

**Person Specification Post Title: Teaching Assistant**

	<b>Essential Criteria</b>	<b>Desirable Criteria</b>
<b>Education &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>● GCSE Grade of A - C in English and Maths (or equivalent)</li> <li>● or/and NVQ in supporting teaching &amp; learning or equivalent</li> <li>● Successful clearance via an advanced Criminal Records Bureau disclosure</li> </ul>	<ul style="list-style-type: none"> <li>● Committed to further professional development</li> </ul>
<b>Key Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>● A genuine commitment to supporting the development and wellbeing of children</li> <li>● Able to use a variety of strategies to support a child's needs</li> <li>● Ability to present a professional image and to forge good working relationships with staff, parents, visitors and pupils</li> <li>● Flexible and adaptable</li> <li>● Approachable, committed, empathetic and patient</li> <li>● Enthusiastic, imaginative and creative</li> <li>● Ability to work as a team member, and independently if required</li> <li>● Honest and trustworthy</li> <li>● Organised</li> <li>● Resourceful and reflective practitioner</li> <li>● High standard of expectation</li> </ul>	<ul style="list-style-type: none"> <li>● Good ICT skills</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>● Understanding of the educational values of the school</li> <li>● Commitment to training and development</li> </ul>	<ul style="list-style-type: none"> <li>● Knowledge and experience of SEN</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>● Experience of working with children.</li> </ul>	<ul style="list-style-type: none"> <li>● Work experience in a primary school/educational setting</li> <li>● Experience of working with children with ASD/ADHD</li> </ul>
<b>Professional Attributes</b>	<ul style="list-style-type: none"> <li>● Positive attitude to safeguarding and promoting the welfare of children</li> </ul>	<ul style="list-style-type: none"> <li>● ICT skills – internet use, word processing packages, email</li> <li>● First Aid trained</li> </ul>

**Personal  
Attributes**

- Energetic and enthusiastic
- Effective team player and excellent interpersonal skills
- Hardworking and motivated
- Patient and kind
- Good communication skills, both written and oral
- Able to use your initiative
- Flexible, with a 'can do' mind set.
- Ability to listen