



Mossbourne
Federation

Combined Cadet Force (CCF) Section Commander

Job Description

Date last reviewed on:	
Date to be revised on:	



POSITION	Combined Cadet Force (CCF) Section Commander
SALARY	£2,000 per annum
START DATE	ASAP
HOURS	Variable (Up to 4 hours per week + occasional weekends & trips)
FULL TIME EQUIVALENT	N/A
CONTRACT TYPE	Reviewed annually in line with Federation needs and pupil take-up
RESPONSIBLE TO	Contingent Commander / School Staff Instructor (SSI)
LOCATION	Mossbourne Community Academy
KEY WORKING RELATIONSHIPS	CCF Commander, SSI, Assistant Principal for Co-Curriculum (CCF Strand)

Background

Mossbourne is the realisation of Sir Clive Bourne’s dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation’s calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consist of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form, Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPSA) secondary, Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHLA) primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce who come from diverse backgrounds. We particularly welcome applications from people of Black, Asian and other minority ethnic descent. Injustice, discrimination and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

Mossbourne Community Academy (MCA)

The Mossbourne Federation’s flagship academy, Mossbourne Community Academy (MCA) is built on high expectations and doing right by the students in our care. We are driven to ensure that MCA students have future choices and opportunities, succeed in their chosen career pathways, and make positive contributions to society. MCA has not only changed the face of education in Hackney but has also raised the bar in educational expectations to the highest level; we achieve recognition, nationally, and annually, for setting a new benchmark for non-selective comprehensive education.

All students, regardless of race, gender, background, or ability, are encouraged to achieve their true potential and the behaviour of our students is exemplary. With outstanding GCSE and A-level results, year on year, Mossbourne Community Academy is placed within the top 1% of schools in the country. We are tremendously proud that our most recent Ofsted Inspection, starts with the sentence ‘Mossbourne Community Academy changes student’s lives for the better’, because that is what we do, year on year. In 2023, Mossbourne Community Academy was named the top comprehensive school in London in The Sunday Times ‘Good Schools Guide’, In 2025 Mossbourne Community Academy was named number 5 in the UK of non-selective state schools. Such recognition is a testament to the pride, hard work and dedication of our staff body, students, and parents. We want brilliant educators to join our brilliant team of teaching and support staff, so Mossbourne Community Academy continues to go from strength to strength, and our children get the education they deserve.

Job Summary

1. The Mossbourne HAC Combined Cadet Force (CCF) will form an integral part of the extra-curricular life of the academy. The CCF Section Commander will play a formative role in establishing the Combined Cadet



Force as a part of the learning and leadership development opportunities offered to the students of the academy. Students will volunteer for the CCF and the CCF Section Commander will have a marketing role to develop the contingent from its initial level.

2. Fulfil all safeguarding responsibilities in line with the Federation's Child Protection and Safeguarding Policy, in line with all Federation staff.
3. The CCF Section Commander must be available to work out of hours for CCF activities across the year by prior arrangement.

Key Responsibilities & Accountabilities

Supporting Cadet Activities

- Support with the delivery of the Cadet syllabus and contingent activities.
- Participate in regular afternoon parades at MCA and MVPA (typically 3:45-5:15pm, with variations).
- Attend occasional weekend events and termly residential trips.
- Commit to the annual summer camp (7 consecutive days, usually outside of term time).

Administration and Monitoring

- Complete registers and monitor attendance, progress, and behaviour.
- Act as a point of contact for MCA and MVPA cadets.

Reporting and Meetings

- Report to the Contingent Commander.
- Attend scheduled CCF Section Commander meetings.

Training Requirements

- Complete mandatory MoD training:
 - 2-day pre-basic training course.
 - 5-day basic training at Cadet Force HQ (Frimley Park).
- Complete training within the first two years of service, planned outside term time.

Compliance and Vetting

- Undergo MoD vetting and, if successful, obtain a MoD identification card.
- Fulfil all safeguarding responsibilities in line with the Federation's Child Protection and Safeguarding Policy, in line with all Federation staff.

Promoting Values and Standards

- Uphold and promote the values and standards of the Mossbourne Combined Cadet Force.

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Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.

***The document is not a comprehensive list; it simply outlines the expectations of this role.
This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.***



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