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Job Description for Classroom Teacher

Reporting to: Head of School/Executive Headteacher

Salary: Main Pay Range (M1 – M6) **ECTs are encouraged to apply**

Contract Type: Temporary, full time

Start date: September 2026

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils

- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching

Communication

- Communicate effectively with pupils, parents and carers using the school's primary methods and adhering to confidentiality and conduct policies

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

The teacher will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

CRITERIA	QUALITIES
Qualifications and training	<p>Qualified teacher status Evidence of recent Continuing Professional Development</p>
Skills and knowledge	<p>Proven high quality class teaching which meet the needs of all learners High expectations of positive pupil behaviour; a commitment to building positive relationships with children.</p> <p>A sound knowledge of the National Curriculum and a good understanding and competence in IT</p> <p>The ability to provide effectively for the individual needs of all children and deploy adults effectively.</p> <p>Assessment procedures including; monitoring, evaluating and recording of individual children’s records to be used for target setting and tracking</p> <p>The ability to create a happy, stimulating, challenging and effective learning environment</p> <p>Knowledge of the relevant procedures for the safeguarding of children in line with Keeping Children Safe in Education.</p>
Personal qualities	<p>Well organised with high expectations of themselves and the children</p> <p>Ability to develop positive relationships with parents, staff and children</p> <p>A positive, enthusiastic approach to learning and gaining new skills through teamwork and training opportunities</p> <p>Creative, with the drive and enthusiasm to be a good team player</p> <p>A reflective practitioner</p> <p>Consistent, caring and calm.</p>

Notes:

This job description may be amended at any time in consultation with the postholder.

May 2026