



# St. John Fisher Catholic Primary School



Blessed Holy Family  
Catholic Academy Trust

***Growing and Learning Together with Christ***

## PERSON SPECIFICATION IT TECHNICIAN

**As much evidence as possible should be included in the application form. The rest will be gathered at interview.**

Criteria	Essential (E) or Desirable (D)
<b>Qualifications/Training</b>	
Relevant IT qualification or equivalent practical experience	E
Willingness to undertake Level 3 Safeguarding Training	E
Commitment to ongoing professional development	E
Formal IT support or networking qualification	D
Current Level 3 Safeguarding qualification	D
Training related to education technology	D
<b>Experience</b>	
Experience providing first-line IT support	E
Experience troubleshooting hardware, software and basic network issues	E
Experience setting up and maintaining IT equipment	E
Experience supporting users with varying IT confidence	E
Experience working in a school or education setting	D
Experience supporting 1:1 device programmes	D
Experience using IT helpdesk systems	D
Experience supporting pupils with additional needs	D
<b>Technical Skills &amp; Knowledge</b>	
Good working knowledge of Windows and common applications	E
Basic understanding of user account management	E
Understanding of cloud-based platforms	E
Ability to maintain accurate IT records	E
Awareness of GDPR and data protection	E
Experience with Active Directory, Entra ID or Intune	D
Experience with iPad management systems	D
Experience supporting school websites	D
Knowledge of networking and AV equipment	D

Criteria	Essential (E) or Desirable (D)
<b>Safeguarding &amp; Compliance</b>	
Clear understanding of safeguarding responsibilities	E
Awareness of online safety and monitoring requirements	E
Ability to follow safeguarding procedures	E
Experience working with a Designated Safeguarding Lead	D
Experience supporting safeguarding-related IT systems	D
<b>Communication &amp; Interpersonal Skills</b>	
Clear and patient communication skills	E
Ability to explain technical information simply	E
Professional and supportive approach	E
Ability to build positive working relationships	E
Experience delivering staff training	D
Experience supporting teaching and learning with technology	D
<b>Personal Qualities &amp; Ethos</b>	
Reliable, organised and flexible	E
Ability to work independently and as part of a team	E
Commitment to school values and Catholic ethos	E
Professional attendance and punctuality	E
Experience working in a faith-based school	D
Enthusiasm for education technology	D