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| JOB TITLE: Assistant Care Team Leader | | |
| JOB REFERENCE NO: Springwell Leeds | | GRADE: SCP 20-23 |
| RESPONSIBLE TO: | Vice Principal (Paul Quinn) | |

Key Areas:

This is a temporary role. The purpose is to add leadership capacity and develop leadership skill-set in existing Care Team Members.

- Act as a deputy for any CTL across school, and have a good understanding of the needs and logistics of each pod area across phases.
- Be a key contact for parents/carers across school, holding family meetings and involving families in their child's education and needs
- Develop a key understanding of safeguarding and CLA. Represent the Academy at professionals/multi-agency meetings as required
- Provide bespoke support for staff in dealing with complex cases of Behaviour/Need
- With CTLs and the Senior leader responsible for behaviour, develop the debrief system to maximise effectiveness and efficiency
- Develop the use of data in a specific area of school, linked to Behaviour/Attendance to plan, monitor and evaluate the impact of interventions.
- Provide bespoke interventions for students or groups of students linked to the curriculum, academic and pastoral
- Promote and develop the use of experiential curricular activities, acting as a role model for staff in seeking out opportunities

General Duties and Responsibilities:

- This role will be in addition to your existing roles and responsibilities.

Leadership and Management

- Take ownership of pod areas and deputise as required in the absence of CTL
- Regularly communicate with SLT around progress towards student targets
- Take responsibility in identifying individual training needs and provide support for colleagues
- Lead and/or contribute to, when appropriate, school working parties with a view to informing school policy and decision-making
- Act as a role model to colleagues and encourage collaboration, cooperation and teamwork
- Be responsible for the planning and evaluation of school initiatives, relevant to your area of responsibility
- To be prepared to undertake additional training as required including training to support positive regard, safeguarding (DSL) and CLA students.