



As the Principal of Manor CE Academy, I am delighted to introduce our school to you, and thank you for your interest you have shown in applying for a vacancy here.

Manor has a proud history, having served the young people of York for over 210 years. We are a Church of England academy in the beautiful historic City of York and our Christian values guide influence and underpin all that we do. We proudly strive to provide a 21st century education for our young people, founded on Christian belief, and carry on the work that the National Society began in the early 19th century.

We are an outstanding academy with a reputation for academic excellence. In recent years, we have taken on the role of a National Support School and through the Heartwood Learning Trust, we are heavily invested in training the next generation of teachers.

We are blessed to have state-of-the-art facilities and very supportive families. However, our greatest assets are the 1,000 plus amazing young students and the 140 highly gifted teaching and support staff.

Our aim is that all students and staff 'serve others, grow together and live life to the full'. We want to develop compassionate, serving young leaders that work to make their communities and our society a better place, and we try hard to ensure that we keep that in mind in school planning and organisation.

## JOB DETAILS

All posts at Manor Church of England Academy involve at all times seeking to further the mission, values and strategic aims of the school; accepting responsibility for the implementation of school policy, procedures and other guidance as set out in the Staff Handbook and elsewhere; working positively, flexibly and co-operatively both with colleagues and as appropriate with those outside school; and the setting of high standards.

All roles involve responsibilities and expectations as set out in the appropriate national standards and in the school's role specifications and documentation. All members of staff are expected to promote and safeguard the welfare of students in accordance with the Safeguarding Children in Education Act, including maintaining clear professional boundaries in all relationships; to promote an anti-racist, multi-cultural approach; in line with school policy. Additional duties may be asked of members of staff by the Principal as occasion requires. The generic role specifications below are offered in good faith as a guide to professional practice in the expectation that staff will seek to approach them in a professional manner. All role specifications are subject to revision in the light of changing circumstances. Good luck with your application and I look forward to hearing from you!

**Jordan Cairns**  
**Principal**