

# CHRIST THE KING CATHOLIC VOLUNTARY ACADEMY

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## **Job description: SEND Teaching Assistant (including 1:1 EHCP Support)**

**Location:** Christ the King Catholic Voluntary Academy, Firs Avenue, Alfreton, DE55 7EN

**Contract:** Fixed term (linked to EHCP funding and pupil placement)

**Start date:** 7<sup>th</sup> September 2026

**End date:** (proposed) 26<sup>th</sup> July 2026

**Responsible to:** SENDCO / Headteacher

### **Purpose of the Role**

To provide highly consistent, specialist 1:1 support for pupils with an Education, Health and Care Plan (EHCP) who present with complex social, emotional and sensory needs.

The postholder will play a key role in ensuring pupils can safely access education within a highly individualised, structured provision. The role requires exceptional levels of vigilance, emotional resilience, and commitment to safeguarding, co-regulation and trauma-informed practice.

### **Key Responsibilities**

#### **Safety and Supervision**

- Provide consistent 1:1 supervision when working with individual children.
- Maintain high levels of vigilance to ensure the safety of the pupils, peers and staff.
- Implement and follow detailed risk assessments and behaviour support plans.
- Respond calmly and professionally to incidents of dysregulation, including high levels of distress and potential physical behaviours.
- Support safe transitions within school, including movement between spaces and supported playground access.

#### **Regulation and Emotional Support**

- Use co-regulation approaches to support pupils during periods of distress.
- Recognise early signs of dysregulation and intervene proactively.
- Support the implementation of personalised sensory and regulation strategies.
- Provide a predictable, structured environment within a low-stimulation space.
- Maintain a calm, reassuring and emotionally consistent presence at all times.

#### **Educational Support**

- Support the pupils to access learning activities, sometimes within a separate, low-stimulation environment.
- Adapt tasks in collaboration with the class teacher and SENCO to meet individual needs.

- Facilitate gradual exposure to peers and alternative curriculum opportunities when required.
- Encourage communication and engagement when the pupil is regulated and receptive.
- Provide detailed observations of the pupils towards their personalised targets which also include monitoring:
  - Fatigue levels
  - Regulation and engagement
  - Incidents of unsafe behaviour
  - Response to playground and peer exposure

### **Personal Care**

- Provide support with personal care, including nappy changing and hygiene routines, in line with the school's intimate care policy.
- Promote dignity, privacy and independence wherever possible.

### **Recording and Review**

- Maintain accurate, detailed records of behaviour, regulation, and engagement.
- Contribute to 4–6 weekly formal reviews of provision, when needed.
- Provide feedback to the SENDCO, Educational Psychologist, ISAT Inclusion Teacher and parents as required.
- Engage in reflective practice and adapt support strategies in response to review outcomes.

### **Professional Responsibilities**

- Work collaboratively with the SENDCO, class teacher and external professionals.
- Attend relevant training (e.g. Team Teach, trauma-informed practice, sensory regulation).
- Maintain strict confidentiality.
- Uphold safeguarding policies at all times.
- Demonstrate emotional resilience and professional boundaries in a demanding, yet rewarding, role.