

Pirton Hill Primary School

Butely Road, Luton, Bedfordshire, LU4 9EX

Tel: 01582 507924 Fax: 01582 509520 E-mail: admin@pirtonhill.co.uk



Headteacher: G. Booth (Mr) B.Ed. (Hons) **Deputy Head:** C. Ellis (Mrs) B. Prim. Ed.

Dear Colleague,

Teacher Appointment (Writing Development) – PHTS11
Fixed-Term Post from: Easter 2026 – 31st August 2027
Salary Range: MPS/UPS
0.4fte or 0.6fte (negotiable with successful candidate)

Thank you for your interest in the Teacher (Writing Development) vacancy at Pirton Hill Primary School.

Pirton Hill is a successful, primary school on the northern tip of Luton, easily accessible from Bedford, Milton Keynes, Dunstable, Leighton Buzzard and Hitchin via the M1, A5 and A6.

Our school draws strength from its diverse community, with strong pride in our children and a dedicated staff eager to foster their potential. As a school we also benefit from:

- a well-defined, and innovative, curriculum structure and approaches;
- engaged pupils who are kind, courteous and well-behaved;
- a committed Governing Body; and
- a strong reputation for sporting excellence.

As a school we strive to ensure that we open as many doors of opportunity as possible for our children and our current focus is improving the outcomes of all children in writing – securing strong foundations.

As part of building for the future, we are now looking to appoint a teacher for a focused four-term improvement project, designed to build lasting capacity, to work alongside our English Leaders, Senior Team and Handwriting Leader to secure consistently high-quality teaching and pupil outcomes in writing. This will involve coaching staff, leading professional development, modelling high-quality writing teaching, and supporting PPA while also working directly with pupils.

The successful candidate should have:

- Demonstrable success in raising standards in writing across primary phases, with clear evidence of accelerated progress for all pupils, including disadvantaged and SEND learners.
- Deep understanding and practical experience of the Talk for Writing approach, with the ability to model lessons, support planning, and secure pupils' independent application and transfer of writing skills.
- Highly skilled in diagnosing pupils' specific gaps in composition, transcription, sentence construction and composition, and adapting teaching accordingly to meet needs.
- An expert practitioner who exemplifies high expectations, strong behaviour for learning, and consistent pupil accountability for producing high-quality written outcomes.
- Proven experience of coaching teachers, and delivering professional development, to support sustained improvements in teaching practice.
- Strong knowledge of the primary writing curriculum, including progression, sequencing, and building fluency, enabling staff to plan coherently and effectively.
- Ability to inspire confidence and motivate colleagues, building trusting relationships while providing clear professional challenge to raise standards.

This is the role-specific person specification.

The attached 'Teaching at Pirton Hill' is designed to give you a flavour of our approaches – to see what teaching at Pirton Hill is like! More detailed information is, of course, available on The School Website. There is a specific page dedicated to our approach to Writing (<https://www.pirtonhill.com/writing-at-pirton-hill>) – our approach and our curriculum.

In return we can offer the successful candidate:

- pupils who are eager to learn and eager to have 'doors of opportunity' opened for them;
- a place in our committed and stable staff team;
- the chance to be part of, and contribute to, the school's exciting journey; and
- further CPD opportunities to continue your career development.

If you believe you possess the required skills, experience, and enthusiasm for this role at our school, I strongly urge you to submit a formal application. The application provides an opportunity for a supporting statement, which should align closely with the Writing Development Person Specification (above), demonstrating how you meet the specified criteria. You should also refer to the 'Equality Issues' and 'Education and Training' sections of the Class Teacher Person Specification (attached).

If you would like to visit our school, or arrange a phone call to discuss this opportunity further, please call the school office or email lynnejaggers@pirtonhill.co.uk to arrange a suitable time. Likewise, if you have any queries with regards to any aspect of the recruitment and selection process, please contact Lynne Jaggers on the same email address.

For your information, the timetable for the appointment process is

Closing date for applications: **8.00am on Friday 6th February 2026**

Interviews: **Wednesday 11th February 2026**

Post commencing on: **Easter 2026**

Fixed-Term contract ends: **31st August 2027**

Thank you for your interest in Pirton Hill Primary School. The time you will spend looking through the information and completing your application is greatly appreciated. I look forward to receiving your application.

Yours sincerely



Mr Glenn Booth
Headteacher

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The Council is committed to an Equal Opportunities Policy in Employment and welcomes applications from all sections of the community including ethnic minority groups and disabled persons.

It is the aim of the Council to recruit the most suitable candidate for a post solely on the basis of their skills, experience and knowledge in relation to the requirements of the post. As long as an individual meets the required criteria for the post, no person seeking employment with the Council will be treated less favourably than any other person or group because of their: Ethnic origin, Religion, Gender, Sexual orientation, Marital status, Disability, Age

CVs will not be accepted for any posts based in schools. The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service (DBS).

This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders 1974 (Exemptions) (Amendments) Order 1986. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are 'spent' under the provision of the Act, and, in the event of the employment being taken up, any failure to disclose such convictions will result in dismissal or disciplinary action by the Authority. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment. Disclosures are handled in accordance with the DBS Code of Practice which can be accessed via www.disclosure.gov.uk

You may be asked to explain any gaps or issues arising from the information you have provided and/or from employment references. Issues relating to safeguarding and promoting the welfare of children will be explored at interview. In addition, we reserve the right to contact current or previous employers as part of the verification process pre-employment checks at the point of short listing.