



Wenlock CE Academy

Job description: Primary classroom teacher with Phase Leader responsibility

Job details

Salary: M1 – M6

Contract type: Full-time - permanent

Reporting to: Headteacher

With Phase Leader Responsibility for Year 5 & 6

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- Leadership opportunities are available for the right candidate
- Jointly lead subjects with the teaching team.

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover in the unforeseen circumstance that another teacher is unable to teach
- Lead and manage a team of staff, including monitoring data, planning and pupils' work
- Oversee and support the organisation of trips and events across the phase

Health, safety and discipline

- Promote the safety and wellbeing of pupils and staff
- ☐ Maintain good order and discipline among pupils, managing behaviour effectively using our behaviour for learning policy to ensure a good and safe learning environment

Professional development

- ☐ Take part in the school's appraisal procedures
- ☐ Take part in further training and development to improve own teaching
- ☐ Take part in the appraisal and professional development of others, where appropriate

Communication

- ☐ Communicate effectively with pupils, parents and carers and the school team
- ☐ Participate in parents' evenings each term
- ☐ Write termly reports to parents to report on pupils' progress and subject leader reports to governors

Working with colleagues and other relevant professionals

- ☐ Collaborate and work with colleagues and other relevant professionals within and beyond the school
- ☐ Develop effective professional relationships with colleagues

Personal and professional conduct

- ☐ Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- ☐ Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- ☐ Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- ☐ Direct and supervise support staff assigned to them, and where appropriate, other teachers
- ☐ Deploy resources delegated to them

Safeguarding

- ☐ Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- ☐ Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- ☐ Promote the safeguarding of all pupils in the school

Person specification

CRITERIA	QUALITIES
Qualifications and experience	• Qualified teacher status • Degree • Successful primary teaching experience
Skills and knowledge	• Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning
Personal qualities	• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Team player

