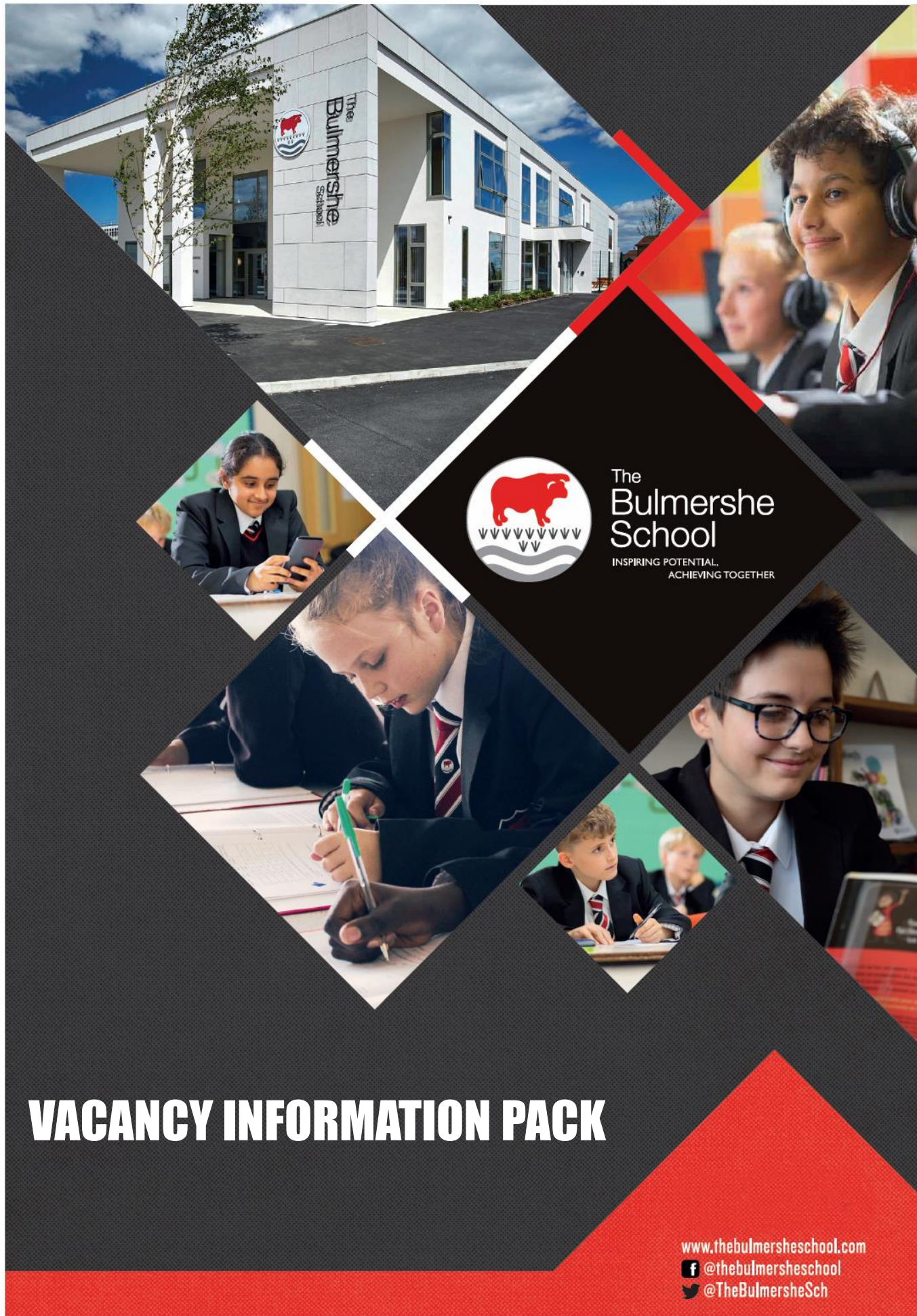




VACANCY INFORMATION PACK

www.thebulmersheschool.com

 [@thebulmersheschool](https://www.facebook.com/thebulmersheschool)

 [@TheBulmersheSch](https://twitter.com/TheBulmersheSch)



The
Bulmershe
School

INSPIRING POTENTIAL
ACHIEVING TOGETHER



The Bulmershe School is a heavily oversubscribed school which sits at the heart of the Woodley community. We are a mixed, [Corvus Learning Trust](#) Academy school of nearly 1,500 students, aged between 11 and 18, who come from diverse backgrounds and cultures. Our vibrant and inclusive school strives for students to be happy, self-confident and aspirational learners and thinkers. We take enormous pride in our caring reputation and anyone who joins our team should be committed to achieving high levels of responsibility, mutual respect and resilience within the safe and nurturing environment of our school community.

When a child begins their journey with us it is our priority to secure them the best possible start. We achieve this by providing excellence in their academic studies, pastoral care and in the diverse and enriching opportunities provided outside the classroom. We have the highest expectations of all our students across each aspect of school life and we work hard to develop these values in every student:

RESPECT



RESPONSIBILITY



RESILIENCE



SAFETY

Our core values are embedded throughout school life and serve as a reminder to how we expect all of our community, staff and students to conduct themselves throughout their time at The Bulmershe School, in order to be the best version of themselves.

We understand that it is great teachers combined with great support staff that results in students who excel. Our invaluable team of support staff are equally responsible for the welfare and development of our learners and hold the key to the effective running of our school. They provide a wealth of knowledge, skills and experience that benefits the whole school community.

We recognise that a school's success is not based solely on its academic achievements and we provide a means for our students and staff to explore other interests, develop new skills and strengthen friendships. During the last 6 years, we have seen significant investment in the school campus. We are proud of our 400 seat, fully-equipped auditorium, supporting the schools thriving performing arts faculty and the wider community with this modern multi-use venue. Recently the school completed £600,000 worth of refurbishment around the site and Wokingham Borough Council opened its £14 million leisure centre on the school campus. The leisure centre includes a 4-court sports hall, a 6-lane swimming pool and a teaching pool with a moveable floor. The Bulmershe School has exclusive use of this outstanding facility during the school day and during our after-school extra-curriculum timetable.

We believe that The Bulmershe is a school where you can really make a difference and we look forward to your application.

Amanda Woodfin
Headteacher





KEY INFORMATION

4 Hours per week initially

Term Time Only

No previous CCF experience
required

Salary: £14.13 per hour

Start: ASAP

CURRENT OPPORTUNITY:

COMBINED CADET FORCES (CCF) SCHOOL STAFF INSTRUCTOR

If you love getting stuck in, organising activities and making things happen, this could be the perfect role for you.

We are excited to launch a Combined Cadet Force (CCF) at The Bulmershe School, and we are looking for a School Staff Instructor (SSI) to play a key part in bringing it to life. This role will be the backbone of the CCF, ensuring everything runs smoothly - from planning training sessions and maintaining equipment to supporting trips and helping cadets thrive.

This is a part-time role (initially 4 hours per week) that offers real potential for growth as the CCF expands. Over time, we expect opportunities for additional hours, new responsibilities and further training, all supported by the school and the wider CCF network. There is also scope to combine this role with the CCF School Staff Instructor post at Shiplake College to form a 3.5-day-per-week position.

No previous experience with the CCF is required. Full training will be provided, and you'll be supported every step of the way by the Contingent Commander and the wider regional CCF team.

Strong administration skills are essential to this role, as is confidence with computers. You will be working with 2 CCF information systems (Bader and Westminster) and will need a decent amount of computer literacy. If you're practical, reliable and enjoy working with young people in a hands-on, active way, we would love to hear from you.

What You'll Gain:

- Practical experience in logistics, organisation and leadership
- The chance to take part in adventurous training and military activities
- A highly rewarding role supporting student personal development
- Full training and ongoing support from the MOD and school staff
- Access to a range of free external, nationally recognised courses from the Cadet Vocational College



KEY INFORMATION

4 Hours per week initially

Term Time Only

No previous CCF experience
required

Salary: £14.13 per hour

Start: ASAP

CURRENT OPPORTUNITY: COMBINED CADET FORCES (CCF) SCHOOL STAFF INSTRUCTOR

Key Responsibilities

Training & Instruction

- Support and help deliver high-quality training sessions in line with the Army Cadet Syllabus
- Assist in running weekly parades, field exercises and adventure-based activities – some of which would take place outside of the set school day
- Contribute to instruction in areas such as drill, navigation, first aid and leadership

Logistics & Equipment Management

- Oversee CCF kit and uniform, ensuring resources are well maintained and accounted for
- Ensure weapons and specialist equipment are managed safely and in line with MOD regulations
- Manage the issue and return of equipment for cadets and adult volunteers

Safety & Compliance

- Promote a strong culture of safeguarding, wellbeing and inclusion
- Support risk assessments and ensure all activities meet health and safety standards
- Maintain compliance with all relevant school and MOD policies

Administration & Organisation

- Keep accurate records of cadet attendance, training progress and qualifications
- Support cadet and volunteer recruitment and retention
- Help manage budgets, funding bids and planning for camps or trips

Community & School Engagement

- Work with the Contingent Commander and school leadership to embed the CCF into school life
- Support events, open evenings and community activities that promote the CCF
- Encourage participation across all year groups and staff

How to Apply

1. If you'd like to find out more about role and the school – call: 0118 935 3353 to arrange to meet us for coffee and a chat
2. Ready to apply? Please apply via the [My New Term platform](#).

The Bulmershe School is committed to the individual and making sure their potential is reached.

Parent

WHY JOIN THE BULMERSHE SCHOOL?

Community

- A supportive staff body
- Caring and nurturing environment
- A place where you can really make a difference
- Goals football centre and recently redeveloped fitness centre on campus – The Bulmershe Leisure centre next door offers gym, fitness classes and swimming pool open from 6am (PAYG or subscription)
- Short walk away from Woodley town centre and shops
- Workplace pension with employer contributions and free life insurance
- Option to join Beneden Private Healthcare membership scheme
- Access to financial advice and support

Leadership

- Supportive and knowledgeable governing body
- Visible and available leadership team
- Coaching culture and collaborative working
- A clearly communicated whole-school vision

Development

- Commitment to grow and develop all staff
- A culture based on the best evidence-informed development, to help you be the best you can be
- Networks and learning opportunities with other schools
- Encouragement to pursue your own development interests

Challenge

- A diverse student body with individual needs
- Rewarding working environment
- Commitment to our core values which should be modelled by all staff



SUBSIDISED CANTEEN

Hot main meals and quick snacks, sandwiches and a salad bar available each day, or order an evening meal using the popular takeaway service



FREE FLU VACCINATION

Free flu jabs administered annually on site



EYE CARE

Cost of eye tests and glasses fully refunded if results indicate prescription is required for display screen equipment use while at work



FREE PARKING

Free, on site parking in a secure car park

A clear vision and sense of purpose ... school leaders track the progress of students carefully to ensure they meet challenging targets

Parent

Our experience of the staff is that they deeply care and go the extra mile for students in their care. I am so pleased my daughter will be following in my son's footsteps and joining The Bulmershe School this September

Parent



WHEN YOU JOIN OUR TEAM:

We have a strong and committed team who work closely with students to develop their interests and achieve their potential. We strongly believe in achieving together and encourage all of our parents to maintain regular contact with the school so that everyone shares the same aim. If you join our Bulmershe staff body you will find we work very much as a team and discover that our ethos of supporting each other comes naturally.

Outside of school, our active Staff Wellness team will cater for your social needs with regular activities and get togethers to ensure everyone feels welcomed and cared for. Ultimately, we believe that when our staff feel supported, trained and included they will be at their most engaged and productive. And that excellence within our support staff teams will lead to happy support staff, happy and motivated teachers and happy children and young people

We hope that this is an environment that appeals to you and we look forward to receiving your application to join our team.



STAFF WELLBEING

Mental Health First Aiders
Regular staff events
Free hot meals for INSET and
parents' evening
Active Staff Voice



ON-HAND SUPPORT

Access to our 24 hour Employee Assistance Programme hotline for confidential advice and support on any subject



The
**Bulmershe
School**
INSPIRING POTENTIAL.
ACHIEVING TOGETHER



Woodlands Avenue
Woodley, Reading,
Berkshire, RG5 3EU

Telephone: 0118 935 3353

Email: reception@bulmershe.wokingham.sch.uk

www.thebulmersheschool.com

 [@thebulmersheschool](https://www.facebook.com/thebulmersheschool)

 [@TheBulmersheSch](https://twitter.com/TheBulmersheSch)