

### **Job Description: Class Teacher**

**JOB TITLE:** Teacher

**SALARY/GRADE:** Based on experience.

**RESPONSIBLE TO:** Assistant Head of Unit

This job description may be amended by the Headteacher, at any time, to reflect or anticipate changes in the post, legislation or needs of the school. Any changes will be discussed between the Headteacher and the teacher.

The post holder will be required to undertake the following areas of responsibility and key tasks (this list is not exhaustive):

#### **DUTIES:**

##### **A Leadership of the School**

- Motivate and work with others to create a shared culture and a positive climate consistent with the school's vision, mission statement and Christian values.
- Support the Headteacher in leading sustained school improvement.

##### **B Leading, Learning and Teaching**

- Keep abreast of teaching and learning initiatives and develop relevant strategies for improvement.
- Across the school, encourage effective teaching and learning by supporting staff development.
- Ensure a consistent and continuous focus on pupils' achievement across the whole school.
- Ensure that planning is effective to promote progress across the whole school.
- Ensure that quality first teaching promotes progress across the whole school.
- Ensure that assessment is robust across the whole school.

##### **C Developing Self and Working with Others**

- Be a positive role model for staff, parents and pupils.
- Regularly attend school events and offer support to staff in running events that support the school's links to the community.
- Treat all people fairly, equitably and with dignity and respect to create and maintain a positive culture in line with the School's agreed vision and values.
- Engage with other schools to build effective learning communities.
- Regularly review his/her own practice, set personal targets and take responsibility for his/her own personal development.
- Give and accept support from colleagues, governors and the MAT.

- Have regard for the well-being of him/herself and others, managing his/her workload to promote a healthy work-life balance and encouraging and enabling others to do likewise.

**D Accountability**

- Support the Headteacher in developing systematic and rigorous procedures for school self-evaluation which are appropriate and enable everyone to work collaboratively.

**E Strengthening Community**

- Act as a public face of the school, representing effectively its interests and those of the pupils.
- Ensure the provision of learning experiences for pupils which are linked into and integrated with the wider community, including community based learning.
- Create and maintain an effective partnership with parents and carers to support and improve pupils' achievement and personal development.
- Regularly attend school events or events that impact on the school and offer support to staff/community in running events that support the school's links to the community.

### **Person Specification: Class Teacher**

*The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. You should mention any experience you have had which shows how you could meet these requirements when you fill in your application form. If you are selected for interview, you may be asked also to undertake practical tests to cover the skills and abilities shown below:*

	<b>Essential</b>	<b>Desirable</b>
A. Education and Training.	<ol style="list-style-type: none"> <li>1. to be a qualified teacher,</li> <li>2. to have completed related training and courses,</li> </ol>	<ol style="list-style-type: none"> <li>i. paediatric first aid qualification</li> <li>ii. experience leading a subject area</li> </ol>
B. Work Experience.	<ol style="list-style-type: none"> <li>1. to have experience of planning and assessment,</li> <li>2. to have experience in planning and grouping for effective differentiation of teaching,</li> <li>3. to have received basic safeguarding training.</li> </ol>	<ol style="list-style-type: none"> <li>i. to have cross age phase experience</li> <li>ii. to be able to demonstrate evidence of commitment to educational development outside school</li> </ol>
C. Teaching and Learning	<ol style="list-style-type: none"> <li>1. to have the ability to teach to a high standard,</li> <li>2. to be able to monitor, evaluate and assess pupil attainment,</li> <li>3. to be able to plan for the delivery of the curriculum,</li> <li>4. to be able to plan for Assessment for Learning</li> </ol>	<ol style="list-style-type: none"> <li>i. to be able to motivate other members of the team to achieve excellence</li> </ol>
D. Skills and Abilities.	<ol style="list-style-type: none"> <li>1. to have the ability to establish and review targets,</li> <li>2. to have the ability to relate to, and work with, others as members of a team,</li> <li>3. to have good ICT skills,</li> <li>4. to have good spoken and written communication skills,</li> <li>5. to have effective behaviour management strategies,</li> <li>6. to have the ability to manage and direct the work of other practitioners effectively.</li> </ol>	<ol style="list-style-type: none"> <li>i. the ability to offer additional skills to the life of the school,</li> </ol>
E. Special Knowledge.	<ol style="list-style-type: none"> <li>1. to have a good knowledge of teaching and learning styles appropriate for young children,</li> <li>2. to have an understanding of the process of learning and child development,</li> </ol>	<ol style="list-style-type: none"> <li>i. to be familiar with independent learning and cooperative learning strategies.</li> <li>ii. to have a good understanding of assessment for learning.</li> </ol>
F. Personal Qualities.	<ol style="list-style-type: none"> <li>1. to have the ability to relate well to children and adults,</li> <li>2. to have the ability to demonstrate enthusiasm and commitment to teaching,</li> <li>3. to be able to use initiative,</li> <li>4. to be able to evaluate own practice and the effectiveness of the setting to ensure progression.</li> <li>5. to work well as a member of an established team</li> </ol>	<ol style="list-style-type: none"> <li>i. Willingness to work flexibly, including contributing to extra-curricular activities and whole school events.</li> </ol>