

Class Teacher

Job Description

The Rose Learning Trust

As a member of staff in The Rose Learning Trust, you will benefit from greater opportunities for professional development, collaboration and access to promotion opportunities, as we encourage movement between our academies to give you broader work experience.

Employment details

Job title:	Class Teacher
Reports to (Headteacher):	Headteacher
To note:	Responsible for all pupils and adults in class. All teachers must always uphold the standards of personal and professional conduct, ensuring honesty and integrity prevails in every situation. Teachers must always maintain appropriate professional boundaries and respect the unique position of trust as a teacher. This Job Description is to be performed in accordance with the provisions of the current School Teachers Pay and Conditions Document. The performance of these duties is under the reasonable direction of the Senior Leadership Team. Teachers are expected to meet the Core Standards as set out in the Professional Standards for Teachers, 2012.

Main duties/responsibilities

Main purpose of the post

- To undertake duties of a teacher as specified within the school, including the provision of remote learning where applicable.
- To work as a member of the team to ensure a high standard of education provision for all pupils.

- To be an excellent classroom practitioner and lead by example at all times, continually promoting a love of learning.
- To be responsible for promoting and safeguarding the welfare of children and young people within the school.
- To prioritise the welfare of pupils through upholding practices in school.
- To be familiar with and follow all school policies including Safeguarding, Child Protection and SEN Code of Practice.
- To promote and embrace the strategies, systems and structures which support the mental health and well-being of both pupils and staff.
- To actively participate in whole school self-evaluation and school improvement planning.
- To work with colleagues to monitor pupil progress and attainment and continue to raise standards.
- To produce long, medium- and short-term plans and contribute to the overall curriculum planning in line with the school's planning policy.
- To manage the work of support professionals in the class to ensure they are effective practitioners.
- To attend regular team, curriculum, and staff meetings in line with school procedures and to carry out duties which form part of the school's daily organisation.
- To participate in out of school activities, completing relevant risk assessment documentation and in line with school procedures.
- To maintain good order and discipline in line with Health & Safety both on the school premises and when engaged in out of school activities.
- To ensure that deadlines are met on a timely basis.
- To make a positive contribution to the wider life and ethos of the school.
- To develop effective professional relationships with all key stakeholders including colleagues/parents/partners/external bodies and the wider community.
- To demonstrate consistent high standards of personal and professional conduct, acting within the statutory frameworks which set out their professional duties and responsibilities.
- To take part in and take responsibility for own appraisal.
- To engage in professional development and research, focused on developing areas of practice with clear intentions for impact on pupil outcomes.
- To manage workload and wellbeing, using systems and routines to support efficient time and task management to protect time to rest and recover.
- To take responsibility for the leadership of a curriculum area or other whole school initiative after first year of teaching.

Quality of education - specific responsibilities

- To consistently provide a high standard of education to extend and build on pupils' prior knowledge.
- To provide a teaching and learning environment that is appropriate to the tasks and in line with the school's teaching and learning policy.
- To be responsible for the teaching of pupils in a positive, predictable, and safe environment with effective routines and expectations.
- To plan and teach well-structured lessons considering different pupil needs, including the setting, and marking of work to be carried out by pupils in school and at home.
- To have excellent subject knowledge and use a range of teaching strategies that match individual needs and engage pupils in challenging tasks.
- To deliver a carefully sequenced and coherent curriculum that meets the needs, aptitudes, and interest of all pupils, promoting successful progression.
- To work with all staff to provide high quality learning, setting high expectations and establishing a stimulating environment for pupils.
- To participate in the planning, development and differentiation of teaching and learning which will allow all pupils to have maximum access to high quality provision.
- To know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements, making accurate and productive use of both formative and summative assessment.
- To formulate a clear view of the capabilities of each pupil, being responsive to their needs and providing opportunities for them to reach their full potential
- To undertake rigorous and focused assessments, update records and tracking documents and produce assessment reports when required.
- To demonstrate a good understanding of behaviour through the deployment of positive behaviour strategies, including a consideration of the social and emotional development of pupils, whilst creating a safe place for all pupils to learn.
- To create a culture of respect and trust in the classroom that supports all pupils to succeed.

This Job Description is to be performed in accordance with the provisions of the current School Teachers Pay and Conditions Document. The performance of these duties is under the reasonable direction of the Head Teacher and Senior Leadership Team.

Qualified Teachers are expected to meet the Core Standards as set out in the Professional Standards for Teachers, 2012.

The Post holder's duties must be carried out in compliance with the school's Safeguarding policies, Equality policies, Information Security policies, Financial Regulations, Health & Safety at Work Act and all other school policies.

These duties and responsibilities should not be regarded as exhaustive or exclusive as the post holder may be required to undertake other reasonably determined duties within the school, commensurate with the grading of the post, without changing the general character of the post. The Job Description and allocation of particular responsibilities will be reviewed on a yearly basis and may be amended by the Head Teacher at any time after consultation.

The post holder must always comply with the school's code of conduct.