

Person Specification

Cleaner

Qualifications & Experience	Essential	Desirable	MOA*
No specific experience required		✓	Q
Basic knowledge of First Aid	✓		R/I
Basic reading skills	✓		Q/R/I
Ability to use general cleaning products	✓		
Skills and Knowledge	Essential	Desirable	MOA*
Ability to complete basic forms	✓		A/R/I
Ability to exchange routine verbal information clearly	✓		A/R/I
Seek support to overcome communication barriers with children and adults	✓		A/R/I
Ability to follow instructions	✓		A/R/I
Understand the school's behaviour management policy	✓		R/I
Understand and support the differences in children and adults and respond appropriately	✓		A/R/I
Basic understanding of the learning experience provided by the school	✓		A/R/I
Basic understanding of the way in which children develop	✓		A/R/I
Understand and support the importance of physical and emotional well being	✓		A/R/I
Understand the role of others working in and with the school	✓		A/R/I
Ability to establish rapport and respectful and trusting relationships with others	✓		A/R/I
Ability to work effectively with a range of adults	✓		A/R/I
Know when, how and with whom to share information	✓		A/R/I
Personal	Essential	Desirable	MOA*
Good organisational skills	✓		A/R/I
Ability to manage time effectively	✓		A/R/I
Demonstrate ability to resolve routine problems independently	✓		A/R/I

• Basic understanding of Health & Safety	✓		A/R/I
• Understand and implement child protection procedures	✓		A/R/I
• Understand procedures and legislations relating to confidentiality	✓		A/R/I
• Be prepared to develop and learn in the role	✓		A/R/I
• Commitment to the safeguarding of children and following relevant policies	✓		A/R/I
• Awareness of and commitment to equality	✓		A/R/I
• High expectations of self and others	✓		A/R/I
• Ability to prioritise time effectively and work to deadlines	✓		A/R/I
• Able to work well individually and within a team	✓		A/R/I
• Self-motivated and able to work on initiative	✓		A/R/I
• Approachable and flexible	✓		A/R/I

Method of Assessment (MOA) Key:

A=Application; I=Interview; R=Reference Q=Qualifications T=Task