



Gloucestershire College is advertising this role on behalf of Gloucestershire Professional Services (GPS).

## About the Role – Employment Details

Post Number	A023b
Job Title	Assessor/Trainer in Cyber and IT with Strong Software and Programming Expertise
Salary	£37,017.44 up to £45,000 per annum + £4000 Scarce skills Bonus
Contract Type	Permanent – Up to 37 hours per week
Campus	Cheltenham/Gloucester
Department	Employer Training and Apprenticeships
Reporting To	Head of Engineering IT and Cyber Apprenticeships
Holiday	32 increasing to 37 after 5 years, plus an additional 3 days during Christmas closure.
Pension	Peoples' Pension - 6% matched contribution.

## About the Role – Meet the Team

Gloucestershire Professional Services (GPS) is recruiting a Trainer to teach on our Cyber, IT and Digital apprenticeship and degree programmes.

You will join our Digital Apprenticeship Team across the Cheltenham and Gloucester campuses, supporting apprentices to develop practical, industry-ready skills using our modern facilities.

We welcome applications from experienced professionals and recent graduates looking to build a career in education, with full support and development opportunities provided.

## About the Role – Duties and Responsibilities

- Motivate, inspire and lead apprentices in the achievement of their apprenticeship on time and to a high standard.
- Develop and deliver creative and inspiring lessons that meet the needs of the Apprenticeship Standard preparing the learner for End Point Assessment and achievement of qualification(s).
- Develop a range of effective resources, including appropriate use of new and emerging technologies ensuring, they are inclusive, promote equality and engage with diversity.
- Implement and administer all assessment and internal quality procedures as laid down by the General Conditions of Recognition from Ofqual and other regulatory bodies, including the Institute of Apprenticeships and Technical Education.
- Support, train and guide apprentices and learners to develop their personal and professional attitudes, skills and abilities to have a positive impact in their employment.





- Participate in apprenticeship and learner reviews as required.
- Contribute to the achievement of targets in respect of attendance, retention and achievement.
- Maintain an on-going programme of personal professional development in order to achieve high standards in line with the requirements of the Awarding Body, Professional Body and the College's Quality Assurance policies and procedures.
- Undertake such other duties as the Business School Manager or Director of Employer Training may reasonably require.
- To prepare learners for End Point Assessment.
- To compile and maintain documentation in relation to the progress of learners against specified targets and provide evidence and reports in relation to this as required.
- To develop and take responsibility for the delivery of individual training plans tailored to candidate needs.
- To promote training opportunities to employers and contribute to the development of new business

### About the College – Our Expectations

- Take an active part in Professional Development Conversations (PDC)
- Engage with all relevant Health & Safety regulations and assist the College in the implementation of its own Health & Safety Policy
- Actively promote the College's Equality and Diversity Policy
- Actively promote the College's Safeguarding Policy and Practices
- Support the College's sustainability policies and recognise the shared responsibility of carrying out duties in a resource efficient way
- Participate in enrolment
- Participate constructively in college activities and to adopt a flexible approach to your work.
- Undertake a first-aid qualification and participate in the first aid rota, as required.
- Undertake any other relevant duties as specified by your line manager commensurate with the level of this post

### About You

#### Our Shortlisting Criteria

##### Essential

- A technical background gained within Cyber Security and IT/Software experience working in a Cyber Security setting, or experience in a broad range of technical areas relevant to Cyber Security such as networking or programming.
- A minimum of a Level 6 qualification in a relevant subject area such as Computing, Computer Science, Software Development, Cyber security, Computer forensics, or equivalent discipline and sufficient experience in industry if relevant degree not held.





	<ul style="list-style-type: none"> <li>- GCSE English and Maths at grade C or above (or willingness to complete)</li> <li>- Assessors' qualification (or willingness to complete)</li> </ul>
<b>Desirable</b>	<ul style="list-style-type: none"> <li>- Experience in planning and delivering Apprenticeship programmes in cyber &amp; IT up to and including level 6 standard apprenticeships.</li> <li>- A teaching or assessing qualification V1 or IQA</li> <li>- AI skills set</li> </ul>

**The Perfect Person for us will demonstrate**

<b>Abilities</b>	<ul style="list-style-type: none"> <li>- A willingness to learn network components and their configuration</li> <li>- To be able to communicate effectively and clearly and in different forms including with media and new and emerging technologies</li> <li>- To be able to demonstrate good listening and questioning Techniques</li> <li>- To be able to use own initiative and work unsupervised demonstrating self- management when under pressure and in demanding situations and meet deadlines</li> <li>- React positively to changes as they occur</li> </ul>
<b>Job Circumstances</b>	<ul style="list-style-type: none"> <li>- Able to travel between college sites (if required)</li> <li>- Undertake any training required for the role</li> <li>- Hold an Enhanced DBS check or be willing to undertake a check.</li> <li>- This job description outlines the main duties at the time it was written. Tasks may change, but the role's overall nature and responsibility remain the same. These changes are normal and don't justify a change in the post's grading.</li> </ul>

