

DULWICH COLLEGE
FOUNDED 1619

Learning Support Teaching Assistant

Information for Applicants

Welcome

Dear Potential Applicant

Thank you for applying to work at Dulwich College. I hope that you will find the prospectuses and web pages useful and feel that they provide a better understanding of our aims, values and ethos. I also hope this booklet makes you feel you might thrive here, would like to join us and make a great professional contribution.

At heart, the College's focus ensures the wellbeing, experience and achievements of our pupils. We want them to be happy, to flourish and to get the very best from their time here. These aims also allow us to have a positive relationship with our families, and uphold our reputation and strategic ambitions.

We have a large, diverse, dedicated and talented team of colleagues. It is a huge collective effort to achieve our annual and long-term goals, and we could not do this without everyone working together in a diligent and good humoured manner.

As well as rewarding and fun, being part of the College is demanding at times and we have high expectations of all our colleagues. There are, however, many advantages and opportunities, which are better explained in this booklet. Put simply, we wish to get the best from everyone and we will seek to invest in you and develop you during your time with us.

We recognise that many of our colleagues are professionally ambitious. We will certainly help you in your aims, through mentoring, professional development courses and career opportunities.

We are fortunate to have a large College community, with several career pathways and experiences available. We hope that you will enjoy working here, really understand the value and the commitment shown by everyone and wish to play your part in the exciting life of Dulwich.

Mr Robert Milne
Master





The College

Dulwich College is an academically selective independent school for boys in south east London, known for its inspired teaching, genuine scholarship and broad co-curricular life.

Our dedicated and increasingly diverse staff of approximately 250 teachers and 350 operational colleagues, support a pupil body of approximately 1,850 across the Senior and Junior Schools and DUCKS, our co-educational nursery and infant school.

Set within 70 acres of beautiful grounds, yet only 12 minutes by train from central London, the College offers an exceptional working environment — spacious, well-resourced and rich in heritage. The campus blends iconic listed buildings with award-winning new architecture, creating a dynamic and inspiring setting that values curiosity, creativity and collaboration among both pupils and staff.



Vision Values & EDI

Our Vision

to be an outstanding school that inspires every pupil to work, study and serve with purpose, developing the potential to make a positive difference in the world.

Our Values

purpose, kindness and joy – underpin a culture of curiosity, creativity, compassion and integrity. We promote collaboration, resilience and appreciation of the benefits of living and learning within a diverse, inclusive community.

Equity, Diversity and Inclusion

We celebrate the diversity of our pupils, staff, alumni and parents, recognising that varied backgrounds and experiences create a vibrant and forward-looking community. Dulwich College stands firmly against discrimination in all forms and is committed to advancing inclusion, social responsibility and the core British values of democracy, liberty, respect, tolerance and the rule of law.

Job Description

We require 3 Learning Support Teaching Assistants across the College to work on a one-to-one basis with a designated pupil with an Education, Health and Care Plan (EHCP), with other pupils where required or as general class support as directed.

Period of Employment

These roles are funded by the named pupils in the EHCP. The contracts will be renewed annually, subject to this funding

Hours of Work

Role 1 - within the Infants' and Kindergarten School (DUCKS)

- 9.00am - 2.30pm, Monday - Friday

Role 2 - within the Junior School

- 8.15am - 4.00pm, Monday - Friday
- Saturday events (typically four each year), plus any compulsory residentials

Role 3 - within the Senior School

- 8.15am - 4.00pm, Monday - Friday

All of these roles are offered as term-time appointments, including INSET days. Please indicate your role preference when applying.

Salary

- £15.44 per hour

Closing Date and Interview Date

- Closing date is Tuesday 2 June 2026
- 1st round interviews will take place online on Friday 5 June 2026
- 2nd round interviews will take place on site on Thursday 11 June 2026





Learning Support Teacher Assistant (DUCKS)

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- Working as a Learning Support Assistant supporting learning and behaviour in lessons and during unstructured times
- Working on learning tasks with a designated pupil as directed by the SENCo or Class Teacher on a one-to-one basis or as part of a small group
- Arranging and/or creating resources for lessons/activities under the direction of the SENCo or Class Teacher where required
- Conducting targeted interventions for the designated pupil or other pupils as directed by the SENCo or Class Teacher on a one-to-one basis or as a small group
- Keeping abreast of, sharing and applying up-to-date theoretical knowledge in SEND to ensure the named pupil's specific needs are met
- Supervising and supporting the designated pupil at lunch and breaktimes, including facilitating social interaction and developing play experiences
- Assisting the designated pupil with eating, dressing and hygiene as required, whilst encouraging independence
- Accompanying the designated pupil on trips and visits
- Keeping the SENCo and Class Teacher up to date with progress of the designated pupil either verbally or through written communications
- Liaising with and assisting the SENCo in preparing reports for external agencies related to the designated pupil
- Managing heightened behaviours using appropriate co-regulation skills, and keeping pupils safe
- Assisting with classroom preparation during INSET days or other times as directed
- Carrying out administrative tasks as directed, and any other tasks reasonably requested of the role holder

Role details



Learning Support Teacher Assistant (Junior School)

→ Get in touch

- Supporting learning and behaviour in lessons and during unstructured times
- Working on academic tasks with a designated Year 3 pupil or other pupils across the Junior School as directed by the Learning Support Coordinator or Deputy Head Academic on a one-to-one basis or as part of a small group
- Arranging and/or providing resources for lessons/activities under the direction of the Learning Support Coordinator or Deputy Head Academic where required
- Conducting targeted interventions for the designated pupil or other pupils as directed by the Learning Support Coordinator or Deputy Head Academic on a one-to-one basis or as a small group
- Keeping abreast of, sharing and applying up-to-date theoretical knowledge in SEND to ensure the named pupil's specific needs are met
- Supervising and supporting the designated pupil at lunch and breaktimes, including managing friendships and developing play experiences
- Assisting the designated pupil with eating, dressing and hygiene as required, whilst encouraging independence
- Supporting with clubs the designated pupil may attend
- Accompanying the designated pupil on residentials, trips and visits
- Keeping the Learning Support Coordinator and other relevant members of staff and parents up to date with progress of the designated pupil either verbally or through written communications
- Liaising with and assisting the Learning Support Coordinator in preparing reports for external agencies related to the designated pupil
- Managing heightened behaviours using appropriate co-regulation skills, and keeping pupils safe
- Undertaking regular playground or lunch duties and covering as directed by SMT and occasional cover or supervising a whole class
- Assisting with classroom preparation during INSET days or other times as directed
- Carrying out administrative tasks as directed, and any other tasks reasonably requested of the role holder



Learning Support Teacher Assistant (Senior School)

- Support a student with a physical disability
- Support the student in lessons and during lesson transitions
- Supervise and support the pupil during lunch and between lessons to ensure that he can safely navigate the school campus
- Support with clubs the student may attend
- Support the student on external trips and visits
- Support student with academic tasks on a one to one basis
- Liaise with the Head of Learning Support and medical team to share updates and concerns
- Conduct targeted interventions for the designated pupil or other pupils as directed by the SENCo or Class Teacher on a one-to-one basis or as a small group
- Liaise with the Head of Learning Support and Occupational Therapists to co-ordinate individualised PE sessions
- Liaise with and assist the Head of Learning Support to prepare reports for external agencies related to the designated pupil (including EHCP annual reviews)
- To keep abreast of and share up-to-date theoretical knowledge and application in SEND to ensure pupils' specific needs are met
- Carrying out administrative tasks as directed, and any other tasks reasonably requested of the role holder



Person specification

For All Roles

Essential Qualities, Skills, Knowledge and Experience:

- Experience of working with children with SEND in a school setting
- Knowledge of Autism and ADHD
- Patience, flexibility, with the ability to maintain a calm and positive approach
- Excellent written and verbal communication skills
- A highly collaborative worker who works well in a team
- Willingness to learn and improve personally and professionally
- Understands that working with children, is a vocation, not just a job

Desirable Qualities, Skills, Knowledge and Experience:

- Experience working with individual children with ASC and/or ADHD/Physical disabilities, in a school setting
- Experience of working with individual children with speech, language and communication needs and a total communication approach
- Experience of teaching one-to-one or small groups regarding social skills and communication based groups
- Experience in giving in-class support within mainstream teaching
- Experience or the ability of managing challenging behaviour
- Knowledge of Education Health Care Plans (EHCP)
- An understanding of the primary National Curriculum, including EYFS and scaffolding techniques for EYFS and/or basic learning strategies in KS1 and KS2/secondary curriculum
- An understanding of safeguarding and other policies and codes of practice relevant to schools

College Community and benefits



Make your money go further

- Contributory pension
- Lunches – Free lunch in the cafeteria or to take-away.
- Fee remission – Discounts on fees at Dulwich College, Alleyn's Dulwich, JAGs Dulwich and DUCKS (admissions rules apply).
- High-street savings – Access to discounts on restaurants, food deliveries and shopping.

Help with your commute

- Bike to Work - Tax-efficient bike purchase.
- Onsite parking - Free parking on Campus.

Support for your wellbeing

- SimplyHealth plan - Cash back on routine medical expenses
- 24/7 GP access – Online consultations, advice and referrals.
- EAP – 24/7 emotional, financial and relationship support.
- Sports club – Free membership for you, your partner and children under 18 (terms and conditions apply)
- Eye tests & flu jabs – Free tests and seasonal vaccinations.

Protection when you need it

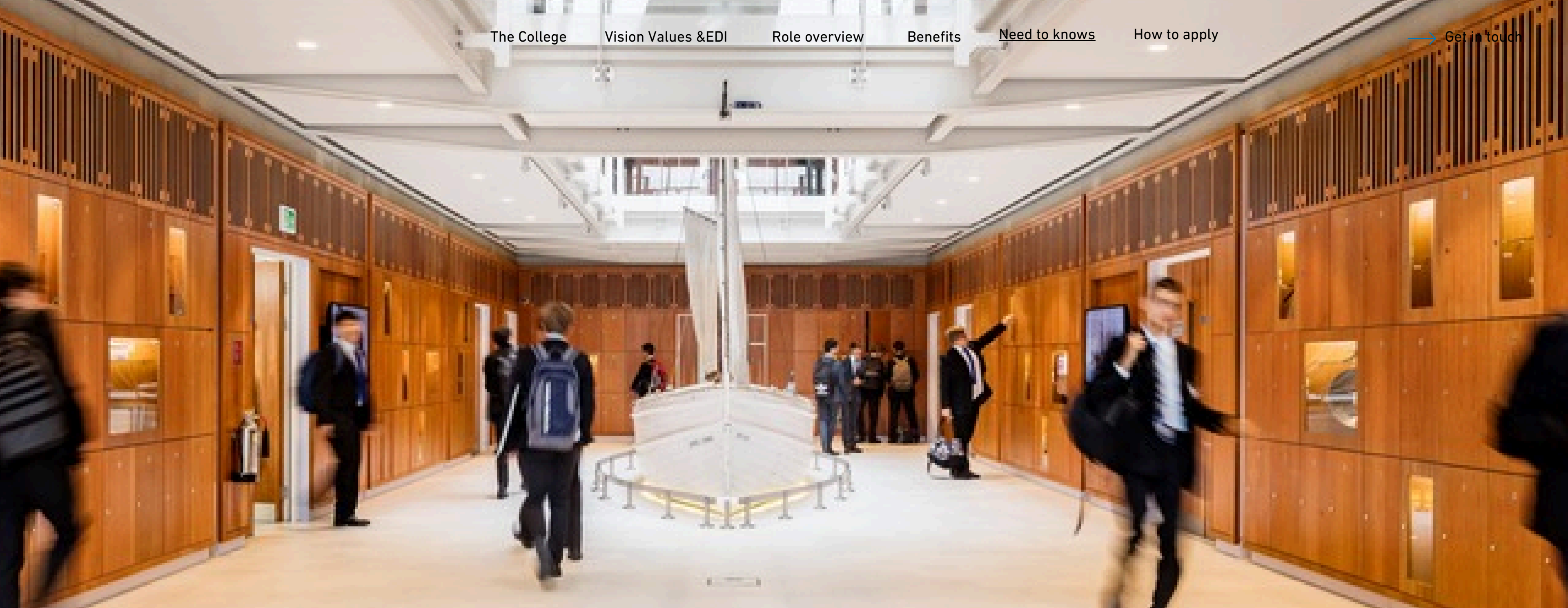
- Life insurance – Included with all pension schemes.
- Accident insurance – Cover for permanent disability or dental injury.

Support for life outside work

- Family leave – Enhanced leave for new arrivals
- New baby perk – Cash contribution from SimplyHealth.
- IVF leave – Up to 5 days for essential appointments.

Boost your social life

- Events & clubs – From Burns Night to book clubs and quizzes.
- Dulwich Picture Gallery – Free entry with staff pass.
- Dulwich Golf Club – Discounted 'Member's guest' rate.
- Private functions – Reduced rates for venue hire (subject to availability).



Important information

Safeguarding

All staff are responsible for safeguarding and promoting the welfare of children, completing the required training, and adhering to College safeguarding policies.

Health and Safety

Staff must also take reasonable care of their own health and safety and that of others, follow safety procedures, use equipment responsibly, and co-operate with managers on all health and safety matters.

Safer Recruitment

You will find our application form detailed — this ensures we meet the rigorous standards required when employing people to work with or around children and young people.

Vetting

All appointments are subject to pre-appointment vetting, as required by law, which will include satisfactory criminal record checks.

Get in touch

Queries should be sent to joinourteam@dulwich.org.uk



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