

TEACHER

JOB DESCRIPTION

Introduction

A job description is not designed to limit or define tightly the role, but to demonstrate and clarify to the staff the areas of responsibility specifically within its compass.

It is hoped that all members of the trust will find it possible to display a loyalty and attitude to the schools in keeping with the developing ethos and the commitment to improvement, contributing to it by involvement and example.

The teacher with the responsibility for co-ordinating a particular area, will be appointed to the position partly because of his/her ability as a teacher and his/her willingness to demonstrate the qualities listed above in a professional manner.

Areas of Responsibility

Management of an area

- To take overall responsibility for co-ordinating the planning and direction of learning experiences undertaken within the curriculum area or other improvement plan priority, putting into practice the aims and objectives of the schools and following all agreed curriculum guidelines.
- To work in close co-operation and consultation with the Team Leaders and other members of the curriculum leadership team to ensure continuity and progression throughout the school.
- To support and guide all colleagues to establish and maintain the highest standard of teaching and learning within the curriculum area.
- To monitor, evaluate and review pupil progress, quality of teaching and learning in the curriculum area.
- To make a major contribution to assessing needs of and planning school based staff development for the curriculum area.

As a class teacher

- To take overall responsibility for a class of children, to ensure their effective education, maximising the potential of each child in all areas of their development.
- To plan, provide and review teaching programmes of work that recognises the children's individual needs.
- To work in close co-operation with the Team Leader and team colleagues, to provide joint programmes of work as appropriate.
- To encourage and foster participation by the children in the class in school activities, clubs etc.
- To know the children sufficiently well to be regarded as a person they can turn to for help, support, guidance and encouragement.
- To contribute to your own, the children's and the school's continuous improvement.