESTRY
LEARNING
PARTNERSHIP**

JOB OPPORTUNITY

Level 2 Teaching Assistant

Queen Elizabeth's Grammar School, Ashbourne, Derbyshire

Permanent

14.8 hours per week, 42 weeks per year

L2 Teaching Assistant Pay Scale, £9,644 - £9,949, Pro rata (£25,917 - £26,736 FTE)

Join us on an exciting journey of transformation and excellence

At Tapestry Learning Partnership, we believe in the power of education to change lives. Formed in January 2026 through the merger of two strong trusts, QEGSMAT and Djanogly Learning Trust, we are building a future where every child succeeds and flourishes.

About the Role

A Level 2 Teaching Assistant provides dedicated support to students with special educational needs, working closely with the SENCO and class teachers to adapt and differentiate learning activities across subjects. Promote inclusion, independence, self-reliance and equality while monitoring and reporting on student progress. Support students in lessons, examinations, educational visits, lunchtime activities and transport arrangements, as well as contributing to reviews, meetings and parent/carer communication.

Who We're Looking For

We are seeking a caring, enthusiastic, and dedicated Level 2 Teaching Assistant to join our supportive team at Queen Elizabeth's Grammar School. The successful candidate will be passionate about helping students achieve their full potential and committed to creating a positive and inclusive learning environment.

About Queen Elizabeth's Grammar School

Queen Elizabeth's Grammar School is a highly regarded selective school set in the heart of Derbyshire. With a strong academic tradition and a clear focus on personal development, QEGS provides an inspiring and supportive environment in which pupils are encouraged to achieve their full potential.

The school's academic ambition goes hand in hand with a strong focus on care, character, and opportunity. With a supportive ethos and a track record of excellent results, it provides a stimulating learning environment that nurtures curiosity, resilience, and confidence. Students benefit from high-quality teaching, a wide range of enrichment activities, and a warm, inclusive community that values every individual.

Why us Tapestry Learning Partnership?

As part of our Trust, you'll benefit from:

- A supportive network of professionals who share your commitment to excellence
- High-quality professional development and career progression opportunities
- A caring, inclusive organisation that values staff wellbeing and work-life balance
- Access to a range of employee benefits designed to promote health and wellbeing

This is your chance to be part of something special. Help us shape the future and make a lasting impact.

Tapestry Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. It is a criminal offence to engage or seek to engage in regulated activity or regulated work with children, if you appear on the DBS barred list. All appointments are subject to an Enhanced DBS check and be eligible to work in the UK.

Further information about our commitment to Safeguarding can be found at: [Tapestry Learning Partnership](#)

Please be aware, the Trust may also consider performing an online presence check as part of their pre-employment checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare any cautions, convictions, reprimands and final warnings that are not protected (i.e. that are not filtered out) as defined by the rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

If you are interested and wish to have an informal conversation to discuss the role or would like to visit the school, we would be happy to arrange this, please call Sarah Smit on: 01335 343685.

Further details about our school can be found on our website:

<https://www.queenelizabeths.derbyshire.sch.uk>

To apply for this position, please visit our careers page via our website: [Tapestry Learning Partnership](#)

Closing date for applications: Sunday 6th September 2026

Interview date: w/c 14th September 2026

Potential Start date: ASAP

JOB DESCRIPTION

Post Title:	Level 2 Teaching Assistant
Reporting to:	SENCO
Grade:	L2 Teaching Assistant Pay Scale
Disclosure Level:	Child Workforce - Enhanced, Children's Barred List

Key Duties and Responsibilities

Main Duties:

- Assist the SENCO and class teachers with the planning and delivery of learning activities for those students with special educational needs (differentiation), including assisting with planning appropriately for different teaching styles and subjects across the school;
- Promote inclusion, independent learning, self-reliance and equality;
- Work closely with the SENCO, class teachers, and nominated departments to support students' learning needs.
- Support will be within the classroom, or as directed by the classroom teacher;
- Make observations and report on student progress, assisting the SENCO and class teachers with student records;
- Supervise and contribute fully to the activities offered at lunchtime, reporting to line managers only when events of significant importance occur;
- Accompany teaching staff and students on educational visits taking responsibility for student welfare for named students and supporting medical needs and where necessary assisting with personal and intimate care including toileting of students with specific needs;
- Support students with arrangements regarding transport to and from school;
- Prepare for and attend INSET and Faculty/Departmental meetings as noted on the school calendar;
- Attend and contribute to review meetings accompanying the SENCO as required; within the school day to report on student progress;
- Mentoring of key students liaising with parents to develop case study notes and checking of family histories for EHC plans; maintain appropriate regular contact with parents/carers to support progress;
- Support students in examinations, including scribing, reading and invigilation;
- Adapting lessons and supporting students with additional educational needs;
- Where necessary, assist with the personal and intimate care including toileting of students with identified specific needs.
- Have responsibility for or support others in the administration of medicine to students as directed;
- Follow the moving and handling plan for those students with physical disabilities including the use of mobility aides and hoists and liaise with Manual Handling advisor as appropriate.
- Where necessary act as lead TA when following a plan, showing others a known routine.

The post holder is expected to:

- Maintain strict confidentiality and adhere to data protection legislation and associated Trust policies at all times.
- Demonstrate a clear understanding of, and commitment to, safeguarding and child protection, maintaining an awareness of relevant procedures and responsibilities.
- Comply with the Trust's Health and Safety Policy and ensure safe working practices in the performance of all duties.
- Uphold and promote the principles of the Trust's Equal Opportunities Policy in all aspects of the role.
- Adhere to all other relevant Trust and school policies and procedures.
- Undertake any training and professional development necessary to effectively carry out the duties of the post.
- Perform any other reasonable duties commensurate with the level and responsibilities of the role, as required by the Trust.

Person Specification

Post requirements	Essential	Desirable	Evidence and Assessment
Qualifications			
NVQ Level 2 Teaching Assistant, or equivalent	✓		Application form, certificates
GCSE grade A* to C in Maths and English, or equivalent	✓		Application form, certificates
Involvement in recent, relevant professional development	✓		Application form, certificates
First Aid		✓	Application form, certificates
Experience			
Completion of appropriate training programmes/experience of working with children or adults in a learning environment	✓		Application form, interview, references
Experience in a support staff role within an educational setting.		✓	Application form, interview, references
Experience of working with children with a range of specific learning difficulties		✓	Application form, interview, references
Skills			
Able to work as an individual or as part of a team	✓		Application form, interview, references
Able to communicate effectively with a range of people both verbally, in writing and can demonstrate literacy skills	✓		Application form, interview, references
Positive listening skills	✓		Application form, interview, references
Able to diffuse conflict and, with support, manage inappropriate patterns of behaviour	✓		Application form, interview, references
Well organised, practical and resourceful	✓		Application form, interview, references
Adaptable and flexible	✓		Application form, interview, references
Able to use ICT effectively	✓		Application form, interview, references
Record keeping	✓		Application form, interview, references
Able to use a wide range of resources including ICT to enable children with special educational needs to access the curriculum	✓		Application form, interview, references

Knowledge			
Awareness of different teaching styles and subject curriculums across age groups and departments within the Key Stage 3/4/5 setting	✓		Application form, interview, references
Knowledge of strategies to support children with special educational needs	✓		Application form, interview, references
Personal Qualities			
Highly motivated with the ability to motivate and enthuse others	✓		Interview, application form, references
Able to form and maintain professional relationships and boundaries with young people and adults	✓		Interview, application form, references
Able to deal with confidential information in a sensitive manner	✓		Interview, application form, references
Patient and approachable	✓		Interview, application form, references
Calm and reassuring particularly when under pressure	✓		Interview, application form, references