



Woodland
Academy Trust

SPORTS COACH

Applicant Information Pack



Knockhall
Primary School

Welcome from the CEO

Dear Applicant,

Thank you for expressing an interest in this role at Woodland Academy Trust. Woodland Academy Trust is a small but ambitious Trust that puts the children and community first. We are on an exciting journey to achieve the best possible outcomes and excellence for all.

To support us on our journey, we are welcoming applications from skilled and committed applicants who have vision, drive and ambition and would be keen to hear about your experiences and what skills you can bring to this role. We seek to attract staff who have a growth mindset, strong values and work ethic and care deeply about serving communities.

This is an exciting time to join Woodland Academy Trust as we further strengthen our school improvement offer across the Trust. You will benefit from working with a strong team, receive the very best professional development and have the opportunity to make a real difference to the daily learning experiences of our wonderful children.

We look forward to your application.

Yours faithfully,

Nav Sanghara, Trust Leader (CEO)



About our Trust

The Woodland Academy Trust was formed in September 2011 and currently consists of five primary schools, four of which are located in the London Borough of Bexley and one in Kent.

All our schools share the same mission; *ignite the spark, reveal the champion*. We are an inclusive and ambitious Trust, striving to achieve the best possible outcomes for our children. Our aim is to provide the highest quality learning experiences for every child by creating an ethical culture of empowerment and growth for all. We believe deeply in the importance of nurturing strong partnerships with our local communities and beyond.



Discover more about the Woodland Academy Trust by watching our video [here](#)



Welcome for the Headteacher

Thank you for your interest in joining our team at Knockhall Primary School.

At Knockhall Primary, we believe in fostering a community where kindness is at the core of everything we do. Our school is not just a place for academic growth; it is a place where we nurture compassion, empathy, and understanding. We are committed to creating an environment where every individual feels valued and respected.

Inclusion is a cornerstone of our educational philosophy. We celebrate the uniqueness of each student, recognising that our differences make us stronger as a community. Here, diversity is not just accepted; it is embraced. We strive to create a learning space where everyone feels seen, heard, and appreciated.

Our school is more than just a building; it is a community of learners, educators, and families working together towards a common goal – the success and well-being of our students. As we embark on this academic journey together, let us build bonds that go beyond the classroom. Let us create a sense of belonging that extends to every corner of our school.

I invite you to join us in cultivating a culture of kindness, promoting inclusion, and building a strong sense of community. Together, we can make Knockhall Primary School a place where everyone feels welcome, supported, and inspired to reach their full potential.

If you would like to find out more, or arrange a visit, please do not hesitate to get in touch. We'd love to hear from you.



Miss Yiannadji, Headteacher

About Our School

Knockhall Primary School is situated at the heart of the community in Greenhithe, Kent. While traditionally a two-form entry school, some of our year groups have now expanded to three-form entry to accommodate our increasing number of pupils.

It has recently had a brand-new build for the Early Years and Foundation stage children in addition to a recent extension for key stage 2.

We want to capture the minds of our learners by creating an inspirational curriculum that adults enjoy delivering. We always strive to improve on our outcomes to ensure our children

Ignite the spark, reveal the champion

get the very best from their time with us. More than anything however, we do this as peers, supporting each other along the way with a focus on our core purpose.

We are committed to our school values which are:

Teamwork-We work together as a team to help each other to achieve our goals by sharing ideas and helping one another.

Respect- We are kind and polite to everyone, listening to others, and treating each other the way we want to be treated.

Honesty- We always tell the truth and are truthful in what we say and do.

Pride- We accomplish great things and the efforts we make in school help us to feel happy.

Embedding these values into everything we do enables our pupils to go on and have successful life experiences.

Discover more about us by watching our video! [Click here- Welcome to Knockhall Primary.](#)

Knockhall Primary School



 www.knockhallprimaryschool.co.uk 

Knockhall Primary School,
Eynsford Road,
Greenhithe,
DA9 9RF

 01322 382053

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The Vacancy

Job title:	SPORTS COACH
Status:	Permanent
Hours:	32.5 per week
Working weeks per year:	39 weeks per year
Grade:	KSE 1 – 3 £27,852 - £29716
Pro Rota:	£21,136 - £22550
Post Start Date:	As soon as possible
Closing Date for Applications:	31/12/2025

Are you passionate about inspiring children through high-quality sports provision? We are seeking a dedicated and motivated Sports Coach to join our team and play a key role in delivering an engaging, inclusive and ambitious sports curriculum across the school.

Working closely with teaching staff, you will help raise standards of achievement by delivering high-quality physical education, developing wider sports opportunities, and nurturing pupils' confidence, wellbeing and participation. This is a fantastic opportunity for someone who is enthusiastic about supporting young people, committed to ongoing professional development, and ready to make a genuine difference in our school community.

What We're Looking For

- A Level 2 NGB qualification in at least one Sport England recognised sport (or equivalent)
- Proven experience delivering coaching programmes to primary-aged pupils
- Ability to lead inspiring sessions across PE, sports clubs, interventions and wider enrichment
- Strong understanding of safeguarding, health & safety and sports equity principles
- Excellent communication, teamwork and organisational skills
- A positive, self-motivated individual with a commitment to high standards and inclusive practice
- Willingness to cover PPA/absence through planned sports-led lessons
- A dedication to professional development and continuous improvement

Key Responsibilities

- Deliver high-quality PE and sports sessions across EYFS, KS1 and KS2

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- Plan and lead targeted sports interventions to support pupil progress
- Prepare and deliver the wider sports offer according to school needs
- Support teachers in planning, evaluating and resourcing effective lessons
- Model and support strong behaviour expectations and a purposeful learning environment
- Provide clear feedback on pupil progress, achievement and behaviour
- Build positive relationships with pupils, staff and families to enhance engagement
- Contribute to after-school clubs, competitions and wider enrichment opportunities
- Uphold the school and Trust's values, policies and safeguarding commitments

Applications

Please apply by visiting our school website vacancies page at: [Knockhall Primary School Vacancies](#)

Or if you would prefer to complete a word application form, please contact the school via email at: **[sbmkhp@watschools.org.uk](mailto:sbmkh@watschools.org.uk)**

Application Deadline: 31/12/2025

Interviews: TBC

Visits to the school are welcomed and can be organised by contacting the school at [sbmkhp@watschools.org.uk](mailto:sbmkh@watschools.org.uk)

For more information about our school please visit: [Knockhall Primary School website](#)

Diversity & Inclusion

We strive to achieve a diverse workforce, fully representative of our diverse society and the ethnic make-up of the pupil population in the UK. People of colour are currently under-represented on our staff teams. We are keen to attract applications from a diverse pool of candidates and determined to be a fully inclusive employer, and a great workplace for people of ethnic minority heritage as well as white heritage.

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Our Offer

Woodland Academy Trust seek to appoint colleagues who share in our values and mission to ignite the spark and reveal the champion. We recognise that in order to offer the best outcomes for our children, our staff teams need the opportunity to be the very best they can be too. We do this by ensuring we have in place for all staff:

- Continuous professional learning focusing on core areas;
- Working collaboratively with agencies around us and offering formal training opportunities, bespoke and targeted professional development as well as in-house, bespoke training from our many experts and coaching and mentoring;
- Embedding initiatives to support with reducing teacher workload;
- A strong supportive ethos with dedicated line management structures and clear communication channels;
- Well-being assistance and support including a dedicated employee assistance helpline and occupational health;
- Opportunities to take part in exciting initiatives and projects that help shape the way our children will learn in the future;
- Wide range of family friendly policies in place for staff;
- Recognising national terms and conditions for staff;
- Teachers and Local Government pension schemes;
- Cycle to work schemes.

Safeguarding Children and Young People

Woodland Academy Trust is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to behave in such a way that supports this commitment. Appointment to this post will be subject to the following satisfactory pre-employment checks:

- Health
- Identity
- Relevant work qualifications
- Right to work in the UK
- Barred List Check (previously List 99)
- Disclosure & Barring Service Check (for all staff and volunteers)
- References

We are committed to ensuring a positive work environment and selecting candidates who align with our values and culture. As part of our thorough recruitment process, in accordance with DfE Keeping Children Safe in Education 2023, an online search will be completed on all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the recruitment process.

Any information we come across will be handled confidentially and considered in a professional manner. Our aim is to better understand your qualifications and suitability for the role. If you have any concerns or questions about this process, please contact us for more information.



Knockhall Primary

Teamwork Respect Honesty Pride

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JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE	Sports Coach
RESPONSIBLE TO	Sports Lead
GRADE	KSE1 - 3
HOURS	32.5 hours per week
ALL STAFF RESPONSIBILITIES	<ul style="list-style-type: none"> To live our Trust values, demonstrating ambition, collaboration, compassion, excellence, and inclusivity in your everyday work life. To value professional development and welcome any training opportunities to develop personal skills and knowledge To agree to follow the school and Trust's policies and procedures.
MAIN PURPOSE OF THE ROLE	The purpose of the sports coach is to work collaboratively with teaching staff and complement and contribute to the delivery of the sports curriculum within schools, supporting the teaching and learning of small groups of children as well as whole classes.

Duties & Responsibilities	<ul style="list-style-type: none"> To provide support for pupils, the teachers and the school in order to raise standards of achievement for all, by utilising advanced levels of knowledge and skills when assisting with planning, monitoring, assessing and managing classes, and to encourage pupils to become independent learners, to provide support for their welfare, and to support the inclusion of pupils in all aspects of school life To be responsible for the planning, preparation and delivery of the broader sports offer based on the schools needs To deliver KS1 and KS2 physical education programmes and fine motor skills programmes within EYFS. To plan, lead and assess small group Interventions as directed by the senior leadership team To cover PPA and absence if required through the delivery of sports and other pre-planned lessons Carry out pupil supervision duties before or after the day and at break and lunchtimes Participate in relevant Trust Improvement Team meetings To participate in a programme of self / professional development to ensure skills, knowledge and understanding are added to and kept up to date. Plan and prepare lessons with teachers, participating in all stages of the planning cycle, including lesson planning, evaluating and adjusting lessons/plans. Develop and prepare resources for learning activities in accordance with lesson plans and in response to pupil need
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	<ul style="list-style-type: none"> • Contribute to the planning of opportunities for pupils to learn in out-of-school contexts in line with school policies and procedures. • Within an agreed system of supervision and within a pre-determined lesson framework, teach whole classes sports sessions • Support teaching staff to develop their own sports skills in order to deliver effective lessons • Provide detailed verbal and written feedback on lesson content, pupil responses to learning • activities and pupil behaviour, to teachers and pupils • Motivate and progress pupils' learning by using clearly structured, interesting teaching, and learning activities • Be familiar with lesson plans, IEP targets and learning objectives • Promote and support the inclusion of pupils, including those with specific needs, both in learning activities and within the classroom • Use behaviour management strategies, in line with the school's policy and procedures, to • contribute to a purposeful learning environment and encourage pupils to interact and work cooperatively with others • In accordance with arrangements made by the Head Teacher, progress pupils' learning in a range of settings, including working with individuals, small groups and whole classes where the assigned teacher is not present • Promote and reinforce pupil's self-esteem and independence and employ strategies to recognise and reward achievement and self-reliance. • Support the role of parents in pupils' learning and contribute to/lead meetings with parents to provide constructive feedback on pupil progress, achievement and behaviour, maintaining sensitivity and confidentiality at all times. • With teachers evaluate pupils' progress through a range of assessment activities. • Assess pupils' responses to learning tasks and where appropriate, modify methods to meet • individual and/or group needs. • Monitor pupils' participation and progress and provide constructive feedback to pupils in relation to their progress and achievement. • Assist in maintaining and analysing records of pupils' progress. • To contribute to programmes of observation and assessment as planned by the teacher and • provide reports, evaluations and other information to assist in the provision of appropriate support for specific children. • Assist teachers in offering mentoring support and guidance to other teaching assistants • undertaking training. • Support and guide other less experienced teaching assistants' work in the classroom when
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	<ul style="list-style-type: none"> • required and lead training for other teaching assistants. • Recognise and challenge any incidents of racism, bullying, harassment, victimisation, and any form of abuse of equal opportunities, ensuring compliance with relevant school policies and procedures and making sure the individual/s involved understand it is unacceptable • Understand and implement school child protection procedures and comply with legal responsibilities • Assist in maintaining good discipline of pupils throughout the school and escort and supervise pupils on planned visits and journeys • Provide support and assistance for pupil's pastoral needs. • Foster and maintain constructive and supportive relationships with parents/carers, exchanging appropriate information, facilitating their support for their child's attendance, access, and learning, and supporting home to school and community links. • Supervise pupils at times other than during lessons according to the school's duty arrangements.
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