



**ENDEAVOUR**  
LEARNING TRUST

# Trust ICT Technician



Dear Applicant,

Thank you for your interest in the position of ICT Technician at Endeavour Learning Trust.

The Endeavour Learning Trust board and I are delighted to provide the enclosed information about our School. I hope you find it helpful and on behalf of the whole school community, I would like to take this opportunity to extend a very warm welcome.

Endeavour Learning Trust is a growing Trust in the North West, currently spanning South Ribble, West Lancashire and North Sefton. In our family of schools at this point in our growth, we have four secondary schools and five primary schools formally in the Trust.

Our Trust is a mix of good schools and schools which have been in challenging circumstances. Where there has been work to be done, the impact has been rapid and significant. We are committed to growing our Trust further and we are strengthening our central team to ensure we have the capacity to continue to support where we are needed most. All of our schools and our staff provide us with rich opportunities to learn from and with each other.

We strive to ensure that our family ethos is tangible; that we work as a team; that we want the best for everyone. We are also staunch in our commitment to working in a way which protects the wellbeing of our staff; our commitment to reducing workload is non-negotiable. We seek to thrive; individually, collectively, in our classrooms, staffrooms, schools, our central team and across the Trust.

We hope the enclosed information will give you good insight into our School & Trust.

We look forward to viewing your application.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'DCL', with a stylized flourish at the end.

David Clayton  
Chief Executive

# Endeavour Learning Trust's Mission and Values

## **We will serve our communities to ensure that every child realises their potential**

We pledge that our schools will be transformational places of academic excellence that offer a true richness of experience, providing all children with the same opportunities to flourish and develop their unique skills, qualities and talents.

We will work collaboratively with our colleagues, parents and carers and our partners to remove any barriers that place limitations on our children, creating schools that are happy and harmonious places at the centre of their community.

## **Our Values**

### **Individuality**

We are firmly committed to recognising, celebrating and investing in the individuality of all of our children and young people, each of our colleagues and the distinct ethos and identity of each of our schools, whilst remaining united by our core values. We don't believe in a "one size fits all" approach, and will adapt our provision to meet individual needs.

### **People centred**

Our work is driven by our responsibility to every individual within our Trust community. Every person deserves to be treated with respect, dignity and kindness. We demonstrate empathy and humility in our approach, ensuring that our Trust provides an environment where every individual feels confident to be their true authentic self.

### **Belonging**

Equity of opportunity is central to our practice and we will be relentless in our endeavour to identify and remove barriers that prevent full inclusion. Our culture extends beyond tolerance to one where difference is embraced and every individual is valued and celebrated for their unique contribution to our community. Every individual is a full member in our community.

### **Transformation**

We believe in the promise of each individual across the Trust and will ensure we inspire, support and challenge in proportionate measure, so that we all thrive and are able to achieve our own individual successes. We are bold in our approach, stretching perceived boundaries, to go further for our children, colleagues and communities. We continually develop our approach to respond to changes in the communities we operate within to support every child, colleague and partners to realise their potential.

### **Togetherness**

We are a proud family of schools bonded by our Trust vision, priorities and values. We work as one team in school, across our Trust and with our wider partners for the benefit of the communities we serve. Our collaborative approach inspires us to be bold and brings us together in ways that help us to make a difference. We are better together.



**BURSCOUGH  
PRIORY ACADEMY**



**BRINDLE GREGSON  
LANE PRIMARY**



**CHURCHTOWN  
PRIMARY SCHOOL**



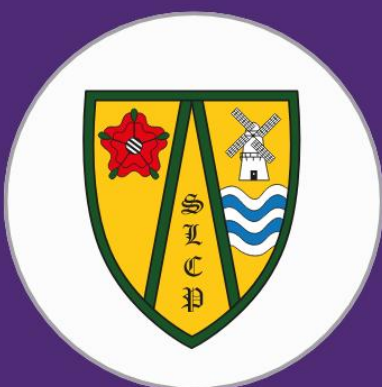
**NORTHBROOK  
PRIMARY ACADEMY**



**TARLETON  
ACADEMY**



**LINAKER PRIMARY  
SCHOOL**



**STRIKE LANE  
PRIMARY SCHOOL**



**WELLFIELD  
ACADEMY**



**ORMSKIRK  
SCHOOL**



# Why join Endeavour?



Fantastic pension schemes:  
Teachers Pension Scheme and  
Local Government Pension  
Scheme



Access to 24/7 SAS  
Health & Wellbeing service.  
Counselling, Physiotherapy,  
Private Medical and more



Free membership with  
Vivup Employee Benefits,  
Lifestyle Savings & Cycle to  
Work Scheme



Automatic pay progression for  
both Teaching and Support staff  
in line with their grading  
structure



Excellent CPD Offer for all  
colleagues to truly support each  
stage of your professional  
development



Our Trust values guide  
everything we do, creating  
purpose and a supportive  
workplace.



Term time only contracts  
OR 26 days annual leave  
PLUS bank holidays. 32 days  
following 5 years' service



We honour continuous service  
with other local authorities or  
multi academy trust



Access to our Learning  
Management System and  
flexibility around CPD to allow  
you to learn at your own pace

**Job Title:** ICT Technician  
**Location:** Based at Ormskirk School, L39 2AT  
**Contract:** Full time, Permanent  
**Grade:** Grade 6 SCP 11-19  
**Salary:** £28,142 - £32,061 per annum

Do you have the drive, passion and commitment to deliver an outstanding ICT service, ensuring that every school within the Trust is well-resourced and supported? This is an opportunity to join a dedicated team of staff at Endeavour Learning Trust who are committed to providing the best possible education for our pupils.

As Trust ICT Technician, you will play a key role in the implementation and support of the Trust's ICT strategy and technical operations. Your expertise will help to deliver an outstanding service to staff, students, and the central team.

The role will principally include supporting the Trust's schools with both remote and on-site support. The successful candidate will be based at Ormskirk School alongside the Trust Network Manager providing support to all sites but with a focus on our primary sites.

The successful applicant will be a positive, dynamic and highly motivated individual with personal drive. You will be a self-starter, who can work with minimal supervision; proactive, with the ability to see what needs to be done and to prioritise work accordingly. You will have excellent interpersonal skills and communicate effectively with all members of our Trust community.

If you are excited by the opportunity to make a meaningful impact behind the scenes, and to contribute to the success of our school, through precision and professionalism, we would love to hear from you.

This position is full time and permanent, working 37 hours per week. Monday to Thursday 8:30am-4:30pm and Fridays 8:30am-4:00pm. This role will be based at Ormskirk School and frequent travel between locations is a requirement of this role. Mileage will be reimbursed as appropriate.

To apply, please complete our online application form in full and in addition, please outline any relevant experience and personal qualities you would bring to Endeavour Learning Trust.

Applications must be submitted by 9am on Tuesday 6<sup>th</sup> January 2026.

Interviews are to be held week commencing 12<sup>th</sup> January 2026.

If you require any further information about this role please contact our Central HR Team at [vacancies@endeavourlearning.org](mailto:vacancies@endeavourlearning.org) or on 01772 817904.

## **SAFEGUARDING**

Endeavour Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment and individually take responsibility for doing so. Please note that in line with Keeping Children Safe in Education, an online search will be carried out as part of our due diligence on shortlisted candidates.

## JOB DESCRIPTION

### Job Description



### IT Technician

As ICT Technician, you will play a key role in the implementation and support of the Trust's ICT strategy and technical operations. Your expertise will help to deliver an outstanding service to staff, students, and the central team.

To support the use of ICT within our school environment, maintenance of ICT software, hardware and related equipment, and providing support to staff and pupils to ensure administration and learning outcomes are maximised.

The successful candidate will be based at Ormskirk School alongside the Trust Network Manager providing on-site support for Ormskirk school and remote support to the schools across the wider trust. Frequent travel to the supported schools will form part of the role.

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#### Core Responsibilities & Tasks:

- To provide ICT Technical support for Ormskirk School and remote support to schools within Endeavour Learning Trust.
- To take daily responsibility for the service desk ensuring timely resolution and escalation of support requests.
- To maintain the school and Trust's network infrastructure to support effective teaching, learning and administration.
- Be responsible for the deployment and maintenance of computer hardware and software.
- To contribute to the development and implementation of policies and strategic development plans for the resourcing, management and the use of the Trust's ICT facilities alongside the Head of ICT Services and Trust Network Manager.
- Oversee the completion of equipment audits and keep an up to date fixed asset register of ICT Devices.
- Liaise with external bodies, contractors and service providers in the provision of an effective and efficient ICT service.
- To provide training, support and guidance to students and staff so that they can make optimum use of ICT facilities.
- To ensure all relevant E-safety procedures are adhered to, and regularly monitored.
- To work in accordance with data protection, security and health and safety requirements to minimise risk to the Trust.
- To ensure health and safety requirements are met in relation to ICT facilities and their use.

#### Planning and Organising

- Within parameters established by your manager, you will plan and prioritise your own workload and liaise with the Trust Network Manager also based at Ormskirk School.
- Problem solving ability of a high level is required.

#### Safeguarding

- Ensure that the School is safe for all students and staff. Actively promote the health and wellbeing of all students and expect all staff and volunteers to share and demonstrate this commitment.
- Ensure that school complies with any Local Safeguarding arrangements
- Actively promote the safeguarding and well-being of students and staff whilst on the school site and when involved in school activities

**Endeavour Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment and individually take responsibility for doing so.**

## PERSON SPECIFICATION

	KEY CRITERIA	Essential (E) or Desirable (D)
<b>QUALIFICATIONS</b>	A sound education, equivalent work based training or suitably qualified by experience	E
	5 GCSE's (or equivalent) A*-C including English and Mathematics / Grade 9 to 5	D
	IT qualification or certificate	D
	An excellent knowledge of the technology environment	D
<b>EXPERIENCE AND KNOWLEDGE</b>	Experience in ICT support	E
	Hands on experience with computer networks and network development and administration	E
	Broad knowledge of the whole ICT spectrum.	D
	Demonstrate experience of working in a complex and demanding environment	D
	Management/Knowledge of Cloud Services	D
	Management/Knowledge of Microsoft Networks	E
	Competently and confidently use a range of ICT and MS Office Software	E
<b>PERSONAL QUALITIES</b>	Excellent interpersonal skills with ability to communicate with a wide variety of stakeholders, including internal and external colleagues, students and stakeholders and to build strong working relationships.	E
	A clear communicator with a diverse client group – adults and young people.	E
	Customer-focused and committed to the delivery of excellent customer service.	E
	Flexible, adaptable to change, efficient and highly organised.	E
	Ability to work accurately and methodically.	E
	Sensitivity and awareness of confidentiality requirements.	D
	Good written and oral communication skills, proficient in spoken and written English.	E
	Proven planning and organisational skills and an ability to take initiative.	E
<b>PROFESSIONAL AND PERSONAL ATTRIBUTES</b>	Effective worker, committed to partnership and collaboration	E
	Commitment to the academic, personal and social development of children and families	E
	Approachable and supportive	E
	Excellent interpersonal, communications and organisational skills	E
	Commitment to involving others and maintaining strong and positive relationships with the whole school community	E
	Someone who is resilient and determined but can also provide support, demonstrate empathy and deal with staff in a sensitive and considerate manner	E
	Actively seeks new approaches, ideas and challenges. Be willing to be innovative	E
	Willing to concede alternative approaches and get behind the team	E



	Able to take direction when appropriate	E
	Commitment to promoting best practice in safeguarding and the welfare of young people	E
<b>OTHER</b>	Clearance through the Disclosure and Barring Service	E
	Compliance and adherence to the document 'Guidance for safer working practice for those working with children and young people in education settings' & Guidance for Conduct	E
	Ability and willingness to travel to alternative sites	E